

1. Meeting Agenda
Meeting Agenda

Documents: [04-05-16 AGENDA ONLY 1332APPROVED.PDF](#)

2. Meeting Agenda Packet
Meeting Agenda Packet

Documents: [04-05-16 AGENDA PACKET 1332.PDF](#)



Common Council of the City of Summit

Closed Session Agenda for Tuesday, April 5, 2016

7 : 0 0 p m – 7 : 2 0 p m

(Produced by the Office of the Secretary to the Mayor and Council)

Only matters that have bullet points under them were known to need discussion at the time of agenda creation. The other subjects are those permitted for discussion and are listed in case they are needed.

ADEQUATE NOTICE

RESOLUTION – Authorize Closed Session

1. Collective Bargaining Matters - NJSA 10:4-12.B (4)
 2. Purchase, lease or acquisition of property with public funds - NJSA 10:4-12.b (5)
 3. Public safety tactics and techniques - NJSA 10:4-12.b (6)
 4. Litigation and/or attorney-client privilege matters - NJSA 10:4-12.b (7)
 - Affordable Housing Update
 5. Contract Negotiations (not collective bargaining) - NJSA 10:4-12.b (7)
 6. Personnel matters - NJSA 10.4-12.b (8)
 - Declare vacancy – Division of Public Works
 - Extend of Sick Leave/Injury Leave With and Without Pay – Division of Public Works Employees
 7. Appointments - NJSA 10.4-12.b (8)
 - ◆ Mayor’s Appointments:
 - (**confirmation required**)
 - Arts Committee (5)
 - (**no confirmation required**)
 - Environmental Commission (Alt. 2)
 - ◆ Council Appointments:
 - Air Traffic Noise Advisory Board, UC (1 Alt.)
 - Historic Preservation (Alt. 2, Class C Res.)
 - Naming & Sponsorship Committee (1)
 - Passaic River Greenway Task Force (6)
 - Shade Tree Advisory Board (1 Builder/Dev.)
 - Zoning Board (Alt. 3)
- known for discussion
 - * known for consideration

ADJOURN CLOSED SESSION

**REMINDER
MAYOR, COUNCIL & DEPARTMENT HEADS:**

**BUDGET WORKSHOP
THURSDAY, MARCH 31, 2016
6:00 – 8:00 pm
WHITMAN COMMUNITY ROOM**



Common Council of the City of Summit

Regular Meeting Agenda for Tuesday, April 5, 2016

7:30 PM

(Produced by the Office of the Secretary to the Mayor and Council)

COMMITTEE MEETING SCHEDULE

Committee - Time - Attendees - Office

BUILDINGS AND GROUNDS COMMITTEE

Monday 1:00 pm – 1:30 pm Dept. of Community Services
Rubino, Sun, Cascais

FINANCE and PERSONNEL COMMITTEE

Monday 1:30 pm – 4:30 pm Large Conference Room
Lizza, Rubino, McTernan, Mayor Radest, Rogers, Gerba

GENERAL SERVICES COMMITTEE

Friday 8:00 am – 8:30 am Large Conference Room
Naidu, Hurley, McNany, Leblein-Josephs

SAFETY COMMITTEE (Police and Fire)

Thursday 4:00 pm – 5:00 pm Police Chief's Conf. Room
5:00 pm – 6:00 pm Police Chief's Conf. Room
Ogden, Mayor Radest, Rogers, Evers, Weck

WORKS COMMITTEE

Monday 8:30 am – 9:30 am Dept. of Community Services
Sun, Lizza, Cascais

LAW COMMITTEE

As Needed 6:15 pm – 6:45 pm Small Conference Room
Ogden, Naidu, Licatese, Cruz

(STAFF REMINDER: Please provide Committee Agendas for the Council President, City Administrator, and the Secretary for distribution on Wednesday.)



ASSISTIVE LISTENING DEVICES AVAILABLE. SEE CITY CLERK.



CALL TO ORDER

ADEQUATE NOTICE COMPLIANCE STATEMENT

Adequate notice of this meeting has been provided by the City Clerk's Office in the preparation of the Council Annual Meeting Notice, dated January 5, 2016, which was properly distributed and posted per statutory requirements.

Please be advised that the FIRE EXITS are to my RIGHT, your left, and at the BACK OF THE ROOM.

The City has a Listening System to assist the hearing impaired. If anyone needs hearing assistance, please obtain the system at the Dais and return it thereafter.

ROLL CALL

PLEDGE OF ALLEGIANCE

EXPLANATORY NOTE REGARDING CLOSED SESSION

A closed session meeting, as authorized by State statute, was announced and held prior to the start of this meeting and the known items for discussion were listed on the published Closed Session agenda.

EXPLANATORY NOTE REGARDING HEARINGS AND COMMENTS

Please be advised that council meetings are broadcast live on Comcast Channel 36 and Verizon Channel 30 and rebroadcast on Thursdays and Saturdays on HomeTowne TV – Comcast 36 and Verizon 33.

When invited to speak, please come to the lectern, clearly state your name and address, spell your last name, and speak into the podium microphone so that your comments can be understood by all and properly recorded. Whenever an audience or Council member reads from a prepared statement, please give or email a copy to the City Clerk's Office at rlicatase@cityofsummit.org. To help facilitate an orderly meeting and to permit all to be heard, speakers are asked to limit their comments to approximately 3 minutes or so in length.

Unless you are using an electronic device to follow the meeting agenda or need it for professional emergency contact purposes, please turn it off. Thank you.

(The following matters were known at agenda deadline. Other matters may arise thereafter that need timely consideration or reaction.)

APPROVAL OF MINUTES

Regular and Closed Session Minutes - March 15, 2016

REPORTS

- Mayor, City Administrator and Council President (Summit Historical Minute)

PRESENTATIONS

- New City Website - Amy Cairns, Public Information Officer

PUBLIC COMMENTS

*At this point in the meeting Council welcomes comments from any member of the public about issues that are **not** topics on tonight's business agenda. Whenever an audience or Council member reads from a prepared statement, please provide a copy to the City Clerk at rlicatese@cityofsummit.org. To help facilitate an orderly meeting and to permit all to be heard, speakers are asked to limit their comments to 3 minutes.*

ORDINANCE(S) FOR HEARING

Comments are solicited from Council members and the public.

<u>Number</u>	<u>Title</u>	<u>Introduction Date</u>
<u>LAW</u>		
16-3105	An Ordinance Amending the Code, Chapter IV, Restaurants and Public Places Where Food and Beverages are Sold and Consumed, Section 4-19, General Licensing, Subsection 4-19.1 Definitions, Subsection 4-19.2 License Required; Fee, Subsection 4-19.3 Granting of License; Inspections Required, and Subsection 4-19.7 Appeal. (<i>Various Updates</i>)	03/15/16

ORDINANCE(S) FOR FINAL CONSIDERATION

No comments are permitted at this point since the hearing is closed.

<u>Number</u>	<u>Title</u>	<u>Introduction Date</u>
<u>LAW</u>		
16-3105	An Ordinance Amending the Code, Chapter IV, Restaurants and Public Places Where Food and Beverages are Sold and Consumed, Section 4-19, General Licensing, Subsection 4-19.1 Definitions, Subsection 4-19.2 License Required; Fee, Subsection 4-19.3 Granting of License; Inspections Required, and Subsection 4-19.7 Appeal. (<i>Various Updates</i>)	03/15/16

ORDINANCE(S) FOR INTRODUCTION

**Hearings will be at the meeting indicated below, unless otherwise noted*

<u>Number</u>	<u>Title</u>	<u>Hearing Date</u>
---------------	--------------	---------------------

FINANCE/PERSONNEL

(ID # 4138)	Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a CAP Bank (N.J.S.A. 40A: 4-45.14) (<i>Establish CAP Bank</i>)	04/19/16
-------------	---	----------

GENERAL SERVICES

(ID # 4108)	Ordinance to Amend Code Chapter VII, Traffic, Section 7-8, Parking, Subsection 7-8.4 Stopping or Standing During Certain Hours on Certain Streets (<i>No Stopping or Standing - South Side of Springfield Avenue to Kent Place Blvd.</i>)	04/19/16
-------------	---	----------

SAFETY

(ID # 4106)	An Ordinance Amending The Code, Chapter XVIII, Streets and Sidewalks, Section 18.5, Maintenance of Sidewalks, Subsection 18-5.3, Removal of Ice and Snow and Subsection 18-5.4, Non-Compliance; Notice Required; Penalty (<i>Removal of Snow and Ice, non-compliance</i>)	04/19/16
-------------	---	----------

RESOLUTIONS

*(Staff reports are attached as appropriate. Items are listed according to Council Committees, those in **italics** indicate secondary committee reference. Unless otherwise indicated, or desired by Committee Chair, or a Council member advises that they will be voting in the negative, all Committee resolutions may be voted on at once.)*

FINANCE/PERSONNEL

- | | |
|-------------|---|
| (ID # 4139) | 1. Introduce 2016 Municipal Operating Budget & Establish Hearing Date |
| (ID # 4140) | 2. Certify Budget Compliance Requirements |
| (ID # 4144) | 3. Authorize Execution of Annual License Agreement - Use of Sidewalk, The Office of Summit, LLC |
| (ID # 4131) | 4. Authorize Execution of Annual License Agreement - Use of Sidewalk, Select Restaurants, Inc. |
| (ID # 4153) | 5. Authorize Extension of Sick Leave/Injury Leave With and Without Pay (<i>Pending Closed Session Discussion</i>) |

GENERAL SERVICES

- | | |
|-------------|---|
| (ID # 4150) | 1. Accept Donation From Summit Boosters Association - Shed for Memorial Field- \$2,472.00 (value) |
|-------------|---|

GENERAL SERVICES (cont'd)

- (ID # 4143) 2. Authorize Purchase of Summit Family Aquatic Center Playground Equipment Through National Power Alliance Cooperative Purchasing Group- \$46, 435.81

SAFETY

- (ID # 4098) 1. Accept Celgene Corporation Donation To Fire Department - \$145,000.00
- (ID # 4100) 2. Authorize Temporary Closure of 300 Alley Lane

BUILDINGS AND GROUNDS

- (ID # 4151) Authorize Installation of Rain Garden at City Hall

WORKS

- (ID # 4154) 1. Declare Vacancy – Department of Public Works – Garbage and Trash Division (*Pending Closed Session Discussion*)
- (ID # 4156) 2. Authorize Submission of the 2016 Community Stewardship Incentive Program Grant Application

CONSENT AGENDA

GENERAL SERVICES

- (ID # 4129) Authorize Refunds - Department of Community Programs

SAFETY

- (ID # 4136) 1. Grant Permission and Set Forth Conditions - Summit Conservancy Free Market – Green Fair at Transfer Station
- (ID # 4135) 2. Grant Permission and Set Forth Conditions - Summit Junior Fortnightly Club - 2016 Tot Trot Event at Memorial Field

WORKS

- (ID # 4152) 1. Authorize Renewal of Summit City Cooperative Pricing System
- (ID # 4083) 2. Authorize Bid Advertisement - Downtown Fiber Installation Project
- (ID # 4076) 3. Authorize Bid Advertisement - Beechwood Road Decorative Cobblestone Improvement Project
- (ID # 4072) 4. Authorize Bid Advertisement - Ashwood Avenue Improvement Project
- (ID # 4123) 5. Authorize Road Opening Deposit Refund - 12 South Street

FINANCE/PERSONNEL

- (ID # 4080) 1. Refund Overpayment of 1st Quarter 2016 Taxes
- (ID # 4111) 2. Refund Overpayment of 2015 Taxes - Tax Court Judgment

FINANCE/PERSONNEL (cont'd)

- (ID # 4124) 3. Cancel 2016 Property Taxes and Refund Overpayment of 4th Quarter 2015 Property Taxes/ Total Exempt Disabled Veteran
- (ID # 4158) 4. Authorize Refund - Raffle License Application Fee - The Connection for Women and Families
- (ID # 4142) 5. Authorize Attendance at NJ Government Finance Officers Association (GFOA) Conference
- (ID # 4141) 6. Authorize Attendance 2016 Tax Collectors and Treasurers Association of New Jersey
- (ID # 4109) 7. Authorize City Clerk Attendance - 2016 MCANJ Conference
- (ID # 4171) 8. Pay Joint Meeting Quarterly Assessment - \$489,082.94
- (ID # 4148) 9. Authorize Payment of Bills - \$1,315,150.85

COUNCIL MEMBERS' COMMENTS/NEW BUSINESS

ADJOURNMENT REGULAR MEETING

CLOSED SESSION (IF NEEDED AND AUTHORIZED)

EXPLANATORY NOTE REGARDING CORRESPONDENCE, STAFF & LIAISON REPORTS, AND GENERAL INFORMATION ITEMS

By end of business on Friday before the meeting, unless otherwise indicated, all items on the agenda are distributed to the Mayor, Council, City Administrator, City Treasurer and City Solicitor. Department Heads and the Press are advised via email that the official agenda is available for review on the City's website. An official "Board" copy is available for public inspection in the City Clerk's Office, the Summit Free Public Library reference desk and on the City's website. Oral reports and delayed distributions are noted as needed. Information that arrives after the agenda is completed and sent to the "distribution list" has only been provided to the Mayor, Council, City Administrator and affected Department Head(s).

CORRESPONDENCE

- Letter - March 8, 2016 re Housing Authority Appointment - Mary Zimmerman

RECEIVED AND FILED

GENERAL INFORMATION

Includes notices, letters copied to the city, ordinances & resolutions from other governing bodies, newsletters and minutes and reports from agencies, boards and commissions. Each item does not appear to require any discussion or action. (Copies of ordinances and resolutions from other governing bodies are not provided, but are available upon request.)

Notices:

1. Berkeley Heights Zoning Board of Adjustment Hearing - 3/24/16
2. Chatham Zoning Board of Adjustment Hearing - 3/23/16

3. JCP&L – Notice of Proposed Increase in Remediation Adjustment Clause and Notice of Public Hearings

Ordinances and Resolutions Other Governing Bodies:

1. Union County – An Ordinance Fixing the Salaries of Department Heads
2. Union County – An Ordinance Amending Administrative Code and Policies
Newsletters
3. Township of Union Resolution - Support of Senate Bill No. 793 re public college and planned property purchases

Newsletters:

DEP – Newark Public Schools District Water Status

Minutes:

1. Education, Board of – 02/11/16
2. Education, Board of – 02/18/16
3. Fire Department Monthly Reports - January 2016
4. Environmental Commission – 02/08/16

ORDINANCES AND RESOLUTIONS EXPLANATION:

A governing body of a municipality may formally act through ordinances or resolutions. Ordinances usually encompass legislative acts. Resolutions usually deal with administrative or acts performed according to legal authority, established procedures or instructions from the Common Council.

Ordinances:

An act initiated by the Common Council that becomes law. The violation of an ordinance may result in summonses being issued. Generally, an ordinance remains in effect until repealed or modified and may not be amended or modified by a resolution. It requires a public hearing and publications in the town's legal paper before becoming effective. Examples of ordinances are those which deal with changing parking or speed limit requirements, code enforcement, implementing State mandates at the local level and creating boards or commissions.

Resolutions:

Any act or regulation that is required to be reduced to writing but may be finally passed at the meeting at which it is introduced. The legal effect of a resolution is the same as an ordinance except summonses cannot be issued for their violation. Generally, life of a resolution is permanent unless there is language to the contrary. Typical resolutions deal with: Opinion expressions; Requests for action to other elected officials or bodies or governmental agency[s]; One-time actions and Routine authorizations such as making appointments and awarding contracts.

City Clerk' Office



Common Council of the City of Summit

Closed Session Agenda for Tuesday, April 5, 2016

7 : 0 0 p m – 7 : 2 0 p m

(Produced by the Office of the Secretary to the Mayor and Council)

ADEQUATE NOTICE

RESOLUTION – Authorize Closed Session

1. Collective Bargaining Matters - NJSA 10:4-12.B (4)
 2. Purchase, lease or acquisition of property with public funds - NJSA 10:4-12.b (5)
 3. Public safety tactics and techniques - NJSA 10:4-12.b (6)
 4. Litigation and/or attorney-client privilege matters - NJSA 10:4-12.b (7)
 - Affordable Housing Update
 5. Contract Negotiations (not collective bargaining) - NJSA 10:4-12.b (7)
 6. Personnel matters - NJSA 10.4-12.b (8)
 - Declare vacancy – Division of Public Works
 - Extend of Sick Leave/Injury Leave With and Without Pay – Division of Public Works Employees
 7. Appointments - NJSA 10.4-12.b (8)
 - ◆ Mayor’s Appointments:
 - (confirmation required)
 - Arts Committee (5)
 - (no confirmation required)
 - Environmental Commission (Alt. 2)
 - ◆ Council Appointments:
 - Air Traffic Noise Advisory Board, UC (1 Alt.)
 - Historic Preservation (Alt. 2, Class C Res.)
 - Naming & Sponsorship Committee (1)
 - Passaic River Greenway Task Force (6)
 - Shade Tree Advisory Board (1 Builder/Dev.)
 - Zoning Board (Alt. 3)
- known for discussion
 - * known for consideration

Only matters that have bullet points under them were known to need discussion at the time of agenda creation. The other subjects are those permitted for discussion and are listed in case they are needed.

ADJOURN CLOSED SESSION

REMINDER
MAYOR, COUNCIL & DEPARTMENT HEADS:

BUDGET WORKSHOP
THURSDAY, MARCH 31, 2016
6:00 – 8:00 pm
WHITMAN COMMUNITY ROOM



Common Council of the City of Summit

Regular Meeting Agenda for Tuesday, April 5, 2016

7:30 PM

(Produced by the Office of the Secretary to the Mayor and Council)

COMMITTEE MEETING SCHEDULE

Committee - Time - Attendees - Office

BUILDINGS AND GROUNDS COMMITTEE

Monday 1:00 pm – 1:30 pm Dept. of Community Services
Rubino, Sun, Cascais

FINANCE and PERSONNEL COMMITTEE

Monday 1:30 pm – 4:30 pm Large Conference Room
Lizza, Rubino, McTernan, Mayor Radest, Rogers, Gerba

GENERAL SERVICES COMMITTEE

Friday 8:00 am – 8:30 am Large Conference Room
Naidu, Hurley, McNany, Leblein-Josephs

SAFETY COMMITTEE (Police and Fire)

Thursday 4:00 pm – 5:00 pm Police Chief's Conf. Room
5:00 pm – 6:00 pm Police Chief's Conf. Room
Ogden, Mayor Radest, Rogers, Evers, Weck

WORKS COMMITTEE

Monday 8:30 am – 9:30 am Dept. of Community Services
Sun, Lizza, Cascais

LAW COMMITTEE

As Needed 6:15 pm – 6:45 pm Small Conference Room
Ogden, Naidu, Licatese, Cruz

(STAFF REMINDER: Please provide Committee Agendas for the Council President, City Administrator, and the Secretary for distribution on Wednesday.)



