

Summit Historic Preservation Commission meeting minutes

July 27, 2016

Meeting called to order at 7:04 p.m.

In attendance: J. Burgmeyer, D. Ward, T. Conway, P. Meola, M. Gaylord, C. Toth, E. Warren, David Naidu (liaison to Common Council), Krzysztof Sadlej (representative from Topology)

June meeting minutes approved without change

Advisory reviews

1. 160 Oak Ridge Ave., minor subdivision to construct a new dwelling, with existing 1924 Tudor home to remain. The scale and height of the new Colonial Revival house are compatible with the neighboring buildings, but the elevations do not indicate any roof, façade or ornamental trim materials. The HPC would discourage the use of artificial materials. Ratified by the HPC.
2. 10 Hickory Road, (c) variance, side-yard setback for three-season porch. The applicant proposes conversion of a covered patio into an enclosed porch. The fenestration, exterior façade and roof materials noted on the drawings match the existing 1938 Georgian Colonial Revival home. HPC takes no exception to this application.
3. 19 Linden Place, (c) and (d) variances for lot and building coverage and FAR for mudroom, relocated powder room and new deck. The applicant proposes construction of a one-story, 350-sq-ft addition and new deck at the rear of this 1921 Colonial Revival home. The new double-hung windows match existing windows and the massing is compatible with original structure and previous additions. Roof and façade materials are not described on the elevations. The HPC would encourage the homeowners to match the existing wood clapboard siding and asphalt shingle roof. Ratified by the HPC.

New business:

D. Ward was contacted by former HPC member Karen Khalaf, a local architect who knows of a Summit High School student who is interested in taking photos over the summer of the buildings in town that have received plaques from the HPC. Dolores will provide Karen and the student with an updated list of the sites, and the HPC encourages the project. The student will be invited to present her photos at the commission's September meeting. It was discussed that perhaps the photos could eventually be accessed through the city's website through an HPC link.

Old business:

The HPC concluded the items on the agenda to begin a Master Plan presentation and discussion at 7:30, led by Topology staff member Krzysztof Sadlej. Topics included downtown signage, further promotion of the business district being on the National Register and possible plans for a parking sign that would span the Springfield Avenue entrance to the tiered parking garage. City officials have been discussing the possibility of getting paid sponsorship for such a sign. Another possibility discussed was featuring a list of

Register-contributing buildings on the city's website. A Master Plan forum is being planned for Aug. 23, and 65 attendees are expected.

The meeting ended at 9 p.m.

Minutes respectfully submitted by Patricia E. Meola, substituting for HPC secretary Claire Toth.