ASSISTIVE LISTENING DEVICES AVAILABLE. SEE CITY CLERK.



CALL TO ORDER

ADEQUATE NOTICE COMPLIANCE STATEMENT

Adequate notice of this meeting has been provided by the City Clerk's Office in the preparation of the Council Annual Meeting Notice, dated January 5, 2016, which was properly distributed and posted per statutory requirements.

Please be advised that the FIRE EXITS are to my RIGHT, your left, and at the BACK OF THE ROOM.

The City has a Listening System to assist the hearing impaired. If anyone needs hearing assistance, please obtain the system at the Dais and return it thereafter.

ROLL CALL

PLEDGE OF ALLEGIANCE

EXPLANATORY NOTE REGARDING CLOSED SESSION

A closed session meeting, as authorized by State statute, was announced and held prior to the start of this meeting and the known items for discussion were listed on the published Closed Session agenda.

EXPLANATORY NOTE REGARDING HEARINGS AND COMMENTS

Please be advised that council meetings are broadcast live on Comcast Channel 36 and Verizon Channel 30 and rebroadcast on Thursdays and Saturdays on HomeTowne TV – Comcast 36 and Verizon 33.

When invited to speak, please come to the lectern, clearly state your name and address, spell your last name, and speak into the podium microphone so that your comments can be understood by all and properly recorded. Whenever an audience or Council member reads from a prepared statement, please give or email a copy to the City Clerk's Office at rlicatase@cityofsummit.org. To help facilitate an orderly meeting and to permit all to be heard, speakers are asked to limit their comments to approximately 3 minutes or so in length.

Unless you are using an electronic device to follow the meeting agenda or need it for professional emergency contact purposes, please turn it off. Thank you.

(The following matters were known at agenda deadline. Other matters may arise thereafter that need timely consideration or reaction.)

APPROVAL OF MINUTES

Regular and Closed Session Minutes - March 15, 2016

REPORTS

- Mayor, City Administrator and Council President (Summit Historical Minute)

PRESENTATIONS

- New City Website - Amy Cairns, Public Information Officer

PUBLIC COMMENTS

*At this point in the meeting Council welcomes comments from any member of the public about issues that are **not** topics on tonight's business agenda. Whenever an audience or Council member reads from a prepared statement, please provide a copy to the City Clerk at rlicatese@cityofsummit.org. To help facilitate an orderly meeting and to permit all to be heard, speakers are asked to limit their comments to 3 minutes.*

ORDINANCE(S) FOR HEARING

Comments are solicited from Council members and the public.

<u>Number</u>	<u>Title</u>	<u>Introduction Date</u>
<u>LAW</u>		
16-3105	An Ordinance Amending the Code, Chapter IV, Restaurants and Public Places Where Food and Beverages are Sold and Consumed, Section 4-19, General Licensing, Subsection 4-19.1 Definitions, Subsection 4-19.2 License Required; Fee, Subsection 4-19.3 Granting of License; Inspections Required, and Subsection 4-19.7 Appeal. (<i>Various Updates</i>)	03/15/16

ORDINANCE(S) FOR FINAL CONSIDERATION

No comments are permitted at this point since the hearing is closed.

<u>Number</u>	<u>Title</u>	<u>Introduction Date</u>
<u>LAW</u>		
16-3105	An Ordinance Amending the Code, Chapter IV, Restaurants and Public Places Where Food and Beverages are Sold and Consumed, Section 4-19, General Licensing, Subsection 4-19.1 Definitions, Subsection 4-19.2 License Required; Fee, Subsection 4-19.3 Granting of License; Inspections Required, and Subsection 4-19.7 Appeal. (<i>Various Updates</i>)	03/15/16

ORDINANCE(S) FOR INTRODUCTION

**Hearings will be at the meeting indicated below, unless otherwise noted*

<u>Number</u>	<u>Title</u>	<u>Hearing Date</u>
---------------	--------------	---------------------

FINANCE/PERSONNEL

(ID # 4138)	Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a CAP Bank (N.J.S.A. 40A: 4-45.14) (<i>Establish CAP Bank</i>)	04/19/16
-------------	---	----------

GENERAL SERVICES

(ID # 4108)	Ordinance to Amend Code Chapter VII, Traffic, Section 7-8, Parking, Subsection 7-8.4 Stopping or Standing During Certain Hours on Certain Streets (<i>No Stopping or Standing - South Side of Springfield Avenue to Kent Place Blvd.</i>)	04/19/16
-------------	---	----------

SAFETY

(ID # 4106)	An Ordinance Amending The Code, Chapter XVIII, Streets and Sidewalks, Section 18.5, Maintenance of Sidewalks, Subsection 18-5.3, Removal of Ice and Snow and Subsection 18-5.4, Non-Compliance; Notice Required; Penalty (<i>Removal of Snow and Ice, non-compliance</i>)	04/19/16
-------------	---	----------

RESOLUTIONS

*(Staff reports are attached as appropriate. Items are listed according to Council Committees, those in **italics** indicate secondary committee reference. Unless otherwise indicated, or desired by Committee Chair, or a Council member advises that they will be voting in the negative, all Committee resolutions may be voted on at once.)*

FINANCE/PERSONNEL

- | | |
|-------------|---|
| (ID # 4139) | 1. Introduce 2016 Municipal Operating Budget & Establish Hearing Date |
| (ID # 4140) | 2. Certify Budget Compliance Requirements |
| (ID # 4144) | 3. Authorize Execution of Annual License Agreement - Use of Sidewalk, The Office of Summit, LLC |
| (ID # 4131) | 4. Authorize Execution of Annual License Agreement - Use of Sidewalk, Select Restaurants, Inc. |
| (ID # 4153) | 5. Authorize Extension of Sick Leave/Injury Leave With and Without Pay (<i>Pending Closed Session Discussion</i>) |

GENERAL SERVICES

- | | |
|-------------|---|
| (ID # 4150) | 1. Accept Donation From Summit Boosters Association - Shed for Memorial Field- \$2,472.00 (value) |
|-------------|---|

GENERAL SERVICES (cont'd)

- (ID # 4143) 2. Authorize Purchase of Summit Family Aquatic Center Playground Equipment Through National Power Alliance Cooperative Purchasing Group- \$46,435.81

SAFETY

- (ID # 4098) 1. Accept Celgene Corporation Donation To Fire Department - \$145,000.00
- (ID # 4100) 2. Authorize Temporary Closure of 300 Alley Lane

BUILDINGS AND GROUNDS

- (ID # 4151) Authorize Installation of Rain Garden at City Hall

WORKS

- (ID # 4154) 1. Declare Vacancy – Department of Public Works – Garbage and Trash Division (*Pending Closed Session Discussion*)
- (ID # 4156) 2. Authorize Submission of the 2016 Community Stewardship Incentive Program Grant Application

CONSENT AGENDA

GENERAL SERVICES

- (ID # 4129) Authorize Refunds - Department of Community Programs

SAFETY

- (ID # 4136) 1. Grant Permission and Set Forth Conditions - Summit Conservancy Free Market – Green Fair at Transfer Station
- (ID # 4135) 2. Grant Permission and Set Forth Conditions - Summit Junior Fortnightly Club - 2016 Tot Trot Event at Memorial Field

WORKS

- (ID # 4152) 1. Authorize Renewal of Summit City Cooperative Pricing System
- (ID # 4083) 2. Authorize Bid Advertisement - Downtown Fiber Installation Project
- (ID # 4076) 3. Authorize Bid Advertisement - Beechwood Road Decorative Cobblestone Improvement Project
- (ID # 4072) 4. Authorize Bid Advertisement - Ashwood Avenue Improvement Project
- (ID # 4123) 5. Authorize Road Opening Deposit Refund - 12 South Street

FINANCE/PERSONNEL

- (ID # 4080) 1. Refund Overpayment of 1st Quarter 2016 Taxes
- (ID # 4111) 2. Refund Overpayment of 2015 Taxes - Tax Court Judgment

FINANCE/PERSONNEL (cont'd)

- (ID # 4124) 3. Cancel 2016 Property Taxes and Refund Overpayment of 4th Quarter 2015 Property Taxes/ Total Exempt Disabled Veteran
- (ID # 4158) 4. Authorize Refund - Raffle License Application Fee - The Connection for Women and Families
- (ID # 4142) 5. Authorize Attendance at NJ Government Finance Officers Association (GFOA) Conference
- (ID # 4141) 6. Authorize Attendance 2016 Tax Collectors and Treasurers Association of New Jersey
- (ID # 4109) 7. Authorize City Clerk Attendance - 2016 MCANJ Conference
- (ID # 4171) 8. Pay Joint Meeting Quarterly Assessment - \$489,082.94
- (ID # 4148) 9. Authorize Payment of Bills - \$1,315,150.85

COUNCIL MEMBERS' COMMENTS/NEW BUSINESS

ADJOURNMENT REGULAR MEETING

CLOSED SESSION (IF NEEDED AND AUTHORIZED)

EXPLANATORY NOTE REGARDING CORRESPONDENCE, STAFF & LIAISON REPORTS, AND GENERAL INFORMATION ITEMS

By end of business on Friday before the meeting, unless otherwise indicated, all items on the agenda are distributed to the Mayor, Council, City Administrator, City Treasurer and City Solicitor. Department Heads and the Press are advised via email that the official agenda is available for review on the City's website. An official "Board" copy is available for public inspection in the City Clerk's Office, the Summit Free Public Library reference desk and on the City's website. Oral reports and delayed distributions are noted as needed. Information that arrives after the agenda is completed and sent to the "distribution list" has only been provided to the Mayor, Council, City Administrator and affected Department Head(s).

CORRESPONDENCE

- Letter - March 8, 2016 re Housing Authority Appointment - Mary Zimmerman

RECEIVED AND FILED

GENERAL INFORMATION

Includes notices, letters copied to the city, ordinances & resolutions from other governing bodies, newsletters and minutes and reports from agencies, boards and commissions. Each item does not appear to require any discussion or action. (Copies of ordinances and resolutions from other governing bodies are not provided, but are available upon request.)

Notices:

1. Berkeley Heights Zoning Board of Adjustment Hearing - 3/24/16
2. Chatham Zoning Board of Adjustment Hearing - 3/23/16

3. JCP&L – Notice of Proposed Increase in Remediation Adjustment Clause and Notice of Public Hearings

Ordinances and Resolutions Other Governing Bodies:

1. Union County – An Ordinance Fixing the Salaries of Department Heads
2. Union County – An Ordinance Amending Administrative Code and Policies
Newsletters
3. Township of Union Resolution - Support of Senate Bill No. 793 re public college and planned property purchases

Newsletters:

DEP – Newark Public Schools District Water Status

Minutes:

1. Education, Board of – 02/11/16
2. Education, Board of – 02/18/16
3. Fire Department Monthly Reports - January 2016
4. Environmental Commission – 02/08/16

ORDINANCES AND RESOLUTIONS EXPLANATION:

A governing body of a municipality may formally act through ordinances or resolutions. Ordinances usually encompass legislative acts. Resolutions usually deal with administrative or acts performed according to legal authority, established procedures or instructions from the Common Council.

Ordinances:

An act initiated by the Common Council that becomes law. The violation of an ordinance may result in summonses being issued. Generally, an ordinance remains in effect until repealed or modified and may not be amended or modified by a resolution. It requires a public hearing and publications in the town's legal paper before becoming effective. Examples of ordinances are those which deal with changing parking or speed limit requirements, code enforcement, implementing State mandates at the local level and creating boards or commissions.

Resolutions:

Any act or regulation that is required to be reduced to writing but may be finally passed at the meeting at which it is introduced. The legal effect of a resolution is the same as an ordinance except summonses cannot be issued for their violation. Generally, life of a resolution is permanent unless there is language to the contrary. Typical resolutions deal with: Opinion expressions; Requests for action to other elected officials or bodies or governmental agency[s]; One-time actions and Routine authorizations such as making appointments and awarding contracts.

City Clerk' Office



ORDINANCE #	16-3105
Introduction Date:	3/15/2016
Hearing Date:	4/5/2016
Passage Date:	
Effective Date:	4/14/16

An Ordinance Amending the Code, Chapter IV, Restaurants and Public Places Where Food and Beverages are Sold and Consumed, Section 4-19, General Licensing, Subsection 4-19.1 Definitions, Subsection 4-19.2 License Required; Fee, Subsection 4-19.3 Granting of License; Inspections Required, and Subsection 4-19.7 Appeal. (Various Updates)

Ordinance Summary: An ordinance amending Chapter IV, General Licensing, to update the classes of retail food establishments so as to bring the Ordinance into compliance with the classes established in the Development Regulations Ordinance

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT, as follows:

Section 1. That Section **4-19 GENERAL LICENSING**, subsection **4-19.1 Definitions**, of the Code, shall be amended and supplemented as follows:

4-19 ~~RESTAURANTS AND PUBLIC PLACES~~ RETAIL FOOD ESTABLISHMENTS WHERE FOOD AND BEVERAGES ARE SOLD AND CONSUMED OR SERVED.

4-19.1 Definitions.

As used in this section:

Public place shall mean and include ~~pool and billiard parlors, bowling alleys, saloons, cafes, bars, grills, restaurants, rooms, cars, automobiles, wagons, soda water fountains and ice cream parlors or other places~~ any non-residential establishment wherein food or drink are sold or served to be consumed on or off the premises in the City.

Section 2. That subsection **4-19.2 License Required; Fee**, of the Code, shall be amended and supplemented as follows:

4-19.2 License Required; Fee.

1. No person shall pursue the ~~business or occupation~~ of selling or serving of food or drink in a public place as defined in subsection 4-19.1, to be consumed on or off the premises in the City, until the owner, lessee or proprietor shall have first obtained from the City Clerk a license to carry on or conduct the same and paid to the City Clerk a fee to be determined in the following manner:

- a. *Class 1* \$58.00
1. Prepackaged foods only.
 2. No food preparation.
 3. No seating.
- b. *Class 2* \$116.00
1. Prepackaged foods only.
 2. Minimal food preparation and required food service equipment (i.e. coffee service only, three (3) compartment dish washing, paper service).
 3. No seating.
- c. *Class 3* \$240.00
1. Prepackaged and/or fresh foods.
 2. Normal amount of food preparation and required food service equipment (i.e. such as expected in a luncheonette, diner, deli, etc. involving hoods, steam tables, fryers, oven).
 3. Seating for up to twelve and including (12) people.
- e d. *Class 3 4* \$347.00
1. Prepackaged and/or fresh foods.
 2. Normal amount of food preparation and required food service equipment (i.e. such as expected in a luncheonette, diner, deli, etc. involving hoods, steam tables, fryers, oven).
 3. Seating for up to and including twenty-five (25) people.
- d e. *Class-4 5* \$525.00
1. Prepackaged and/or fresh foods.
 2. Above normal food preparation operations (i.e. as above except involving full-service menus and hazardous foods, multiple food operations like supermarkets with bakeries, deli, meat, fish, etc.).
 3. Above normal requirements for food service equipment (i.e. as above except involving mechanical dishwashing, walk-in refrigeration, etc.).
 4. Seating up to and including fifty (50) people.
- e f. *Class 5 6* \$693.00

1. Prepackaged and/or fresh foods.
2. Exceptional food preparation operations (all of the above with the addition of exceptional quantities as seen in banquet halls, etc. and full service menus).
3. Exceptional requirements for food service equipment (all of the above with the addition of conveyor type dish washing machines, equipment, required for mass feeding operations; or multiple kitchens).
4. Seating for ~~more than fifty (50)~~ fifty-one (51) or more people.

2. Upon provision of proof of nonprofit status, only half of the initial license fees established for the above Classes shall apply to nonprofit organizations or to companies or entities who supply food preparation operations for said nonprofit organizations ~~and the full fees shall apply for all reinspections as set forth in subsection 2-69.1c, Fees to Be Collected by City Clerk, Reinspections for Licenses and Permits.~~

3. For each annual renewal, the fee for the license shall be as established above; and all licenses shall expire on the last day of June in each year.

- a. Each annual license renewal fee not received by the City Clerk's office by the close of business on the last business day of June of each year shall also incur a delinquent renewal fee of \$50.00. Said delinquent renewal fee shall not be waived.
- b. Each annual license renewal fee not received by the City Clerk's office by the close of business on the last business day of July of each year shall also incur a delinquent renewal fee of \$50.00 which shall not be waived, and the licensee shall be subject to the provisions of Section 4-19.5, Violations.

Section 3. That subsection **4-19.3 Granting of License; Inspections Required**, of the Code, shall be amended and supplemented as follows:

4-19.3 Granting of License; Inspections Required.

The granting of any such license shall be at the discretion of the City Clerk, which license shall be signed by the ~~Mayor and~~ City Clerk, bearing date of issue, ~~name of person and~~ name of the business so licensed, purpose for which granted, number of seats as represented by the applicant with the burden of responsibility on the applicant that the number of seats represented complies with the Fire Code Occupancy Load for that location, and location of room or building wherein the business or occupation is authorized to be carried on or conducted and shall not be transferable ~~or valid to authorize the licensee to carry on or conduct the business or occupation in any place or location other than that set forth in the license;~~ to any other business or any other location other than that set forth in the license.

- a. Upon initial application for a new establishment, such license shall not be granted by the City Clerk until the business, occupation and the premises wherein same are to be carried on have been inspected by the Board of Health, ~~Construction~~ Department of Community Services and Fire Department and found to comply with all regulations of the Departments.
- b. Upon renewal application for an existing establishment, such license shall not be granted by the City Clerk until the licensee submits a completed renewal application and applicable fee pursuant to section 4-19.2, License Required; Fee.

Failure to comply with ~~such~~ regulations of the Board of Health, Department of Community Services or Fire Department as now exist or may be made in the future shall constitute sufficient reason for refusal of a license or renewal of a license; the City Clerk may for good or sufficient reasons, revoke any such license, provided, however, the licensee shall have been given or afforded opportunity to be heard and permitted to show cause why such action shall not be taken.

Section 4. That subsection **4-19.7 Appeal**, of the Code, shall be amended and supplemented as follows:

4-19.7 Appeal.

a. Any person aggrieved by any action of the City Clerk, ~~Construction Official, Fire Director Chief, or Chief of Police~~ Board of Health, Department of Community Services or Fire Department, in the denial or suspension of a license, shall have the right of appeal to the Administrator. The appeal shall be taken by filing with the City Clerk within thirty (30) days after the notice of the action complained of has been mailed to the person's last known address, a written statement setting forth fully the grounds for appeal. The City Clerk shall set a time and place of hearing for the appeal, at which time the Administrator shall conduct a hearing and affirm, modify or reverse the action appealed from.

b. An appeal may be made to the Common Council of the City of Summit by any person aggrieved by a decision of the Administrator. Such appeal shall be taken by filing with the City Clerk within twenty (20) days after notice of the decision has been made, a written statement setting forth fully the grounds of the appeal, along with a fee of twenty-five (\$25.00) dollars. The City Clerk shall set a time and place of hearing for the appeal, at which time the Common Council of the City of Summit shall conduct a hearing and affirm, modify or reverse the decision appealed from.

Section 5. All ordinances or parts of ordinances inconsistent herewith are hereby repealed and this ordinance shall take effect after final passage and publication as provided by law.

(Last additions in text indicated by underline; deletions by ~~strikethroughs~~)

Dated:

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing ordinance was duly passed by the Common Council of said City at a regular meeting held on Tuesday evening, April 5, 2016.

Approved:

Mayor

City Clerk

City Clerk's Office

Memo

To: Mayor and Common Council
 From: Michelle Caputo
 Date: February 18, 2016
 Re: Ordinance for Introduction - Amendment to Chapter 4-19, Restaurants and Public Places Where Food and Beverages are Sold and Consumed.

For your consideration, attached please find an ordinance for introduction amending various sections of Chapter 4-19, Restaurants and Public Places Where Food and Beverages are Sold and Consumed.

The proposed amendments in various sections of Chapter 4-19 are a result of discussions with staff from each of the involved departments, and reflect current policies, procedures, and/or compliance with current laws, rules, and regulations, as follows:

- Revise the title and definition to accurately reflect the type of establishments where food or drink are available to the public.
- Add a new Class 3 to be consistent with the categories in the Development Regulations Ordinance.
- Clarify the classifications with seating to specifically define the number of seats in each class.
- Establish a late fee penalty. In the current ordinance, the only enforcement tool available was the City Clerk's Office filing of a complaint with the Municipal Court if an establishment did not submit a completed renewal application with the appropriate fee prior to the expiration of its current license. Upon notification of a complaint, licensees in violation would then bring in the application and fee. This would require the City Clerk's Office to submit a request for the dismissal of the complaint if in advance of the Court date, or request the dismissal at the Court appearance. License enforcement is not the intended purpose or efficient use of the Judge's or Municipal Court's time. The late fee mechanism is intended to discourage lax compliance. Licensees are giving significant advance notice and multiple reminders of renewal. Intentional non-compliance, extended violation past the expiration of a license and/or refusal to pay the late fee can then be addressed under Section 4-19.5, Violations by filing a complaint with the Municipal Court.
- Clarifies the issuance of a license:
 - The Mayor does not sign licenses;
 - Places the burden of compliance with the Fire Code Occupancy Load on the licensee;
 - Licenses are not transferrable.
- Clearly and consistently identifies the various departments involved in the initial licensing process throughout the ordinance.
- Revises inspection process to be applicable to new establishments only; removes the re-inspection reference, the Fire and Health Departments both have mechanisms within their respective departments that address this.
- Clarifies the renewal process (without inspections required).
- Removes the one reference to the Police Department from the Appeal section; there is no other reference to or involvement of the Police Department in this licensing ordinance.

COMMUNITY SERVICES

TO : Mayor and Council
FROM : Christa Anderson, Zoning Officer
DATE : February 23, 2016
SUBJECT : Retail Food Establishment ordinance
COPY TO: File

As per your request, I am verifying that the proposed revision to the Retail Food Establishment ordinance, specifically the creation of a new Class 3 license, reflects the definition of Retail Food Establishment found in the Development Regulations Ordinance.

Please let me know if you require any further information or clarification.

Ca\zb6glenoaks

4-19 RESTAURANTS AND PUBLIC PLACES WHERE FOOD AND BEVERAGES ARE SOLD AND CONSUMED.

4-19.1 Definitions.

As used in this section:

Public place shall mean and include pool and billiard parlors, bowling alleys, saloons, cafes, bars, grills, restaurants, rooms, cars, automobiles, wagons, soda water fountains and ice cream parlors or other places wherein food or drink are sold to be consumed on the premises in the City.

4-19.2 License Required; Fee.

No person shall pursue the business or occupation of selling food or drink in a public place as defined in subsection 4-19.1, to be consumed on the premises in the City, until the owner, lessee or proprietor shall have first obtained from the City Clerk a license to carry on or conduct the same and paid to the City Clerk a fee to be determined in the following manner:

- | | |
|--|----------|
| a. <i>Class 1</i> | \$58.00 |
| 1. Prepackaged foods only. | |
| 2. No food preparation. | |
| 3. No seating. | |
| b. <i>Class 2</i> | \$116.00 |
| 1. Prepackaged foods only. | |
| 2. Minimal food preparation and required food service equipment (i.e. coffee service only, three (3) compartment dish washing, paper service). | |
| 3. No seating. | |
| c. <i>Class 3</i> | \$347.00 |
| 1. Prepackaged and/or fresh foods. | |
| 2. Normal amount of food preparation and required food service equipment (i.e. such as expected in a luncheonette, diner, deli, etc. involving hoods, steam tables, fryers, oven). | |
| 3. Seating for up to twenty-five (25) people. | |
| d. <i>Class 4</i> | \$525.00 |
| 1. Prepackaged and/or fresh foods. | |
| 2. Above normal food preparation operations (i.e. as above except involving full-service menus and hazardous foods, multiple food operations like supermarkets with bakeries, deli, meat, fish, etc.). | |

3. Above normal requirements for food service equipment (i.e. as above except involving mechanical dishwashing, walk-in refrigeration, etc.).

4. Seating up to fifty (50) people.

e. *Class 5* \$693.00

1. Prepackaged and/or fresh foods.

2. Exceptional food preparation operations (all of the above with the addition of exceptional quantities as seen in banquet halls, etc. and full service menus).

3. Exceptional requirements for food service equipment (all of the above with the addition of conveyor type dish washing machines, equipment, required for mass feeding operations; or multiple kitchens).

4. Seating for more than fifty (50) people.

Upon provision of proof of nonprofit status, only half of the initial license fees established for the above Classes shall apply to nonprofit organizations or to companies or entities who supply food preparation operations for said nonprofit organizations and the full fees shall apply for all reinspections as set forth in subsection 2-69.1c, Fees to Be Collected by City Clerk, *Reinspections for Licenses and Permits*.

(1983 Code Part VI T.30 § 2; Ord. No. 1174 § 5; Ord. No. 1829; Ord. No. 1866 § 1; Ord. No. 2209 § 2; Ord. No. 2254 § 4; Ord. No. 02-2553; Ord. No. 03-2583 § 3; Ord. No. 06-2740; Ord. No. 10-2895)

4-19.3 Granting of License; Inspections Required.

The granting of any such license shall be at the discretion of the City Clerk, which license shall be signed by the Mayor and City Clerk, bearing date of issue, name of person and name of the business so licensed, purpose for which granted and location of room or building wherein the business or occupation is authorized to be carried on or conducted and shall not be transferable or valid to authorize the licensee to carry on or conduct the business or occupation in any place or location other than that set forth in the license; such license shall not be granted by the City Clerk until the business, occupation and the premises wherein same are to be carried on have been inspected by the Board of Health, Construction Department and Fire Department and found to comply with all regulations of the Departments. Failure to comply with such regulations as now exist or may be made in the future shall constitute sufficient reason for refusal of a license; the City Clerk may for good or sufficient reasons, revoke any such license, provided, however, the licensee shall have been given or afforded opportunity to be heard and permitted to show cause why such action shall not be taken. (1983 Code Part VI T.30 § 2; Ord. No. 1866 § 2)

4-19.4 Clear View of Interior.

All such public places as defined in subsection 4-19.1 shall be kept clean; and the windows thereof shall be constructed of clear, plain glass, free from curtains, shade screens or any obstruction whatever, so as to afford a free, full and clear view of the whole entire interior from the street or office or corridor of the building where located. (1983 Code Part VI T.30 § 4)

4-19.5 Violations.

Any person, firm, or corporation violating any of the provisions of this section shall, upon conviction thereof, pay a fine of at least two hundred (\$200.00) dollars and not exceeding five hundred (\$500.00) dollars for each and every offense, besides costs of conviction. (1983 Code Part VI T.30 § 5)

4-19.6 Expiration of License.

All licenses issued hereunder shall expire annually on June 30. (1983 Code Part VI T.30 § 6; Ord. No. 1866 § 3; Ord. No. 1885 § 1)

4-19.7 Appeal.

a. Any person aggrieved by any action of the City Clerk, Construction Official, Fire Director-Chief, or Chief of Police, in the denial or suspension of a license, shall have the right of appeal to the Administrator. The appeal shall be taken by filing with the City Clerk within thirty (30) days after the notice of the action complained of has been mailed to the person's last known address, a written statement setting forth fully the grounds for appeal. The City Clerk shall set a time and place of hearing for the appeal, at which time the Administrator shall conduct a hearing and affirm, modify or reverse the action appealed from.

b. An appeal may be made to the Common Council of the City of Summit by any person aggrieved by a decision of the Administrator. Such appeal shall be taken by filing with the City Clerk within twenty (20) days after notice of the decision has been made, a written statement setting forth fully the grounds of the appeal, along with a fee of twenty-five (\$25.00) dollars. The City Clerk shall set a time and place of hearing for the appeal, at which time the Common Council of the City of Summit shall conduct a hearing and affirm, modify or reverse the decision appealed from.

(Ord. No. 1866 § 4; 1983 Code Part VI T.30 § 7)

4-19.8 Purpose of License Fee.

The license fee is imposed for revenue purposes. (1983 Code Part VI T.30 § 9)



ORDINANCE #	(ID # 4138)
Introduction Date:	4/5/2016
Hearing Date:	4/19/2016
Passage Date:	
Effective Date:	

Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a CAP Bank (N.J.S.A. 40A: 4-45.14) (Establish CAP Bank)

Ordinance Summary: This ordinance authorizes the City of Summit to increase its final budget appropriations subject to the cap to the statutorily permitted three and one-half percent (3.5%) or bank, for up to two years, the difference between the final appropriation subject to the cap and three and one-half percent (3.5%). This Ordinance is also known as a Cost of Living Cap Adjustment or COLA Ordinance.

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 0.0% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Common Council of the City of Summit hereby determines that a 3.5% increase for said year, amounting to \$1,076,328.88 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the City of Summit hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

1. That a majority of the full authorized membership of this governing body affirmatively concurring that, in the CY 2016 budget year, the final inside CAP appropriations of the City of Summit shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$1,076,328.88 and that the CY 2016 municipal budget for the City of Summit will be approved and adopted in accordance with this ordinance; and,
2. That any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,
3. That a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,
4. That a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

RECORDED VOTE:

Ayes	(Nays	(Abstain	(
	(
	(
	(
	(
	(Absent	(
	(

BE IT FURTHER ORDAINED that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such passage.

Dated:

I, Rosalia M. Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing ordinance was duly passed by the Common Council of said City at a regular meeting held on Tuesday evening,

City Clerk
Mayor



ORDINANCE #	(ID # 4108)
Introduction Date:	4/5/2016
Hearing Date:	4/19/2016
Passage Date:	
Effective Date:	

An Ordinance Amending the Code Chapter VII, Traffic, Section 7-8, Parking, Subsection 7-8.4 Stopping or Standing During Certain Hours on Certain Streets (No Stopping or Standing - South Side of Springfield Avenue to Kent Place Blvd.)

Ordinance Summary: This ordinance amends Chapter VII, Traffic, Section 7-8, Parking, Subsection 7-8.4, Stopping and Standing During Certain Hours on Certain Streets; namely, on the south side of Springfield Avenue between the entrance to the City Hall Parking Lot to a point 325 feet east to the first crosswalk at Kent Place Boulevard.

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT, as follows:

Section 1. That **Section 7-8, Subsection 7-8.4, Stopping or Standing Prohibited During Certain Hours on Certain Streets.** -- No person shall stop or stand a vehicle between the hours below of any day (except Sundays and public holidays) upon any of the following described streets or parts of streets.

<i>Name of Street</i>	<i>Side</i>	<i>Hours</i>	<i>Location</i>
<u>Springfield Avenue</u>	<u>South</u>	<u>Any time</u>	<u>Between the entrance to the City Hall Parking Lot to a point 325 feet east to the first intersecting crosswalk at Kent Place Boulevard</u>

Section 2. All ordinances or parts of ordinances inconsistent herewith are hereby repealed and this ordinance shall be effective upon final passage and publication according to law.

(Last additions in text indicated by underline; deletions by ~~strikeouts~~.)

Dated:

I, Rosalia M. Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing ordinance was duly passed by the Common Council of said City at a regular meeting held on Tuesday evening,

Approved:

City Clerk

Mayor

PARKING SERVICES AGENCY

CITY HALL, 512 SPRINGFIELD AVENUE SUMMIT, NJ 07901
 908-522-5100
 PARKING@CITYOFSUMMIT.ORG
 WWW.CITYOFSUMMIT.ORG



MEMORANDUM

To: Mayor Radest and Members of Common Council
 From: *Rita* Rita M. McNany, Parking Services Manager
 cc: Police Chief Weck, DCS Director Cascais, City Engineer Schrager
 Date: March 23, 2016
 Re: Ordinance for Introduction - Removal of Meter #1 from Springfield Avenue

Over time complaints were received as well as personally witnessing issues with parking meter number 1 on Springfield Avenue. Please see attached picture.

The concern is when a vehicle is parked at this meter (especially a large SUV); it forces vehicles traveling east to cross over the double yellow line which could be hazardous with on-coming traffic.

In addition, if delivery vehicles are parked on the northern side of Springfield facing west, it is very difficult for vehicles to safely move through this area in either direction. Most importantly, any pedestrian trying to cross at the crosswalk from Keller Williams at 488 Springfield Avenue to Winberries, 2 Kent Place Boulevard it is extremely difficult for motorists traveling east to see them. Many pedestrians have to walk half way into the crosswalk before seeing a vehicle approaching.

While this parking ordinance is being presented by General Services since it is a parking meter, the Safety Committee as well as the City Engineer reviewed this matter and we are all in agreement that this parking meter should be removed.

Therefore, the attached ordinance is being introduced to permanently remove Meter #1 from Springfield Avenue and make this location a no stopping or standing area.

If the ordinance passes then steps will be taken to black out the street meter markings and paint the curb yellow and remove the parking meter.

Thank you for your consideration in this matter.

Attachment: Ordinance, Emails (Chief of Police) and Picture of location

Attachment: Memo-Ord. for Intro No Stopping or Standing Springfield Ave. South Side to KPB (near Meter #1) (4108 : Amend Parking Ordinance

EMAILS REGARDING METER #1 ON SPRINGFIELD AVENUE

From: McNany, Rita [<mailto:RMcNany@cityofsummit.org>]
Sent: Friday, February 26, 2016 1:31 PM
To: Robert K Weck; Schragger, Aaron
Cc: Sawicki, Nicole; Ring, Susan; Sandra Huang
Subject: RE: Inquiry from Website

Bob

I will advise General Services of your discussion with the Safety Committee and add it to as a discussion item for the 3/15 GS meeting and with an introduction of an ordinance at the April 5th meeting and a hearing on the April 19 meeting. After adopted, PW can black out the street markings and remove the meter pole/signs and parking will remove the meter head. Parking will also notify Parkmobile to remove the space from our allotted inventory.

Thank you

Rita M. McNany
 Parking Services Manager

From: Robert K Weck [<mailto:RWeck@SPDNJ.org>]
Sent: Friday, February 26, 2016 8:00 AM
To: Schragger, Aaron
Cc: McNany, Rita
Subject: Re: Inquiry from Website

We spoke about it yesterday at our public safety meeting and everyone is on board to remove it.

Any guidance on what we have to do to officially remove it would be greatly appreciated. I'm think maybe a can of black paint and a hack saw will do it.

Thanks

RKW
 Robert Weck
 Chief of Police

On Feb 26, 2016, at 07:31, Schragger, Aaron <ASchragger@cityofsummit.org> wrote:

Chief/Rita,

Dimension wise, it meets all requirements in regards to its dimension and the distance to the crosswalk. If it was removed, we could shift the double yellow slightly to permit safer loading zone for winberries. Or, at a minimum, we could redo the shoulder stripe from City Hall and slowly taper it out to meet the outside edge of the space to create a visual narrowing effect and as a result, traffic calming.

AJS

Aaron J. Schragger, P.E., C.M.E., P.P.
 City Engineer – Deputy DCS Director
 Department of Community Services
 512 Springfield Avenue
 Summit, NJ 07901
 (908)277-9440
 (908)608-1214 Fax

Attachment: Memo-Ord. for Intro No Stopping or Standing Springfield Ave. South Side to KPB (near Meter #1) (4108 : Amend Parking Ordinance

From: McNany, Rita
Sent: Wednesday, February 24, 2016 9:13 AM
To: Robert Weck
Cc: Schrager, Aaron
Subject: RE: Inquiry from Website

Bob

While the space in question is covered by Parking Services, it really comes down to a safety issue. Even without the bridge being out when a car is there it does narrow the lane quite a bit. It also makes it difficult for those crossing from Krystons to Winberries for vehicles to see them until they are already half way in the street. Should the Safety and Engineering committee look at this space?

Rita M. McNany
Parking Services Manager

-----Original Message-----

From: webmaster@cityofsummit.org [<mailto:webmaster@cityofsummit.org>]
Sent: Wednesday, February 24, 2016 9:00 AM
To: rweck@cityofsummit.org
Subject: Inquiry from Website

sender name: Mike F

sender email: Mgfuoti12@yahoo.com

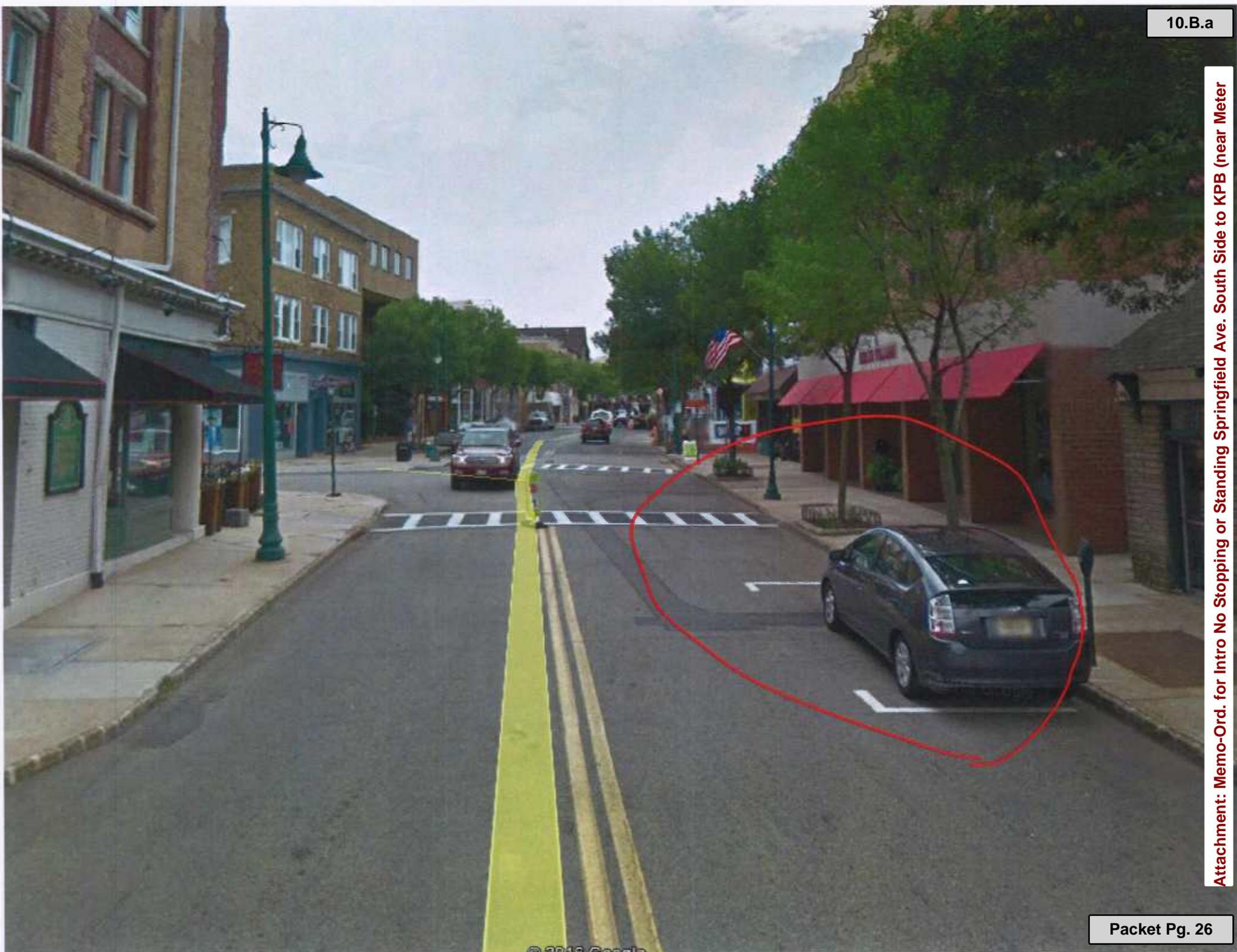
location: Springfield Avenue - downtown Summit

subject: Eliminate Parking Spot

comments: Please consider getting rid of the one (yes it's only one) parking spot on Springfield Avenue on the right after you cross the railroad bridge into downtown Summit (across Springfield Ave. from Winberries). The road is narrow at that point and more traffic is diverted through town since the Morris Ave bridge is closed.

Sent from IP Address: 47.19.217.70

Date/Time: 2/24/2016 8:59 AM



Attachment: Memo-Ord. for Intro No Stopping or Standing Springfield Ave. South Side to KPB (near Meter



ORDINANCE #	(ID # 4106)
Introduction Date:	4/5/2016
Hearing Date:	4/19/2016
Passage Date:	
Effective Date:	

An Ordinance Amending The Code, Chapter XVIII, Streets and Sidewalks, Section 18.5, Maintenance of Sidewalks, Subsection 18-5.3, Removal of Ice and Snow and Subsection 18-5.4, Non-Compliance; Notice Required; Penalty (Removal of Ice & Snow, non-compliance)

Ordinance Summary: This Ordinance amends Chapter XVIII, Streets and Sidewalks, Subsection 18-5.4, Noncompliance; Notice Required; Penalty, to provide for enforcement by the Summit Police Department or the Summit Department of Community Services, increases the fine to a minimum fine of \$50.00, with each day consisting of a separate violation for failing to remove ice and snow from sidewalks, and provides that Summit may, after notice, remove the ice and snow and charge the responsible party.

WHEREAS, pursuant to N.J.S.A. 40:65-12, the governing body of a municipality may make, amend, repeal and enforce ordinances to compel the owner or tenant of any lands abutting upon the public highways of the municipality to remove all snow and ice from the abutting sidewalks and gutters of such highways; and

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT as follows:

Section 1. That **Subsection 18-5.3, Removal of Ice and Snow**, shall be amended and supplemented as follows:

The owner or tenant of each and every dwelling, store or other building or lots of ground in the City of Summit, shall within twenty-four (24) hours from the end of every fall of snow, or hail, or after the formation of ice upon the sidewalks, unless ice shall have been covered with sand or other gritty material, cause the same to be removed entirely from the paved sidewalk or unpaved area normally used as a walkway as follows: for a width of at least two (2') feet on a single family or two (2) family residential lot, and a width of at least four (4') feet on all other lots.

Section 2. That **Subsection 18-5.4, Noncompliance; Notice Required; Penalty** shall be amended and supplemented as follows:

a. In all cases where ~~at any~~ provision of subsection ~~18-5.3~~ ~~8-5.3~~ has not been complied with, a written or printed notice may be given the owner or tenant, in front of which each sidewalk is located, ~~by an member of the Police Force,~~ requiring the owner or tenant to cause this section to be complied with within twenty-four (24) hours after the service of such notice. The Summit Police Department or the Department of Community Services shall have the authority to enforce the provisions of this subsection.

b. *Penalty.* Upon failure to comply with such notice, the owner or tenant shall be subject to a fine of a minimum of, ~~twenty five (\$25.00)~~ fifty (\$50.00) dollars, to be imposed by the Municipal Judge; ~~and in default of the payment of such fine may be imprisoned in the City or County jail for a period not exceeding fifteen (15) days.~~ A separate offense shall be deemed committed on each day during or on which a violation occurs or continues.

c. *Removal by City.* In addition to the penalty herein provided, the City of Summit may remove such snow, ice, grass, weeds, and impediments where the owner or tenant of any real estate shall fail to remove the same as provided in this section; the cost for City labor and materials, including an administrative surcharge of fifteen (15%) percent associated with the removal of any such snow, ice, grass, weeds, or impediments from any sidewalk, gutter, or public highway by the City, shall be certified to the Tax Collector by the Director of the Department of Community Services with a copy of the certified costs being mailed or provided to the property owner.

Whenever any person neglects or refuses to remove any snow or ice which is piled, gathered, or plowed up by him or her, or is allowed to accumulate in violation of this subsection, within four hours after a notice to do so by the enforcing authority, the City may remove or cause to be removed said snow or ice from such street, terrace, lot or sidewalk and the responsible party shall be liable for the full cost of removal, pursuant to the provisions of N.J.S.A. 40:65-12.

d. *Owner to Pay Costs of Removal.* The Tax Collector shall cause such cost to be billed to the owner and to be charged against the real estate so abutting upon such sidewalk, or gutter thereof, and the amount so charged shall thereupon become a lien and tax upon such real estate and be added to and be part of the taxes next to be levied and assessed thereon, and enforced and collected with interest by the Tax Collector and in the same manner as other taxes are assessed and collected in the City of Summit.

Section 5. Ordinances or parts of ordinances inconsistent herewith are hereby repealed and this ordinance shall take effect after final passage and publication as provided by law.

(Last additions in text indicated by underline; deletions by ~~strikethroughs~~)

Dated:

I, Rosalia M. Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing ordinance was duly passed

Approved:

by the Common Council of said City at
a regular meeting held on Tuesday
evening,

Mayor

City Clerk



SUMMIT POLICE DEPARTMENT ADMINISTRATION



MEMORANDUM

To: Rosemary Licatase, City Clerk
From: Chief Robert K. Weck 
Re: Snow Removal Ordinance Revision
Date: February 26, 2016

Please find attached the following ordinance revision:

Removal of Ice and Snow Chapter - XVIII, Section 18-5.4

This ordinance revision has been discussed at a Public Safety Committee meeting, with Paul Cascais (Director of Community Services) and the City Solicitor. All are in agreement with the proposed revisions.

Thank you in advance.

Attachment: Snow Removal Ordinance- Revision Memo (4106 : Snow Removal Ordinance)

Ordinance #	
Introduction Date:	
Hearing Date:	
Passage Date:	

**AN ORDINANCE AMENDING THE CITY OF SUMMIT CODE, CHAPTER XVIII,
ENTITLED STREETS AND SIDEWALKS, SECTION 18-5.4, ENTITLED
“NONCOMPLIANCE; NOTICE REQUIRED; PENALTY”**

WHEREAS, pursuant to N.J.S.A. 40:65-12, the governing body of a municipality may make, amend, repeal and enforce ordinances to compel the owner or tenant of any lands abutting upon the public highways of the municipality to remove all snow and ice from the abutting sidewalks and gutters of such highways; and

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT, as follows:

SECTION 1. Chapter XVIII, Section 18-5.4 entitled “Removal of Ice and Snow.” is amended such that the *Revised General Ordinances of the City of Summit* reads:

15-5.4 Noncompliance; Notice Required; Penalty.

a. In all cases where at any provision of Subsection 8-5.3 has not been complied with, a written or printed notice may be given the owner or tenant, in front of which each sidewalk is located, ~~by any member of the Police Force,~~ requiring the owner to cause this section to be complied with within twenty-four (24) hours after the service of such notice. The Summit Police Department and the Department of Community Services shall have the authority to enforce the provisions of this article.

b. *Penalty.* Upon failure to comply with such notice, the owner shall be subject to a fine of a minimum of, ~~twenty five (\$25.00)~~ fifty (\$50.00) dollars, to be imposed by the Municipal Judge; and in default of the payment of such fine may be imprisoned in the City or County jail for a period not exceeding fifteen (15) days. A separate offense shall be deemed committed on each day during or on which a violation occurs or continues.

c. *Removal by City.* In addition to the penalty herein provided, the City of Summit may remove such snow, ice, grass, weeds, and impediments where the owner of any real estate shall fail to remove the same as provided in this section; the cost for City labor and materials, including an administrative surcharge of fifteen (15%) percent associated with the removal of any such snow, ice, grass, weeds, or impediments from any sidewalk, gutter, or public highway by the City, shall be certified to the Tax Collector by the Director of the Department of Community Services with a copy of the certified costs being mailed or provided to the property owner.

Whenever any person neglects or refuses to remove any snow or ice which is piled, gathered, or plowed up by him or her, or is allowed to accumulate in violation of this article, within four

Attachment: Snow Removal Ordinance- Revision Memo (4106 : Snow Removal Ordinance)

hours after a notice to do so by the enforcing authority, the City may remove or cause to be removed said snow or ice from such street, terrace, lot or sidewalk and the responsible party shall be liable for the full cost of removal, pursuant to the provisions of N.J.S.A. 40:65-12.

d. *Owner to Pay Costs of Removal.* The Tax Collector shall cause such cost to be billed to the owner and to be charged against the real estate so abutting upon such sidewalk, or gutter thereof, and the amount so charged shall thereupon become a lien and tax upon such real estate and be added to and be part of the taxes next to be levied and assessed thereon, and enforced and collected with interest by the Tax Collector and in the same manner as other taxes are assessed and collected in the City of Summit.

SECTION 2. Effective Date.

This ordinance shall take effect upon final passage and publication as provided by law.

Attachment: Snow Removal Ordinance- Revision Memo (4106 : Snow Removal Ordinance)

INTRODUCE 2016 MUNICIPAL OPERATING BUDGET & ESTABLISH HEARING DATE

Municipal Budget of the City of Summit, County of Union, for the Calendar Year 2016.

BE IT RESOLVED that said budget be published in the Union County Local Source in the issue of April 5, 2016.

Recorded Vote

Ayes (Nays (Abstained (
(
(
(
(
(Absent (
(

Notice is hereby given that the budget and the tax resolution are approved by the Common Council of the City of Summit, County of Union on April 5, 2016.

A hearing on the budget and tax resolution will be held on May 3, 2016 at City Hall, 512 Springfield Avenue, Summit, New Jersey at 7:30 p.m. at which time and place objections to said budget and tax resolution for the year 2016 may be presented by taxpayers or other interested persons.

SUMMARY OF GENERAL APPROPRIATIONS AND REVENUES:

	<u>Year of 2016</u>
1. Appropriations within "CAPS"	
(a) Municipal Purposes	\$31,206,779
2. Appropriations excluded from "CAPS"	
(a) Municipal Purposes	5,078,879
(b) Local District School Purposes in Municipal Budget	5,456,133
(c) Maintenance of Free Public Library	<u>2,394,420</u>
Sub-Total General Appropriations	\$44,136,211
3. Reserve for Uncollected Taxes Based on Estimated 96.13 Percent of Tax Collections	<u>5,184,281</u>
4. Total General Appropriations	<u>\$49,320,492</u>

5. Less: Anticipated Revenues Other Than Current Property Tax (i.e. Anticipated Surplus, Miscellaneous Revenues and Receipts from Delinquent Taxes)	\$16,690,502
6. DIFFERENCE: Amount to be Raised by Taxes for Support of Municipal Budget (as follows)	
(a) Local Tax for Municipal Purposes Including Reserve for Delinquent Taxes	25,991,437
(b) Addition to Local District School Tax	4,244,133
(b) Minimum Library Tax School Tax	<u>2,394,420</u>
7. Total General Revenues	<u>\$49,320,492</u>

Dated: April 5, 2016

I, Rosalia M. Licatase, City Clerk of the City of Summit do hereby certify that the foregoing resolution was duly adopted by the Common Council at a regular meeting held on Tuesday evening, April 5, 2016.

City Clerk

Resolution (ID # 4140)
April 5, 2016

CERTIFY BUDGET COMPLIANCE REQUIREMENTS

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination, and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997, and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 thru 7.5, the City of Summit has been declared eligible to participate in the annual budget examination program by the Division of Local Government Services, and the Chief Financial Officer has determined that the City meets the necessary conditions to participate in the program for the 2016 budget year.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That, in accordance with N.J.A.C. 5:30-7.6a & b and based upon the Chief Financial Officer's certification, it certifies that the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a) Payment of interest and debt redemption charges,
 - b) Deferred charges and statutory expenditures,
 - c) Cash deficit of preceding year,
 - d) Reserve for uncollected taxes,
 - e) Other reserves and non-disbursement items, and
 - f) Any inclusions of amounts required for school purposes.
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at 40A:4-45.3 et seq. are fully met. (Complies with the "CAP" law.)
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - a) All estimates of revenue are reasonable, accurate, and correctly stated,
 - b) Items of appropriation are properly set forth, and

- c) In itemization, form, arrangement, and content the budget will permit the exercise of the comptroller function within the municipality.
- 5. The budget and associated amendments have been introduced, publicly advertised, and adopted in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
- 6. That all other applicable statutory requirements have been fulfilled.

FURTHER RESOLVED, that two certified copies of this resolution be forwarded to the Director of the Division of Local Government Services.

RECORDED VOTE

Ayes	(Nays	(Abstain	(
	((
	((
	((
	((
	(Absent	(

Dated: April 5, 2016

I, Rosalia M. Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, April 5, 2016.

City Clerk

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the Approved Budget complies with the requirements of law and approval is given pursuant to N.J.S.A. 40A:4-78(b) and N.J.A.C. 5:30-7.

It is further certified that the municipality has met the eligibility requirements of N.J.A.C. 5:30-7.4 and 7.5, and that I, as Chief Financial Officer, have completed the local examination in compliance with N.J.A.C. 5:30-7.6.

Dated: _____

By: _____

Margaret V. Gerba, City Treasurer

This certification form and resolution of the governing body executing such certification should be annexed to the adopted budget (N.J.A.C. 5:30-7.6(e))



Finance
R - Finance/Personnel

www.cityofsummit.org

Meeting: 04/05/16 07:30 PM

RESOLUTION (ID # 4140)

DOC ID: 4140

TO: Mayor and Common Council

FROM: Marge Gerba, City Treasurer

DATE: March 16, 2016

The Division of Local Government Services annually performs budget reviews for municipalities. For municipalities in sound fiscal condition, a *formal* review is only required every three years. In interim years, those municipalities certify to the Division that they themselves have reviewed the payment of interest and debt charges, statutory expenditures like social security and the minimum library appropriation and the Reserve for Uncollected Taxes, as well as followed the components of the Cap law, made reasonable estimates of revenues and appropriations, and have generally followed budget adoption procedures. This resolution certifies the City itself has performed the review as prescribed by the Division, and I recommend your approval.

Resolution (ID # 4144)
April 5, 2016

**AUTHORIZE EXECUTION OF ANNUAL LICENSE AGREEMENT - USE OF SIDEWALK,
THE OFFICE OF SUMMIT, LLC**

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

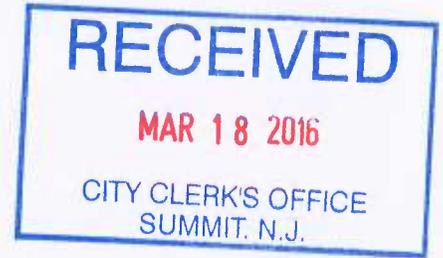
- . That the Mayor and City Clerk be and they are hereby authorized to sign a lease/license with The Office of Summit, LLC, pursuant to Chapter III, Section 3-1, CONSUMPTION OF ALCOHOLIC BEVERAGES IN PUBLIC STREETS OR PUBLIC PLACES, Subsection 3-1.2 c.2 of the City Code, for purposes only of the sale of alcoholic beverages for consumption, that a certain portion of Licensor's property consisting of the sidewalk area abutting premises located at 61 Union Place, and designated as filed by Licensee with Licensor for the Place-to-Place Transfer of Plenary Retail Consumption License No. 2018-33-016-014 (the "Sidewalk Café License"), at the annual charge or compensation, based on taxes which would be paid if the space was rented as set forth by the Tax Assessor, per Resolution #28436 passed at the regular meeting of Common Council, August 10, 1999, which "Establish[es] Lease Policy of City Property for Liquor Sales at a Sidewalk Café", of \$1,723.25, payable in advance, for a term commensurate with the period for which the Sidewalk Café License is issued, pending approval of a 2016 Sidewalk Café plan.
- . That proof of a \$1 million liquor liability policy shall be provided.

Dated: April 5, 2016

I, Rosalia M. Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said city at a regular meeting held on Tuesday, April 5, 2016.

City Clerk

**City of Summit
Assessor's Office**



Memo

To: Michelle Caputo, Administrative Assistant
From: Timothy J. O'Connor, Tax Assessor 
CC: Sonia Alves-Viveiros, Deputy City Clerk
Date: March 18, 2016
Re: Your memo dated 3/14/16 requesting lease information for The Office at Summit LLC

In response to your request on property known as Block 2704, Lot 10 located at 61 Union Place, I determined a value to create a lease, in order to operate a sidewalk café to conduct the sale of alcoholic beverages.

The following determination of rental business value and not market value was arrived using approximately 630 square feet of sidewalk with a rental value per square foot, capitalized with a tax rate of \$4.217/100 yields rentable space of the lease. The amount for 2016 is \$1,723.25.

If I can provide any additional information or you need a further explanation, let me know.

City Clerk's Office

Memo

To: Tim O'Connor
From: Michelle Caputo
Date: 3/14/16
Re: Sidewalk Lease Agreement – The Office of Summit, LLC d/b/a The Office Tavern Grill, 57-61 Union Place
Cc: Rosemary Licatese

As per the attached cover letter from The Office of Summit, LLC., it is requesting a lease agreement from the City of Summit for the sidewalk area adjacent to its restaurant at 57- 61 Union Place. The applicant is required to have an interest in the licensed area in order to operate a liquor license and conduct the sale of alcoholic beverages at its **2016** Sidewalk Café (plan attached).

Also attached is Resolution #28436, dated August 10, 1999, establishing the lease policy developed by the City Solicitor. If you could please verify the Lot and Block of the property in question, determine the value of the lease for **2016**, and provide that information to the City Clerk at your earliest convenience, we can then put the execution of the lease agreement on the next available agenda for Council consideration. The Sidewalk Café season is from March 1 to November 30.

If you have any questions, please contact me.

Thank you for your assistance.

**ESTABLISH LEASE POLICY OF CITY PROPERTY
FOR LIQUOR SALES AT A SIDEWALK CAFÉ**

August 10, 1999

WHEREAS, Section 3-1, CONSUMPTION OF ALCOHOLIC BEVERAGES IN PUBLIC STREETS OR PUBLIC PLACES, subsection 3-1.3 c.2. of the Code permits a place-to-place liquor license transfer to an appropriate sidewalk area which has an approved "Café Plan", subject to the City leasing or licensing the appropriate sidewalk area, and

WHEREAS, it is desirable to have a policy in place to address such lease or license situations should and when they occur.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the lease or license fee for Sidewalk Café areas, relative to place-to-place liquor license transfers, shall be equal to the amount of taxes, to be determined by the Tax Assessor, that the subject area would generate during the entire Sidewalk Café license period as prescribed by Section 4-20, REGULATING OF SIDEWALK CAFÉS, of the Code.

Dated: August 10, 1999

I, David L. Hughes, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said city at a regular meeting held on Tuesday, August 10, 1999.

City Clerk

The Office of Summit, LLC
 25 Washington St.
 Morristown, NJ 07960
 (973) 206-7267
jraffiani@villaenterprises.com 973-206-7267



March 11, 2016

Via Email – rlicatese@cityofsummit.org
 Rosemary Licatase, City Clerk
 Summit City Hall
 512 Springfield Avenue
 Summit, NJ 07901

Re: The Office of Summit, LLC ("Office")
 The Office Tavern Grill 57-61 Union Place, Summit ("Restaurant")
 Request for sidewalk lease

Dear Ms. Licatase:

The Office will be submitting an application for a permit to operate a sidewalk cafe in front of the Restaurant. The Restaurant will sell alcohol to its patrons at its sidewalk cafe pursuant to its Plenary Retail Consumption liquor license.

Pursuant to our application for a sidewalk cafe permit, we request a lease for the sidewalk in front of the Restaurant.

Very truly yours,

 A handwritten signature in black ink, appearing to read "Jeanne Raffiani".

Jeanne Raffiani
 Assistant General Counsel

Resolution (ID # 4131)
April 5, 2016

**AUTHORIZE EXECUTION OF ANNUAL LICENSE AGREEMENT - USE OF SIDEWALK,
SELECT RESTAURANTS, INC.**

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

- . That the Mayor and City Clerk be and they are hereby authorized to sign a lease/license with Select Restaurants, Inc. t/a Winberie's Restaurant and Bar, pursuant to Chapter III, Section 3-1, CONSUMPTION OF ALCOHOLIC BEVERAGES IN PUBLIC STREETS OR PUBLIC PLACES, Subsection 3-1.2 c.2 of the City Code, for purposes only of the sale of alcoholic beverages for consumption, that a certain portion of Licensor's property consisting of the sidewalk area abutting premises located at 2 Kent Place Boulevard, and designated as filed by Licensee with Licensor for the Place-to-Place Transfer of Plenary Retail Consumption License No. 2018-33-013-005 (the "Sidewalk Café License"), at the annual charge or compensation, based on taxes which would be paid if the space was rented as set forth by the Tax Assessor, per Resolution #28436 passed at the regular meeting of Common Council, August 10, 1999, which "Establish[es] Lease Policy of City Property for Liquor Sales at a Sidewalk Café", of \$1,985.57, payable in advance, for a term commensurate with the period for which the Sidewalk Café License is issued, pending approval of a 2016 Sidewalk Café plan.
- . That proof of a \$1 Million liquor liability policy shall be provided.

Dated: April 5, 2016

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said city at a regular meeting held on Tuesday, April 5, 2016.

City Clerk

**City of Summit
Assessor's Office**

RECEIVED

MAR 16 2016

CITY CLERK'S OFFICE
SUMMIT, N.J.

Memo

To: Michelle Caputo, Administrative Assistant
From: Timothy J. O'Connor, Tax Assessor *TO*
CC: Sonia Alves-Viveiros, Deputy City Clerk
Date: March 16, 2016
Re: Your memo dated 3/9/16 requesting lease information for Select Restaurants, Inc, T/A Winberie Restaurant and Bar

In response to your request on property known as Block 1912, Lot 18 located at 2 Kent Place Boulevard, I determined a value to create a lease, in order to operate a sidewalk café to conduct the sale of alcoholic beverages.

The following determination of rental business value and not market value was arrived using approximately 726 square feet of sidewalk with a rental value per square foot, capitalized with a tax rate of \$4.217/100 yields rentable space of the lease. The amount for 2016 is \$1,985.57.

If I can provide any additional information or you need a further explanation, let me know.

City Clerk's Office

Memo

To: Tim O'Connor
From: Michelle Caputo
Date: 3/9/16
Re: Sidewalk Lease Agreement – Select Restaurants, Inc. d/b/a Winberie's
Restaurant and Bar
Cc: Rosemary Licatase

As per the attached cover letter from Select Restaurants, Inc., it is requesting a lease agreement from the City of Summit for the sidewalk area adjacent to its restaurant at 2 Kent Place Boulevard. The applicant is required to have an interest in the licensed area in order to operate a liquor license and conduct the sale of alcoholic beverages at its **2016 Sidewalk Café** (plan attached).

Also attached is Resolution #28436, dated August 10, 1999, establishing the lease policy developed by the City Solicitor. If you could please verify the Lot and Block of the property in question, determine the value of the lease for **2016**, and provide that information to the City Clerk at your earliest convenience, we can then put the execution of the lease agreement on the next available agenda for Council consideration. Sidewalk Café season is from March 1 to November 30.

If you have any questions, please contact me.

Thank you for your assistance.

**ESTABLISH LEASE POLICY OF CITY PROPERTY
FOR LIQUOR SALES AT A SIDEWALK CAFÉ**

August 10, 1999

WHEREAS, Section 3-1, CONSUMPTION OF ALCOHOLIC BEVERAGES IN PUBLIC STREETS OR PUBLIC PLACES, subsection 3-1.3 c.2. of the Code permits a place-to-place liquor license transfer to an appropriate sidewalk area which has an approved "Café Plan", subject to the City leasing or licensing the appropriate sidewalk area, and

WHEREAS, it is desirable to have a policy in place to address such lease or license situations should and when they occur.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the lease or license fee for Sidewalk Café areas, relative to place-to-place liquor license transfers, shall be equal to the amount of taxes, to be determined by the Tax Assessor, that the subject area would generate during the entire Sidewalk Café license period as prescribed by Section 4-20, REGULATING OF SIDEWALK CAFÉS, of the Code.

Dated: August 10, 1999

I, David L. Hughes, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said city at a regular meeting held on Tuesday, August 10, 1999.

City Clerk

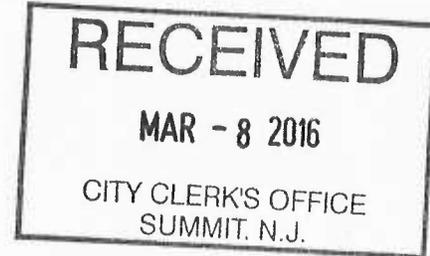

SELECT RESTAURANTS, INC.

One Chagrin Highlands • 2000 Auburn Drive
 Cleveland, Ohio 44122
 Phone (216) 464-6606 • Fax (216) 464-8565

VIA UPS

March 7, 2016

Michelle Caputo
 City Clerk's Office
 City of Summit
 512 Springfield Avenue
 Summit NJ 07901



Re: Winberie's Restaurant and Bar Sidewalk License Agreement

Dear Michelle:

Enclosed please find the Sidewalk Café Application, a check in the amount of Four Hundred Four Dollars, Insurance Certificate, drawings and floor plan showing the number of seats, both interior and exterior.

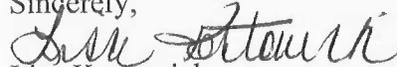
I have also enclosed a letter from Guy Wylie to Mr. David Hughes, dated September 3, 1999, which explains how the patio furniture will be secured. This has not changed.

Select Restaurants is requesting a lease agreement between Select Restaurants Inc. and The City of Summit permitting Select d/b/a Winberie's Restaurant and Bar the use of the sidewalk for the sales of alcoholic beverages for consumption at its sidewalk café located at 2 Kent Place Boulevard, Summit N.J. during the term for which the Sidewalk Café License is issued.

I have enclosed a letter from the landlord giving Select permission to operate a sidewalk café.

Thank you in advance for your assistance in this matter.

Sincerely,


 Lisa Kortowich

Enclosures

RECEIVED
 MAR - 8 2016
 CITY CLERK'S OFFICE
 SUMMIT, N.J.

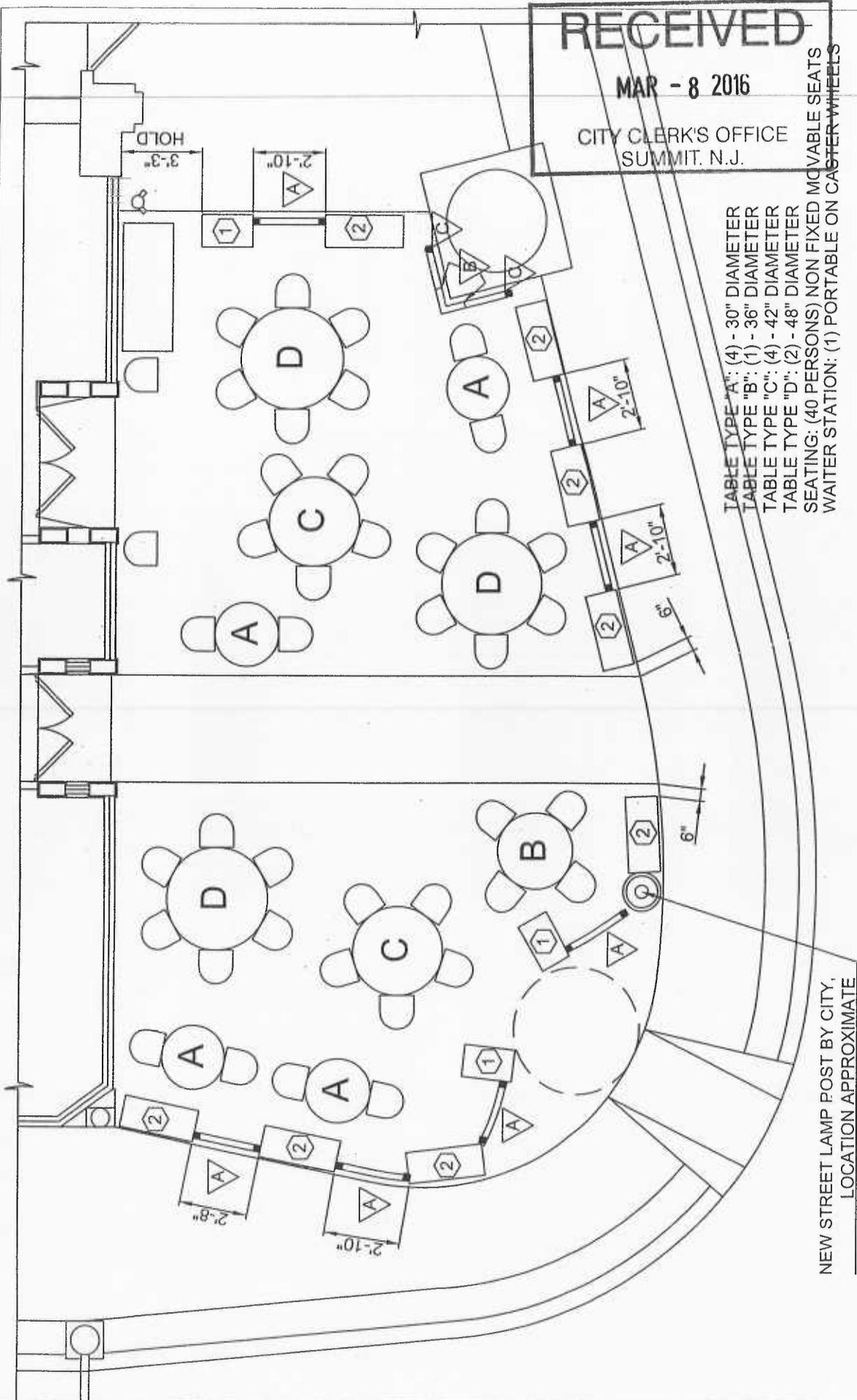


TABLE TYPE "A": (4) - 30" DIAMETER
 TABLE TYPE "B": (1) - 36" DIAMETER
 TABLE TYPE "C": (4) - 42" DIAMETER
 TABLE TYPE "D": (2) - 48" DIAMETER
 SEATING: (40 PERSONS) NON FIXED MOVABLE SEATS
 WAITER STATION: (1) PORTABLE ON CASTER WHEELS

SCALE: 1/4" = 1' - 0"

MARK E. TUFARO
ARCHITECT, LLC
 POST OFFICE BOX 393
 PEAPACK, NEW JERSEY

TEL: 908. 719. 9501 FAX: 908. 719. 9520
 DATE: 5.11.00 SP 1 OF 1
 REV. NO. 1: DATE: 6.15.00 - HC RAMP & TURNAROUND

SEATING LAYOUT PLAN

- △ INDICATES NEW FABRICATED STEEL HANDRAIL AND GUARD SECTIONS
- ① NEW FREESTANDING PREFABRICATED RESIN PLANTER BOX - 24" WIDE X 15" DEEP X 36" HIGH
- ② NEW FREESTANDING PREFABRICATED RESIN PLANTER BOX - 36" WIDE X 15" DEEP X 36" HIGH



NEW STREET LAMP POST BY CITY,
 LOCATION APPROXIMATE

Resolution (ID # 4153)
April 5, 2016

**AUTHORIZE EXTENSION OF SICK LEAVE/INJURY LEAVE WITH AND WITHOUT PAY
(PENDING CLOSED SESSION DISCUSSION)**

Resolution pending Closed Session discussion.

Resolution (ID # 4150)
April 5, 2016

**ACCEPT DONATION FROM SUMMIT BOOSTERS ASSOCIATION - SHED FOR
MEMORIAL FIELD- \$2,472.00 (VALUE)**

WHEREAS, in a memo dated March 16, 2016, the Director of Community Programs advises that the Summit Boosters Association has offered to donate a storage building for the storage of baseball equipment, outfield fencing and a batting machine to be used by the Summit Varsity Baseball Team and the Summit Junior Baseball Organization, be placed at Memorial Field, Varsity Baseball Field, and

WHEREAS, the 10'x12' storage building has a total value of \$2,472.00:

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the City of Summit does hereby accept the gift of a storage building from the Summit Boosters Association as described above pursuant to NJSA 40A:11-13.1, to be used for the storage of baseball equipment, outfield fencing and a batting machine which will be placed at Memorial Field, Varsity Baseball Field.

Dated: April 5, 2016

I, Rosalia M. Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said city at a regular meeting held on Tuesday evening, April 5, 2016.

City Clerk



Department of Community Programs
R - General Services

www.cityofsummit.org

Meeting: 04/05/16 07:30 PM

RESOLUTION (ID # 4150)

DOC ID: 4150

TO: Mayor and Common Council

FROM: Judith Leblein-Josephs, Director - Department of Community Programs

DATE: March 16, 2016

Re: Gift of Varsity Baseball Shed/Memorial Field

We have been gifted a storage shed to be used by both the Summit Varsity Baseball Team and the Summit Junior Baseball organization. The gift was made by the Summit Sports Boosters. The shed has been placed at Memorial Field's Varsity Baseball Field. The shed is valued at \$2,472.00.

The new shed will provide storage for baseball equipment, outfield fencing and a batting machine.

It is a quality shed, manufactured by Lapp Structures and matches the Varsity Softball Shed, directly across the track from the new shed.

We ask your support of a resolution accepting the shed as a gift to the City of Summit, as it becomes a part of our park property, as with previous donated storage facilities.



Lapp Structures, LLC
 220 Jalyn Drive
 New Holland, PA 17557

Phone: (717) 354-7433
 Fax: (717) 354-4085

Sales Order 11.B.1.a

Order Number	Date	Page
14437	February 23, 2016	1 of 1

PA036229 13VH03508700

Bill To:

City Of Summit
 512 Springfield ave
 Summit, NJ 07901

Ship To:

City Of Summit
 512 Springfield ave
 Summit, NJ 07901

Customer ID	Sales Person	P.O. Number	Ship Date	Ship Via	Terms
CITOF	MIKE			Mike Lapp Trucking	Collect on delivery
Ordered	UOM	Description	Unit Price	Extended	
1.00		10x12 Aframe Wood PT joists 7' 6" walls Tech shield interior Exterior- Dark Gray Pewter -Architectual shingles w/paper Trim- Dk Gray 6'x7'6" double doors w/ 20" pinion hinges 12" OH over doors 2-vents Delivery	2,472.00	2,472.00	
<div style="font-size: 2em; font-family: cursive; opacity: 0.5; transform: rotate(-15deg); position: absolute; top: 50px; left: 50%;"> Del 3/9/16 wot PA </div> <p>Thank you for your business.</p>					
			Down Payment: \$0.00	Subtotal	2,472.00
				Freight	-
				Sales Tax	-
<i>Customer Signature</i> _____			Balance: \$ 2,472.00	TOTAL	2,472.00

Attachment: Varsity Baseball Shed (4150 : Resolution Accept Shed for Memorial from Summit Boosters Association)



Attachment: image (4150 : Resolution Accept Shed for Memorial from Summit Boosters

Summit Boosters Association
P.O. Box 674
Summit, NJ 07902-0674

Judith Leblein Josephs
Director of Community Programs
100 Morris Avenue
Summit, NJ 07901

Dear Ms. Leblein Josephs,

The Summit Boosters Association purchased a shed for \$2,742 and we are gifting it to the City of Summit for use by the Summit High School Varsity Baseball team.

Please let me know if there is any other information that you require.

Sincerely,

Jane Murphy
Booster Co-President

Resolution (ID # 4143)
April 5, 2016

AUTHORIZE NATIONAL COOPERATIVE PURCHASE - NATIONAL JOINT POWERS ALLIANCE - PURCHASE AND INSTALLATION OF PLAYGROUND EQUIPMENT FOR THE FAMILY AQUATIC CENTER - PLAYPOWER LT FARMINGTON, INC. - \$46,435.81

WHEREAS, under the authority of N.J.S.A. 52:34-6.2(b)(3), the City of Summit is permitted to join national cooperative purchasing agreements, and

WHEREAS, the Common Council adopted resolution #36126 dated January 24, 2014, authorizing the City of Summit to become a member of the National Joint Powers Alliance (NJPA), and

WHEREAS, in a memo dated March 14, 2016, the Director of the Department of Community Programs requests approval for the purchase and installation of playground equipment for the Family Aquatic Center, and

WHEREAS, the same memo, the Director advises that this must be a Prevailing Wage Job and the contractor will provide documentation, and

WHEREAS, the equipment and installation is to be purchased through NJPA contract #022113-LTS from PlayPower LT Farmington, Inc., PO Box 897, Farmington, MO 63640 for a total cost of \$46,435.81.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That, in accordance with the City Treasurer's certification of the availability of funds in Account #C-04-30-085-00A-050, a copy of which is attached hereto and made a part of this resolution, and pursuant to the National Joint Powers Alliance contract referenced above, the purchase and installation of playground equipment for the Family Aquatic Center for a total cost of \$46,435.81 be and is hereby authorized.

Dated: April 5, 2016

I, Rosalia M. Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, April 5, 2016.

City Clerk



Department of Community Programs
R - General Services

www.cityofsummit.org

Meeting: 04/05/16 07:30 PM

RESOLUTION (ID # 4143)

DOC ID: 4143

TO: Mayor and Common Council

FROM: Judith Leblein-Josephs, Director - Department of Community Programs

DATE: March 14, 2016

SUMMARY

Memo to: Mayor Nora Radest & Members of Common Council

From: Judith Leblein Josephs

Date: March 14, 2016

Re: Purchase of Playground Equipment – Summit Family Aquatic Center

The playground equipment at the Summit Family Aquatic Center needs to be replaced. The structure is over 12 years old and does not meet all of the CSPC guidelines. We are proposing the replacement of the structure with a Little Tikes Commercial Playground that will better meet the demographics of the Family Aquatic Center with two play structures. The new playground will meet all of the safety and accessibility guidelines.

We are recommending purchase and installation of the new playground through the National Joint Powers Alliance (NJPA) Cooperative Purchasing Group. It is not unusual to purchase playground equipment installed through Co-ops. It must be a Prevailing Wage Job and the contractor will provide documentation. The contractor is a certified installer and very familiar with this product line.

The cost for the project, installed including safety surfacing and borders is \$46, 435.81. The playground will be installed prior to the full season opening of the SFAC. The funding for this project is available through the Capital Budget Account #: C-04-30-084-00A-050. The purchase will be made through National Joint Powers Alliance. Our NJPA membership number is: #18908 We have worked in concert with Rick Matias of the City Engineering Division on the plans for this playground. It has been vetted through the General Services Committee.

I have attached the plan, illustration and quotation for your information. Please feel free to reach out to me with your questions or concerns.



Playgrounds Fun & Easy!

Representative:
 Thomas Brennan
 Boyce Associates
 610-289-4800

Project:
**Summit Pool
 Maxplay 3 Mini Max**

Project No.
 LP516_42401664178_1
 Drawn: 2016-02-03
 Drawn By: Thomas Brennan

PlayArea:1
 Product line:PlayBuilders
 Age group:2-12
 Post type:Galv. 11ga. / Plastic
 Play Builder Accent Color:Royal Purple
 Play Builder Post Color:Black
 PB Panel/Crawl Tunnel Color:Warm Grani
 PB Roof/Table Color:Grape (Purple)
 PB Slide Color:Grape (Purple)
 PB Vinyl Clr:Blue
 MaxPlay Clr Option:Contemporary
 Mount Option:Buried

Playground Layout
 Compliance:

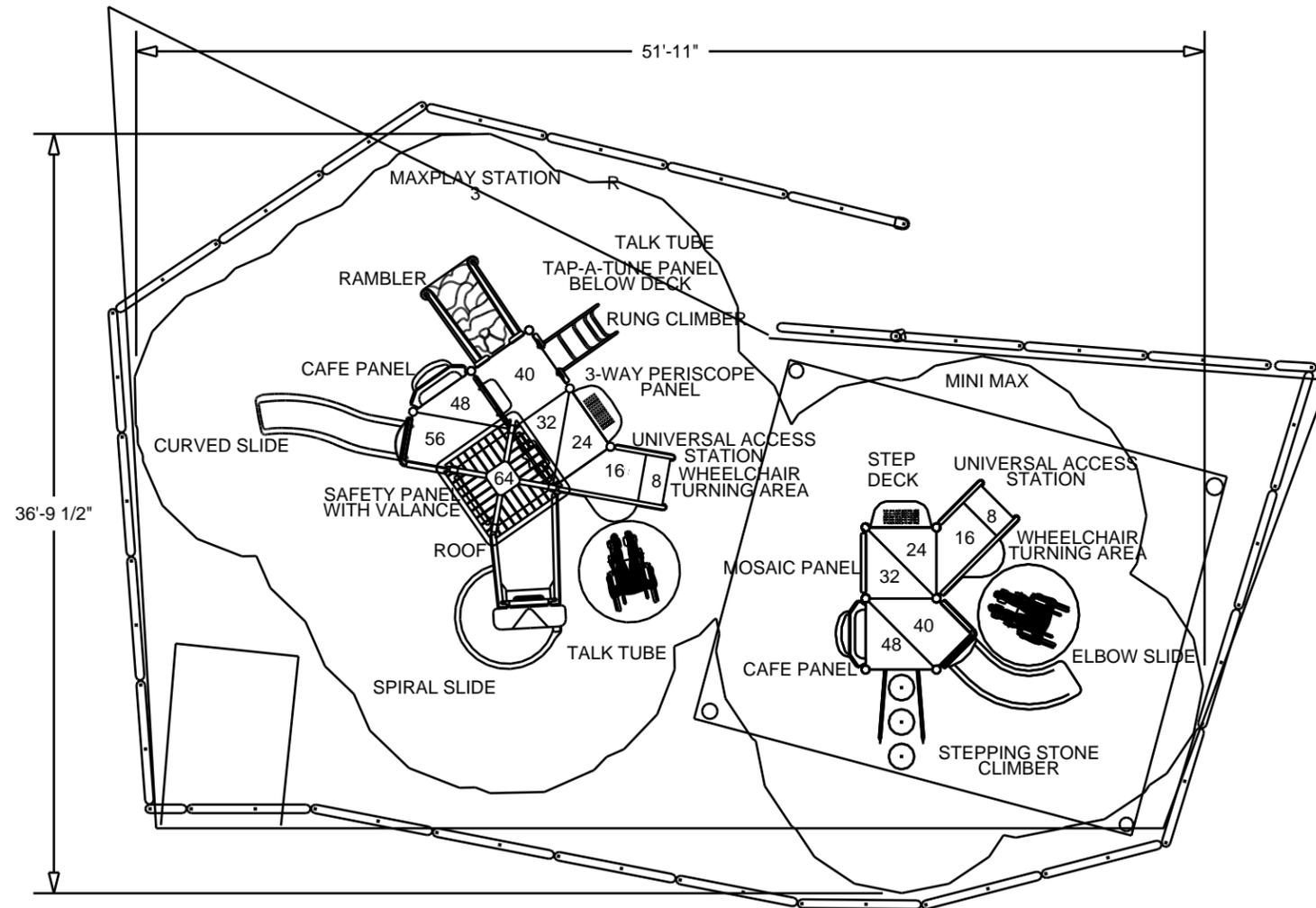
- ✓ Final Access Board Regulations
 - ✓ CPSC Handbook for Public Safety
 - ✓ ASTM F1487
- This play equipment complies with the safety performance specifications of ASTM for children 2-12 years old. Not all equipment may be appropriate for all children. Supervision is required.

PlayPower LT Farmington, Inc.
 P.O. Box 897
 Farmington, Missouri 63640
 Phone: 1-800-325-8828
 Fax: 573-756-0319
 www.ltcps.com

THIS PLAYGROUND
 WILL ACCOMODATE
 30 CHILDREN

LEED points for
 this structure
 2

- NOTES
 Scale*: 1/8"=1'
- 1.The 2010 American with Disabilities Act (ADA) along with Architectural Barriers Act (ABA) Accessibility Guidelines requires you by law to make your park/play area accessible when viewed in its entirety. Please consult the Accessible Guidelines.
 - 2.For play equipment to be considered accessible an accessible route must be available with in the play area to all identified accessible components per ADA and ABA.
 - 3.When adding to an existing play area, it is important to consider the total elevated components to ground level requirements including accessible routes.
 - 4.All deck heights are measured from the top of the finished protective surfacing material.
 - 5.Fall absorbing protective surfacing material is required under and around all play equipment within the play area.
 - 6.The minimum recommended use/fall zone around each play structure and/or independent play equipment is outlined on the layout drawing.
 - 7.Age appropriate label locations are marked with a double asterisk. (**)
 - 8.Elevated Play Activities Total: 8
 - Accessible By Transfer: 8 (4 req)
 - Accessible By Ramp: 0 (0 req)
 Ground Level Activity Type: 3 (3 req)
 Ground Level Activity Quantity: 4 (3 req)
- * Scale for reference only. Use dimensions as shown.



Minimum recommended fallzone
 Area: 1126 sq. feet
 Perimeter: 158 feet

Attachment: 11x17 Layout Drawing LP516_42401664178_1 (4143 : Authorize National Coop Purchase-NJPA Purchase & Installation of



PlayPower LT Farmington, Inc.
 P.O. Box 897
 Farmington, MO 63640 USA
 1-800-325-8828

QUOTATION

Quote Prepared For:

Project Name & Location:

Prepared by:

Summit Pool Maxplay 3 Mini
 Max
 100 Ashwood Ave.
 Summit, NJ

Boyce Associates
 Thomas Brennan
 PO BOX 885
 Trexlertown, PA 18087
 610-289-4800(phone)
 610-289-4803(fax)
 tom@boyce4playgrounds.com

Quote Number: LP516_42390633495_1
 Quote Date: 2016-01-29
 Valid For: 30 Days From Quote Date

PlayArea 1

Product line: PlayBuilders
 Age group: 2-12
 Post type: Galv. 11ga. / Plastic

Global defaults

Play Builder Accent Color	Royal Purple
Play Builder Post Color	Black
PB Panel/Crawl Tunnel Color	Warm Granite
PB Roof/Table Color	Grape (Purple)
PB Slide Color	Grape (Purple)
PB Vinyl Clr	Blue
MaxPlay Clr Option	Contemporary
Mount Option	Buried

Components

Part number	Description	Qty	Weight	Volume	Unit price	Total
100005469	TIMBER KID TM END CAP BLACK	2	2.00	0.84	32.64	65.28
100001232	TIMBER KID TM 610MM/ 2' BLACK	2	24.00	2.00	60.00	120.00
200114680	MAXPLAY MINI MAX	1	1611.00	241.00	9947.00	9947.00
200094440	MAXPLAY TM STATION 3 W/CAFE PANEL	1	2944.00	759.00	18020.00	18020.00
100001231	TIMBER KID TM 1830MM/ 6' BLACK	27	783.00	81.00	62.00	1674.00

Additional Items

200111492	LABEL, IDENTIFICATION STAMPED W/RIVETS	2	0.00	0.00	0.00	0.00
200305597	CRATE,LARGE.14' L X 54.5" H	1	385.00	0.00	0.00	0.00
200305596	CRATE,MED.14' L X 34.5" H	2	554.00	0.00	0.00	0.00
200164519	MSDS BOOK	1	0.00	0.00	0.00	0.00

Parts By Other

600000001	Woodcarpeting	1	0.00	0.00	1890.00	1890.00
-----------	---------------	---	------	------	---------	---------

Totals

Total Weight	6303.00 lbs
Total Volume	1083.84 ft ³
Equipment List:	\$29826.28
Discount Amount:	\$5070.47
Products Subtotal:	\$24755.81
Products by Other Subtotal:	\$1890.00
Installation:	\$16210.00
LandSoft Turf Installation:	\$0.00
Estimated Sales tax*:	\$0.00
Freight:	\$3580.00 Freight Code: 880790
Drop Ship Freight:	\$0.00
Order total:	\$46435.81

Make Purchase Orders Out To:
 PlayPower LT Farmington, Inc.
 Remit Purchase Orders To:
 PlayPower LT Farmington, Inc.
 Attention: Sales Administration
 P.O. Box 897
 Farmington, Missouri, USA 63640
 1-800-325-8828

Make Checks Payable To:
 PlayPower LT Farmington, Inc.
 Remit Checks To:
 PlayPower LT Farmington, Inc.
 P.O. Box 204713
 Dallas, TX 75320-4713

NOTE:

- * Applicable sales taxes will be confirmed once order and any tax certificates are received
- † Denotes drop ship item.
- Unloading, storage, installation, surfacing and site work are not included unless specifically noted on quotation.
- Not responsible for filter cloth, irrigation rerouting, grass damage, or checking for underground utilities.
- If installation is quoted, it is assumed that the site has been prepared and that any grade slope in any direction does not exceed 2%. In the event that unexpected soil conditions, such as subsurface rock, are encountered during installation, additional costs to the customer will be applicable.
- The acceptance signature below serves as authorization to order the items quoted and indicates acceptance of the prices listed. All terms are subject to credit approval.

COMMENTS:

This playground contains 25.57% recycled content.
This playground qualifies for 2 LEED points

This Quote shall not become a binding contract until signed and delivered by both Customer and PlayPower LT Farmington Inc ("PPLT"). Sales Representative is not authorized to sign this Quote on behalf of PPLT or Customer, and signed Quotes cannot be accepted from Sales Representative. To submit this offer, please sign below and forward a complete signed copy of this Quote directly to "PPLT Sales Administration" via fax (573)760-7454 or (573)769-7465 or email outdoordes@LTCPS.com. Upon acceptance, PPLT will return a fully-signed copy of the Quote to Customer (with copy to Sales Representative) via fax or e mail.

THIS QUOTE IS LIMITED TO AND GOVERNED BY THE TERMS CONTAINED HEREIN. PPLT objects to any other terms proposed by Customer, in writing or otherwise, as material alterations, and all such proposed terms shall be void. Customer authorizes PPLT to ship the Equipment and agrees to pay PPLT the total amount specified. Shipping terms are FOB the place of shipment via common carrier designated by PPLT. Payment terms are Net-30 days from invoice date with approved credit and all charges are due and payable in full at PO Box 204713, Dallas, TX 75320-4713, unless notified otherwise by PPLT in writing. Customer agrees to pay all additional service charges for past due invoices. Customer must provide proper tax exemption certificates to PPLT, and shall promptly pay and discharge all otherwise applicable taxes, license fees, levies and other impositions on the Equipment at its own expense.

CUSTOMER HEREBY SUBMITS ITS OFFER TO PURCHASE THE EQUIPMENT ACCORDING TO THE TERMS STATED IN THIS QUOTE AND SUBJECT TO FINAL APPROVAL BY PPLT.

Submitted By	Printed Name and Title	Date
---------------------	-------------------------------	-------------

THE FOREGOING QUOTE AND OFFER ARE HEREBY APPROVED AND ACCEPTED BY PLAYPOWER LT FARMINGTON INC.

By: _____ Date: _____

ADDITIONAL TERMS & CONDITIONS OF SALE

1. Use & Maintenance. Customer agrees to regularly inspect and maintain the Equipment, and to provide, inspect and maintain appropriate safety surfacing under and around the Equipment, in accordance with PPLT's product literature and the most current Consumer Product Safety Commission Handbook for Public Playground Safety.

2. Default, Remedies & Delinquency Charges. Customer's failure to pay any invoice when due, or its failure to otherwise comply with the terms of this Quote, shall constitute a default under all unsatisfied invoices ("Event of Default"). Upon an Event of Default, PPLT shall have all remedies available to it at law or equity, including, without limitation, all remedies afforded a secured creditor under the Uniform Commercial Code. Customer agrees to assist and cooperate with PPLT to accomplish its filing and enforcement of mechanic's or other liens with respect to the Equipment or its location or its repossession of the Equipment, and Customer expressly waives all rights to possess the Equipment after an Event of Default. All remedies are cumulative and not alternative, and no exercise by PPLT of a remedy will prohibit or waive the exercise of any other remedy. Customer shall pay all reasonable attorneys' fees plus any costs of collection incurred by PPLT in enforcing its rights hereunder. Subject to any limitations under law, Customer shall pay to PPLT as liquidated damages, and not as a penalty, an amount equal to 1.5% per month of any payment that is delinquent in such month and is not received by PPLT within ten (10) days after the date on which due.

3. Limitation of Warranty/ Indemnity. PPLT MAKES NO EQUIPMENT WARRANTIES EXCEPT FOR THOSE STANDARD WARRANTIES ISSUED WITH THE EQUIPMENT, WHICH ARE INCORPORATED HEREIN BY THIS REFERENCE. PPLT SPECIFICALLY DISCLAIMS ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE AND ANY LIABILITY FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES. CUSTOMER AGREES TO DEFEND, INDEMNIFY AND SAVE PPLT HARMLESS FROM ALL CLAIMS OF ANY KIND FOR DAMAGES OF ANY KIND ARISING OUT OF CUSTOMER'S ALTERATION OF THE EQUIPMENT, ITS FAILURE TO MAINTAIN THE EQUIPMENT, ITS FAILURE TO PROPERLY SUPERVISE EQUIPMENT USE, OR ITS FAILURE TO PROVIDE AND MAINTAIN APPROPRIATE TYPES AND DEPTHS OF SAFETY SURFACING BENEATH AND AROUND THE EQUIPMENT IN ACCORDANCE WITH PPLT'S INSTALLATION AND OWNER'S MANUALS AND THE MOST CURRENT CONSUMER PRODUCT SAFETY COMMISSION HANDBOOK FOR PUBLIC PLAYGROUND SAFETY.

4. Restrictions. Until all amounts due hereunder are paid in full, Customer shall not: (i) permit the Equipment to be levied upon or attached under any legal process; (ii) transfer title to the Equipment or any of Customer's rights therein; or (iii) remove or permit the removal of the Equipment to any location not specified in this Quote.

5. Purchase Money Security Interest. Customer hereby grants, pledges and assigns to PPLT, and PPLT hereby reserves a purchase money security interest in, the Equipment in order to secure the payment and performance in full of all of Customer's obligations hereunder. Customer agrees that PPLT may file one or more financing statements, in order to allow it to perfect, acquire and maintain a superior security interest in the Equipment.

6. Choice of Law and Jurisdiction. All agreements between Customer and PPLT shall be interpreted, and the parties' obligations shall be governed, by the laws of the State of Missouri without reference to its choice of law provisions. Customer hereby consents to the personal jurisdiction of the state and federal courts located in the city and county of St. Louis, Missouri.

7. Title; Risk of Loss; Insurance. PPLT Retains full title to all Equipment until full payment is received by PPLT. Customer assumes all risk of loss or destruction of or damage to the Equipment by reason of theft, fire, water, or any other cause, and the occurrence of any such casualty shall not relieve the Customer from its obligations hereunder and under any invoices. Until all amounts due hereunder are paid in full, Customer shall insure the Equipment against all such losses and casualties.

8. Waiver; Invalidity. PPLT may waive a default hereunder, or under any invoice or other agreement between Customer and PPLT, or cure such a default at Customer's expense, but shall have no obligation to do either. No waiver shall be deemed to have taken place unless it is in writing, signed by PPLT. Any one waiver shall not constitute a waiver of other defaults or the same kind of default at another time, or a forfeiture of any rights provided to PPLT hereunder or under any invoice. The invalidity of any portion of this Quote shall not affect the force and effect of the remaining valid portions hereof.

9. Entire Agreement; Amendment; Binding Nature. This fully-executed Quote, as supplemented by Change Orders and invoices containing exact amounts of estimates provided herein, constitutes the complete and exclusive agreement between the parties. A Change Order is a written instrument signed by the Customer and PPLT stating their agreement as to any amendment in the terms of this Quote. Customer acknowledges that Change Orders may result in delays and additional costs. The parties agree that all Change Orders shall include appropriate adjustments in price and time frames relating to any requested amendments. Upon full execution, this Quote shall be binding upon and inure to the benefit of the parties and their successors and assigns.

10. Counterparts; Electronic Transmission. This Quote, any invoice, and any other agreement between the parties, may be executed in counterparts, each of which shall constitute an original. The facsimile or other electronic transmission of any signed original document, and retransmission of any signed facsimile or other electronic transmission, shall be the same as the transmission of an original. At the request of either party, the parties will confirm facsimile or other electronically transmitted signatures by signing an original document.



Project:
**Summit Pool
Maxplay 3 Mini**

Model No.
LP516_42390633495_1
Drawn: 2016-01-22

Presented By:



Thomas Brennan
Boyce Associates
610-289-4800



This play equipment complies with the safety performance specifications of ASTM for children 2-12 years old. Not all equipment may be appropriate for all children. Supervision is required.



PlayPower LT Farmington, Inc.
800-325-8828 www.ltcps.com

Home > Cooperative Purchasing > Contracts - General > Parks & Recreation > Little Tikes Commercial - PlayPower Inc.



Play Structures

- Overview
- Contract Documentation
- Pricing
- Marketing Materials
- NJPA Contact Information

HOW TO PURCHASE ?
Our step-by-step guide

Vendor Contact Info

David Sheedy
Direct Phone: 573-366-6337
david.sheedy@playpower.com

Brett Kidd
Direct Phone: 678-432-0077
Cell: 573-701-2236
brett.kidd@playpower.com

Little Tikes Commercial - PlayPower Inc.



Contract#: 022113-LTS
Category: Parks & Recreation
Description: Playground Equipment
Maturity Date: 04/23/2017

A playground company by any other name is not nearly as sweet. Here at Little Tikes Commercial, we believe how you get to the perfect playground is just as important as all the wonderful things that the kids will find when they get there. The path to playground enlightenment begins with a single question: how do we make certain that the journey from idea all the way to imagination station is as easy and fun as possible? For us, it's a simple game of connect-the-dots. From Quality to Safety, across to Innovation, squiggling up to Green Building and looping around to Funding and Service. It's what we do best, time and time again.

PlayPower LT Farmington, Inc manufactures the Little Tikes Commercial and Iron Mountain Forge brands. One of the largest manufacturers of recreational products in the U.S., the company has been dedicated to providing the highest levels of quality, safety and customer service for over 30 years. Little Tikes Commercial offers services that make the entire purchasing process quick and easy. Your local representative will provide custom design services, including 2-D and color 3D renderings; equipment specification without the bid process with turnkey project management from design to installation. Call today to experience purchasing made easy with Little Tikes Commercial & NJPA!

Attachment: NJPA Contract for SFAC Playground (4143 : Authorize National Coop Purchase-NJPA Purchase & Installation of Playground

Certification of Availability of Funds

This is to certify to the Mayor and Common Council of the City of Summit that funds for the following resolution are available:

Resolution Date: April 5, 2016
Resolution Doc Id: 4143

Vendor: PlayPower LT Farmington, Inc.
P.O. Box 897
Farmington, MO 63640

Purchase Order Number: 16-01220

Account Number	Amount	Account Description
C-04-30-084-00A-050	\$46,435.81	3084A DCP FAC Playground & Maintenance

Only amounts for the current Budget Year have been certified.
Amounts for future years are contingent upon sufficient funds being appropriated.

Melissa S. Berger
Assistant City Treasurer

Attachment: Certification of Availability of Funds PlayPower (4143 : Authorize National Coop Purchase-NJPA Purchase & Installation of

Resolution (ID # 4098)
April 5, 2016

ACCEPTANCE CELGENE CORPORATION DONATION TO FIRE DEPARTMENT

WHEREAS, in a memo dated March 15, 2016, the Fire Chief advises that Celgene Corporation has generously donated several pieces of equipment, which will be used to enhance its Technical Rescue Division, and

WHEREAS, the following list of donated equipment has a total estimated value of \$145,000.00:

- 1997 Ford Cutaway Ambulance VIN#1FDLE40F3VHC13300
- 1987 Ford C8000 VIN#1FDYD80U8HVA07815
- 1989 Ford F450 VIN#2FDLF47G5KCA28535
- 1998 Freightliner Rescue VIN#1FV3GFBC5WH913158
- 19 SCBA breathing apparatus packs:
 1. OP75315, OP327823, OP75771, OP76805, OP327811, OP75310, OP243134, OP76711, OP242751, OP32777, OP242309, OP327755, OP243046, OP243096, OP242397, OP243069, OP76794, OP243065, OP243111
- Various tools, such as flashlights, hand fire tools, shovels, hose reels, hose, carts, ladders and stands.
- Various supplies, such as apparel, boots, harnesses, nozzles, and bags.
- Various consumables, such as absorbers, apparel, and safety gear.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

The City of Summit does hereby accept the aforementioned donation, which has a total estimated value of \$145,000.00 in the form of various pieces of equipment, as listed above which will be used to enhance the Technical Rescue Division.

Dated: April 5, 2016

I, Rosalia M. Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said city at a regular meeting held on Tuesday evening, April 5, 2016.

City Clerk



**CITY OF SUMMIT
FIRE DEPARTMENT**

MEMO

TO: MEMBERS OF THE PUBLIC SAFETY COMMITTEE
COUNCILWOMAN OGDEN
MAYOR RADEST

FROM: CHIEF ERIC EVERS

RE: RESOLUTION AUTHORIZING ACCEPTANCE OF A DONATION FROM
CELGENE CORPORATION

DATE: MARCH 15, 2016

COPY: MIKE ROGERS, CITY ADMINISTRATOR
MARGE GERBA, CITY TREASURER
ROSEMARY LICATESE, CITY CLERK

A resolution is requested at the April 5, 2016 meeting of Common Council, authorizing the acceptance of the following donations from the Celgene Corporation with an estimated value of \$145,000.00. This generous donation will be used to enhance our Technical Rescue Division and offset some future capital requests.

1997 Ford Cutaway Ambulance VIN#1FDLE40F3VHC13300
1987 Ford C8000 VIN#1FDYD80U8HVA07815
1989 Ford F450 VIN#2FDLF47G5KCA28535
1998 Freightliner Rescue VIN#1FV3GFBC5WH913158

- 19 SCBA breathing apparatus packs:
 1. OP75315, OP327823, OP75771, OP76805, OP327811, OP75310, OP243134, OP76711, OP242751, OP32777, OP242309, OP327755, OP243046, OP243096, OP242397, OP243069, OP76794, OP243065, OP243111
- Various tools, such as flashlights, hand fire tools, shovels, hose reels, hose, carts, ladders and stands.
- Various supplies, such as apparel, boots, harnesses, nozzles, and bags.
- Various consumables, such as absorbers, apparel, and safety gear.

Thank you for your consideration in this matter.



Celgene Corporation
 86 Morris Avenue
 Summit, New Jersey 07901
 Tel 908-673-9000
 Fax 908-673-9001

March 14, 2016

City of Summit New Jersey Fire Department
 396 Broad St
 Summit, NJ 07901

Attn: Fire Chief Eric Evers

RE: LETTER AGREEMENT FOR THE DONATION OF EQUIPMENT

Dear Mr. Evers,

Celgene Corporation ("Celgene") agrees to transfer ownership and donate the following vehicles to the Fire Department of Summit NJ (the "Fire Dept") for their exclusive use and business.

1997 Ford Cutaway Ambulance VIN#1FDLE40F3VHC13300
 1987 Ford C8000 VIN#1FDYD80U8HVA07815
 1989 Ford F450 VIN#2FDLF47G5KCA28535
 1998 Freightliner Rescue VIN#1FV3GFBC5WH913158

In addition to the above vehicles, Celgene shall donate to the Fire Dept. certain other equipment as follows:

- 19 SCBA breathing apparatus packs:
 - OP75315, OP327823, OP75771, OP76805, OP327811, OP75310, OP243134, OP76711, OP242751, OP32777, OP242309, OP327755, OP243046, OP243096, OP242397, OP243069, OP76794, OP243065, OP243111
- Various tools, such as flashlights, hand fire tools, shovels, hose reels, hose, carts, ladders and stands.
- Various supplies, such as apparel, boots, harnesses, nozzles, and bags.
- Various consumables, such as absorbers, apparel, and safety gear.

Collectively the above vehicles and above equipment are known as the "Donated Equipment". The parties agree that the Donated Equipment is being provided in its existing condition "AS-IS, WHERE-IS, AND WITH ALL FAULTS" with respect to all facts, circumstances, conditions and defects, and, Celgene has no obligation to determine or correct any such facts, circumstances, conditions or defects or to compensate the Fire Dept. for same. The Fire Dept. hereby assumes the full risk of any loss or damage occasioned by any fact, circumstance, condition or defect

pertaining to the Donated Equipment. CELGENE MAKES NO WARRANTY WHATSOEVER WITH RESPECT TO THE DONATED EQUIPMENT, AND HEREBY EXPRESSLY DISCLAIMS, WITHOUT LIMITATION, ANY (A) WARRANTY OF MERCHANTABILITY OR (B) WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE; WHETHER EXPRESS OR IMPLIED BY LAW, THROUGH COURSE OF DEALING, COURSE OF PERFORMANCE, USAGE OF TRADE OR OTHERWISE.

If you agree, please acknowledge by signing below and return an executed copy to me.

Sincerely,



Chad S. Kowieski
Celgene Corporation
Director, Facilities



ACCEPTED AND AGREED TO BY AN AUTHORIZED REPRESENTATIVE:

City of Summit New Jersey Fire Department

By: 
Name: ERIC EVERS
Title: Chief

Attachment: Donation letter from Celgene Corp (4098 : Acceptance Celgene Corporation Donation to Fire Department)

Resolution (ID # 4100)
April 5, 2016

AUTHORIZE TEMPORARY CLOSURE OF 300 ALLEY LANE

WHEREAS, a request was received from the owner of Scotti's Record Shop (Owner) to temporarily close a portion of 300 Alley Lane, from Summit Avenue to just past the Scotti's Record Shop garage from 10:00 am to 4:00 pm, in conjunction with its annual *Record Store Day* event scheduled for Saturday, April 16, 2016, and

WHEREAS, the Police Chief advises that recent history shows a substantial number of people attend this event and the number of attendees has increased each year, and

WHEREAS, in the interest of maintaining the safety of the attendees, as well as others visiting and working in the downtown, the Police Chief recommends a temporary closure of 300 Alley Lane to vehicular traffic as mentioned above, and

WHEREAS, the Owner has advised the surrounding business owners of his request to the City and has obtained their support for the temporary closure.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

1. That the portion of 300 Alley Lane, from Summit Avenue to the point just past the Scotti's Record Shop garage, be temporarily closed to vehicular traffic from 10:00 am – 4:00 pm on Saturday, April 16, 2016, subject to supervision of the Police Chief.
2. That permission to close the aforementioned portion of 300 Alley Lane is subject to receiving a signed Hold Harmless Agreement as well as an insurance certificate from Scotti's Record Shop, as recommended by the City's Risk Manager.

Dated: April 5, 2016

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, April 5, 2016.

City Clerk

RECEIVED

11.C.2.a

FEB 24 2016

CITY CLERK'S OFFICE
SUMMIT, N.J.

Attention Rosemary,

2/12/16

On Saturday April 16th Scotti's Record Shop is Celebrating the 9th Annual Record Store Day. I expect several hundred customers and would like to use the 300 Alley Lane to accommodate the line waiting to enter my store. I request permission to close the Delivery road 300 Alley lane to vehicular traffic from 10:00 am – 4:00 pm. I would like to close the Alley Lane from the Summit Ave. entrance to the garage behind my store. Pedestrian foot traffic will not be affected.

I have approached all of my neighboring businesses to inform them and ask for their permission. I am attaching their signatures.

Please take the necessary steps required for this approval. Let me know what else I need to do to meet all requirements.

Thank You

Gary Scotti

Scotti's Record Shop

351 Springfield Ave

Summit NJ 07901

Email: garyscotti1@verizon.net

Cell 973-271-2143

Store 908-277-3893

Attachment: scottis record shop request to temporarily close 300 Alley 2016 (4100 : Authorize Temporary Closure of 300 Alley Lane)

On Saturday April 16th 2016 Scotti's Record Shop is celebrating the 9th annual Record Store Day. I have filed an application to close the Alley Lane behind my store to vehicular traffic from 10:00 am -4:00 pm. I have requested the Alley Lane close from Summit Ave to the garage behind my store. Pedestrian foot traffic will not be affected.

I expect several hundred customers and would like to use the Alley Lane to safely accommodate the line waiting to enter my store.

I am asking my neighboring locations with back access to sign this document in support of my application. If you have any questions or concerns please let me know.

Thank You

Gary Scotti 973-271-2143

Hudson City Savings M & T BANK [Signature]

Summit Ski [Signature]

Running Store [Signature]

Summit Health [Signature]

Attachment: scottis record shop request to temporarily close 300 Alley 2016 (4100 : Authorize Temporary Closure of 300 Alley Lane)

AUTHORIZE INSTALLATION OF RAIN GARDEN AT CITY HALL

WHEREAS, The Environmental Commission has been working with Rutgers University on identifying locations for the installation of a rain garden at various locations within the City, and

WHEREAS, it has been determined that the rain garden will be located in one of two places at City Hall in the area near the intersection of Springfield and Morris Avenue, and

WHEREAS, the project will be funded by Rutgers at no cost to the City other than some labor to be provided by the City's Division of Public Works along with Rutgers providing maintenance for a period of two (2) years.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

1. That it does hereby endorse and co-sponsor the proposed project.
2. That Rutgers University is hereby authorized to proceed with the proposed "Rain Garden" Project, which is to be located at City Hall, under the direct supervision of the Director of Community Services and City Engineer.

Dated: April 5, 2016

I, Rosalia M. Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, April 5, 2016.

City Clerk



RESOLUTION (ID # 4151)

DOC ID: 4151

TO: Mayor and Common Council

FROM: Paul Cascais, Director - Department of Community Services

DATE:

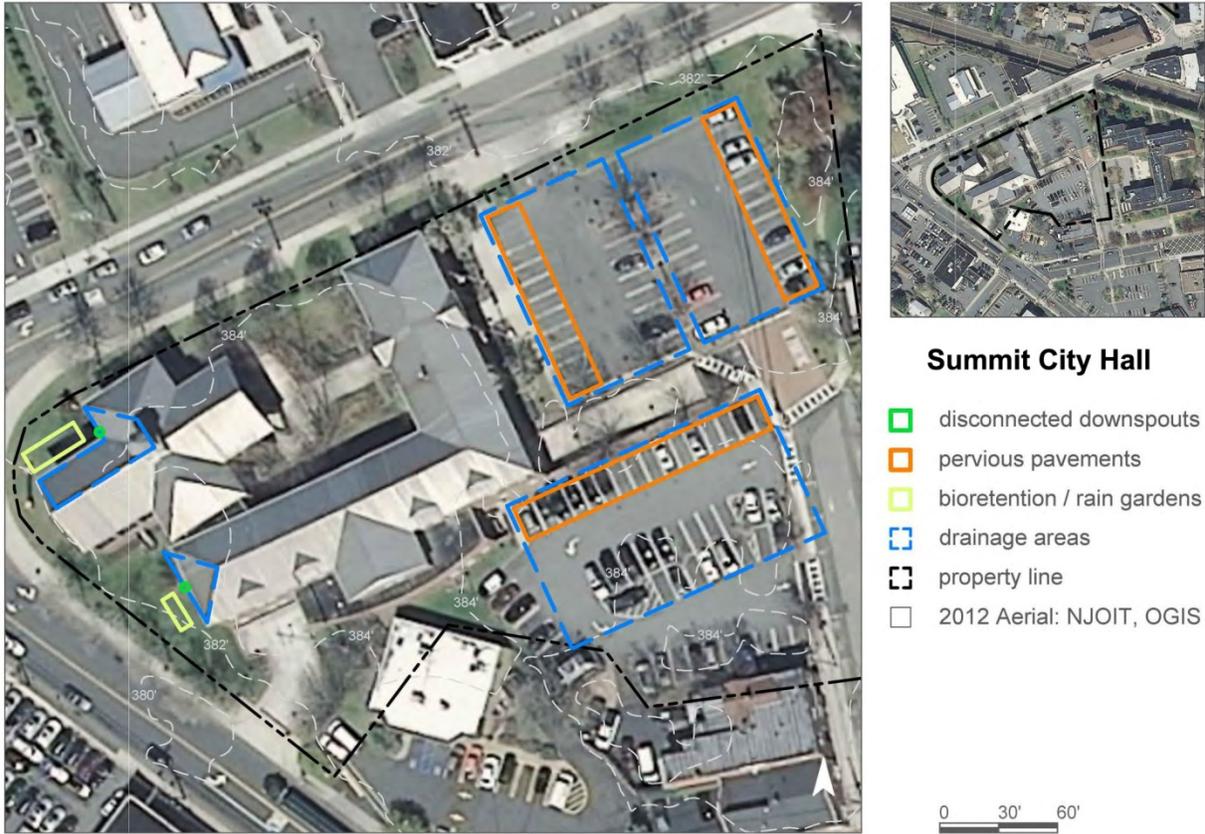
The Environmental Commission has been working with Rutgers University on identifying locations for the installation of a rain garden at various locations within the City. They completed a site visit last month and have identified two locations at City Hall which are shown on the attached map. If approved, Rutgers would complete the work at no cost to the City other than some labor to be provided by DPW. Rutgers would provide the maintenance for a period of two (2) years.

In addition to the environmental and aesthetic benefits, I would urge that the EC work directly with our communications office to promote the project as a shared effort amongst the City, EC, and Rutgers and to showcase Summit's commitment to environmental sustainability. At this time I am requesting a resolution from Council approving the installation of the rain garden at City Hall.

Proposal for Rain Garden at City Hall

The Water Resources Program of the Rutgers Cooperative Extension has prepared assessment reports and actions plans for reducing impervious surfaces in a number of communities. In Summit, the team profiled 14 sites and suggested green infrastructure that would improve water management, which includes the placement of a rain garden on City Hall property in one of two places in the area near the intersection of Springfield Avenue and Morris Avenue. (See yellow boxes in photo below.)

GREEN INFRASTRUCTURE RECOMMENDATIONS



As you can see, both proposed areas are near disconnected downspouts; the rain gardens would serve to keep water cascading from those downspouts from flowing into the street.

Rutgers is eager to install rain gardens in a number of communities, and have therefore offered to do the bulk of the work, including providing funding, installing the garden (with the help of volunteers), and maintaining it for two years, until it is well established. Rutgers only asks from the City that they do the excavation and remove the excavated soil.

Rutgers has the funding only through June of this year, so a decision would have to be made by sometime in March in order to have the work done in the spring.

This is a unique opportunity for Summit to promote a storm water management project at very little cost to the City. A similar proposal has been made to the library board and the members

Attachment: RainGarden (4151 : Authorize Installation of Rain Garden at City Hall)

asked for clarification on a number of points, which would also apply to City Hall; those questions and answers appear below.

Please review the information and let us know if you have questions. You can contact EC members Marian Glenn at marian.glenn@shu.edu or Beth Lovejoy at beth.t.lovejoy@gmail.com.

Marian Glenn
Beth Lovejoy
Summit Environmental Commission

Questions/Answers:

1. Who will pay to install it? **It would be great if the Summit Department of Public Works (DPW) could do the excavation. If not, we could have a contractor excavate the rain garden provided the town will take the excavated soil. Rutgers would pay for the contractor to excavate it. We would get volunteers to plant it. Rutgers will pay for the plants and mulch using grant funding.**
2. Who will pay to maintain it? **Rutgers will maintain it for the first two years after that the library could get volunteers or maybe the city could maintain it.**
3. Can they give us a detailed accounting of the costs involved? **To have a contractor build a rain garden, the cost is approximately \$15 per square foot. If we work with the city and volunteers, the cost for materials is closer to \$3 per square foot.**
4. If there is a need for a sprinkler pipe or utility resource (electrical or other) to be moved, who pays for this? **Rutgers would pay this out of our grant.**
5. If the costs are covered by grants, who will apply for the grant? **Rutgers already has some grant funding to build a rain garden in Summit but the funding expires in June 2016.**
6. What is the length of the period for high maintenance and making sure it is established? **Two years**
7. What is the timing/schedule for establishing the funding, installation, etc? **April, May or June 2016**
8. What roles and responsibilities will Rutgers take on in creating and maintaining this rain garden? **We will design the garden and help build it. We will maintain it for the first two years.**
9. What roles and responsibilities will the City take on in creating and maintaining the garden? **We are hoping that the Summit DPW would be willing to do the excavation and haul away the excavated soil. The City or library volunteers would provide maintenance of the garden starting in the 3rd year (minor weeding, pruning, and remulching).**

10. How can we address the potential issue of the garden site being less attractive in the winter? **Plants can be cut back in fall, shrubs can be evergreen, or have attractive branches like the red-twig dogwood.**
11. How do we make sure that the garden doesn't negatively impact either the current Library sign or the new electronic sign? **The garden could be designed with low growing plants.**
12. How soon do we need to make a commitment to this project? **We only have funding available through June 2016. We would have to know in March if you'd like to move forward.**
13. What kind of involvement will the Library have in the design and maintenance of the garden? **As much as desired, under Rutgers's guidance.**
14. Are we limited to the site that THEY have already selected? **No, we could try to locate a different site at the library.**
15. Who selects the plants? Are we given a variety of recommendations, plans, etc. to choose from? **Rutgers would work with the library to pick plants. There are many different varieties that can be used for a rain garden.**
16. Are there any rain gardens nearby that we can see (in both "on" and "off" seasons)? **Yes, Reeves-Reed Arboretum has a well-established rain garden in front of the education building. There are also other gardens in Union County.**

Resolution (ID # 4154)
April 5, 2016

**DECLARE VACANCY – DEPARTMENT OF PUBLIC WORKS – GARBAGE AND TRASH
DIVISION (PENDING CLOSED SESSION DISCUSSION)**

Resolution is pending Closed Session discussion.

Resolution (ID # 4156)
April 5, 2016

**AUTHORIZE SUBMISSION OF THE 2016 COMMUNITY STEWARDSHIP INCENTIVE
PROGRAM GRANT APPLICATION AND ACCEPTANCE - HAZARDOUS TREE REMOVAL
AND PRUNING**

WHEREAS, the City of Summit in Union County desires to further the public interest by obtaining a Community Stewardship Incentive Program grant from the State of New Jersey in the amount of \$25,000.00 to assist in the funding of the removal of potentially hazardous trees and prune trees identified in a 2015 windshield tree survey of city right-of-way and parks.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

1. That the appropriate city officials be and they are hereby authorized to submit a \$25,000.00 "Community Stewardship Incentive Program (CISP) Grant" application to the Department of Environmental Protection to assist in the funding of the removal of potentially hazardous trees and prune trees identified in a 2015 windshield tree survey by the City Forester of city right-of-way and parks.
2. That the City of Summit recognizes and accepts that the Department may offer a lesser or greater amount.
3. That the City of Summit recognizes that there is no match required for this grant.
4. That, if awarded, upon receipt of the grant agreement from the New Jersey Department of Environmental Protection, the Mayor and Deputy City Clerk are authorized to sign such an agreement and any other documents necessary in connection therewith.
5. That the City of Summit agrees to comply with all applicable federal, State, and municipal laws, rules, and regulations in its performance pursuant to the agreement.

Dated: April 5, 2016

I, Rosalia M. Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, April 5, 2016.

City Clerk



Community Service Department (DCS)

www.cityofsummit.org

Meeting: 04/05/16 07:30 PM

RESOLUTION (ID # 4156)

DOC ID: 4156

TO: Mayor and Common Council

FROM: Paul Cascais, Director - Department of Community Services

DATE:

City Forester, John Linson has been made aware a grant offered by the New Jersey Forest Service available to communities to assist in funding the maintenance and removal of potentially hazardous publicly owned trees.

Mr. Linson is recommending the submittal of the grant application for the *2016 Community Stewardship Incentive Program*, for grant funding consideration in the amount of \$25000. This grant is a non-matching grant and if awarded would be used to augment the cost associated with pruning of City trees which the City Forester has identified in the most recent 2015 tree survey he conducted.

Attached please find Forester Linson's request and the completed Grant Agreement, which requires a council resolution. I concur with Forester Linson's request.

Community Services

Memo

TO: Paul Cascais, Director of Community Services
FROM: John Linson, Forester
DATE: March 15, 2016
SUBJECT: 2016 Community Stewardship Incentive Program Grant

The NJ Forest Service announced the availability of (7) Hazard Mitigation grants up to \$25,000 to manage tree risks that have been identified by a formal evaluation.

There is no matching fund requirement. Summit's most recent Windshield Tree Survey identified:

- Over 40 trees in need of Class II Pruning
- Over 90 trees in need to Class III (Safety) Pruning
- Over 100 trees in need of Branch Elevation

If we are awarded this grant, we would contract out this work.

We have tree pruning specifications already prepared. The grant application deadline is April 12, 2016.

Please request that the Common Council prepare a resolution authorizing applying for this grant.

GRANT AGREEMENT

BETWEEN

City of Summit
(Name of Grantee)

AND

THE STATE OF NEW JERSEY
BY AND FOR

THE DEPARTMENT OF ENVIRONMENTAL PROTECTION

GRANT IDENTIFIER:

GOVERNING BODY RESOLUTION

The governing body of the City of Summit in Union County
(print Grantee's name)

desires to further the public interest by obtaining a grant from the State of New Jersey in the amount of approximately \$
\$ 25,000 to fund the following project:

a CSIP # Tree Maintenance and Removals Grant to remove trees and prune trees identified in a 2015 Windshield Tree Survey of city right-of-way and parks.

Therefore, the governing body resolves that Paul Cascais
(print name)

the Director of Community Services is authorized (a) to make application for such a grant, (b) if awarded, to execute
(print title of authorized official)

a grant agreement with the State for a grant in an amount not less than \$ 15,000 and not more than

\$ 25,000 and (c) to execute any amendments thereto any amendments thereto which do not increase the Grantee's obligations.

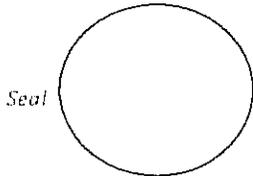
*The City of Summit Common Council authorizes and hereby agrees to
(print name of Grantee's governing body, e.g., board of chosen freeholders)

match 0 % of the Total Project Amount, in compliance with the match requirements of the agreement. The availability of the match for such purposes, whether cash, services, or property, is hereby certified. 0 % of the match will be made up of in-kind services (if allowed by grant program requirements and the agreement).*

The Grantee agrees to comply with all applicable federal, State, and municipal laws, rules, and regulations in its performance pursuant to the agreement.

Introduced and passed _____.

Ayes: _____
Noes: _____ Absent: _____



There is no required match, only leverage.
↑
leverage

*The portion of this form between the asterisks should only be completed if matching funds are required under the terms of the agreement. Where in-kind services are allowed and are stipulated by the Grantee, an attachment must be provided and appended hereto, breaking out the in-kind services to be provided by the Grantee.

April 12th deadline for Grant Application

AUTHORIZE REFUNDS - DEPARTMENT OF COMMUNITY PROGRAMS

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the proper officers of the City be and they are hereby authorized and directed to draw check(s) in the amount(s) indicated below for the payment(s) of refund associated with recreation program fees associated with the Department of Community Programs:

Name/Address	Program	Refund Amount
Leslie Flax 129 Whittredge Road Summit, NJ 07901	Partial Pool Membership	\$75.00
Suzanna Filip-Devens 120 Woodland Avenue Summit, NJ 07901	Partial Pool Membership	\$75.00
Veronica Naughter 82 Woodcrest Drive New Providence, NJ 07974	Harding Kids Camp	\$310.00
Candee McAloon 31 Overhill Road Summit, NJ 07901	Harding Kids Camp	\$290.00
Patricia Cassin 197 Oak Ridge Avenue Summit, NJ 07901	Golf Women's League	\$180.00
Sandra Picado 45 Ashwood Avenue Summit, NJ 07901	Partial Pool Membership	\$75.00

Dated: April 5, 2016

I, Rosalia M. Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, April 5, 2016.

City Clerk

Resolution (ID # 4136)
April 5, 2016

**GRANT PERMISSION AND SET FORTH CONDITIONS - SUMMIT CONSERVANCY FREE
MARKET FUNDRAISER AT TRANSFER STATION**

WHEREAS, in addition to meeting all the conditions of Section 12-1, Rules and Regulations for Use of Public Property, of the Code, the Summit Conservancy (Applicant) requires additional permissions.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

Event: Summit Conservancy Fundraiser at the Transfer Station, Sunday, May 1, 2016 – 9:00 am – 3:00 pm

1. That in conjunction with the above named event(s), the following permission(s) is (are) granted or condition(s) imposed:
 - A.
 1. Use of “brown” building at Transfer Station.
 2. Applicant shall coordinate proper removal/disposal of trash and shall coordinate the use of trash and recycling bins with the Division of Public Works.
 3. Portable toilets (1 handicap and 1 regular) shall be located as directed by the Superintendent of Public Works, delivered to the Transfer Station on Friday, April 29 no later than 4:30 pm and locked until needed for the event and removed no later than Monday morning following the event.
 4. Applicant shall be responsible for removing all signs and litter or waste as a result of the event.
 5. Applicant shall be responsible for obtaining all required permits and inspections from the Fire Department for use of tents.
 6. Food vendors’ preparation, food supply and distribution, shall be subject to approval of the Board of Health and Fire Department with the Applicant being responsible for obtaining the required permits from each of the departments for same.
 7. That, whenever peddlers are included in any events on City property, that those holding valid peddler’s licenses from the City of Summit shall be given the right of first refusal to peddle at said events.
 8. That parking at the Transfer Station shall be identified and coordinated by the Superintendent of Public Works with the assistance of the Police Department, for safe staging of same.
 9. That the Applicant shall be responsible for assigning volunteers to serve as “gate keepers” for the event.
 - B. In accordance with Section 3, Noise Restrictions, subsection 3-8.1 b. (7), of the Code, it is hereby determined that the proposed use of an amplification system is appropriate for the purpose for which the Applicant is using the Transfer Station and

will not adversely affect the safety and general welfare of the public. It is strongly suggested that inverter type generator, which is much less noisy, be used.

- C. Permission to hold said event is subject to the following:
- Receiving an insurance certificate naming the City as an additional insured, meeting the City's requirements, as set forth in the ordinance and application for the event and the use of the banner space on the Village Green.
 - Receiving an insurance certificate naming the County of Union as an additional insured and a signed Hold Harmless Agreement, as required by the County for use of County property.
- D. Use of the banner space on the Village Green is hereby authorized for the period April 15, 2016 through May 2, 2016, subject to the review and approval of the Director of the Department of Community Services.
- E. That upon approval of this resolution, the City Clerk's Office is authorized to send a copy of the resolution, along with the insurance certificate and signed Hold Harmless Agreement and Special Event application (SEA) to the Union County Department of Parks and Recreation for processing of the SEA from the Summit Conservancy.

Dated: April 5, 2016

I, Rosalia M. Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening April 5, 2016.

City Clerk

Resolution (ID # 4135)
April 5, 2016

GRANT PERMISSION AND SET FORTH CONDITIONS - SUMMIT JUNIOR FORTNIGHTLY CLUB - 2016 TOT TROT EVENT AT MEMORIAL FIELD

WHEREAS, the Summit Junior Fortnightly Club requests permission to hold its annual “Tot Trot” at Memorial Field on Sunday, June 5, 2016, and

WHEREAS, in addition to meeting all the conditions of Section 12-1, Rules and Regulations For Use of Public Property, of the Code, SDI requires additional permissions for this event, as follows.

Event: Tot Trot at Memorial Field on Sunday, June 5, 2016 – 11:00 am – 2:00 pm

Permission:

1. Use of Memorial Field.
2. Placement of Concessions at Memorial Field
3. Operating of:
 - Petting Zoo
 - Carnival Games
 - Bounce House
4. Use of the Showmobile
5. Placement of a promotional banner at the Village Green for the following dates: May 22, through June 6, 2016.

Conditions:

1. That the applicant shall hire two (2) off-duty Police Officer from 11:30 am to 2:00 pm through the Police Department, for which the applicant shall be invoiced. Applicant shall coordinate same at least two weeks in advance of the event.
2. The applicant will obtain all necessary permits required by the Health Department regarding the handling of food.
3. The applicant will obtain necessary permits required by the Fire Department regarding the use of propane and deep fat fryers and/or any other heating source shall have the equipment inspected by the Fire Department and shall secure same at least two weeks in advance of the event.
4. That if fire inspections are required, the applicant shall coordinate same with the Fire Departments, which shall be subject to the approval of the Fire Chief, for which the applicant shall be invoiced, if said service is determined to be overtime.
5. The petting zoo, carnival rides and inflatable rides will follow State standards regarding operating procedures, insurance certification and inspections. The applicant shall provide to the City a copy of the vendor’s insurance certificate for said attractions.
6. The applicant will obtain all necessary permits required by the Health Department regarding the petting zoo.

7. That whenever peddlers are included in any of the aforementioned events, those holding valid peddler's licenses, a list of which shall be obtained from the City Clerk's Office, be given the right of first refusal to peddle at said events.
8. That the aforementioned event be and it is hereby approved subject to the conditions set forth herein.
9. That for all events requiring workers from the Division of Public Works for maintenance and clean-up services shall coordinate same with the Superintendent of Public Works for which the applicant shall be invoiced.
10. Per Applicant, there will be no use of tents for this year's event.
11. The Applicant shall deliver the banners, for display at the Village Green, to City Hall, to the attention of the Superintendent of Public Works, at least two weeks in advance of the event.

Dated: April 5, 2015

I, Rosalia M. Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, April 5, 2016.

City Clerk

Resolution (ID # 4152)
April 5, 2016

AUTHORIZE RENEWAL OF SUMMIT CITY COOPERATIVE PRICING SYSTEM #192SCCPS

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes two or more contracting units to establish a Cooperative Pricing System and to enter into a Cooperative Pricing Agreement for its administration, and

WHEREAS, in 2011, the State of New Jersey, Department of Community Affairs, Division of Local Government Services awarded the establishment of the Summit City Cooperative Pricing System #192SCCPS (System) for a five year period expiring March 28, 2016, and

WHEREAS, with the City of Summit as the Lead Agency, the System includes Chatham Borough, Chatham Township, Florham Park Township, Millburn Township and New Providence Borough as members for the procurement of services such as micro-resurfacing which is bid annually, and

WHEREAS, the City of Summit agrees to serve as the Lead Agency for the Summit City Cooperative Pricing System #192SCCPS and desires to renew the System's registration with the State of New Jersey.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

1. COOPERATIVE PRICING SYSTEM ESTABLISHED

That it hereby authorizes the renewal of the Cooperative Pricing System known as the Summit City Cooperative Pricing System #192SCCPS with the City of Summit serving as the Lead Agency.

2. COOPERATIVE PRICING AGREEMENT

That the Mayor and City Clerk are hereby authorized to enter into separate Cooperative Pricing Agreements with the participating contracting units and said Agreement shall be deemed a single Agreement.

3. COPY OF RESOLUTION TO DIVISION OF LOCAL GOVERNMENT SERVICES

A single certified copy of this resolution shall be forwarded to the Division of Local Government Services as part of the application for the renewal of this Cooperative Pricing System.

4. EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

Dated: April 5, 2016

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, April 5, 2016.

City Clerk



Community Service Department (DCS)
CA - Works

www.cityofsummit.org

Meeting: 04/05/16 07:30 PM

RESOLUTION (ID # 4152)

DOC ID: 4152

TO: Mayor and Common Council

FROM: Paul Cascais, Director - Department of Community Services

DATE: March 16, 2016

On April 1, 2011 the State of New Jersey, Department of Community Affairs, Division of Local Government Services (DLGS) awarded the establishment of the Summit City Cooperative Pricing System-192SCCPS (System). The system permitted the City of Summit to serve as the Lead Agency and to enter into cooperative pricing agreements with other contracting units.

The System was established in an effort to obtain better pricing and purchase power for services typically bid and contracted annually by surrounding communities. In the past five (5) years the City of Summit as the lead agency, and participating members, Chatham Borough, Chatham Township, Florham Park Township, Millburn Township, and New Providence Borough have coordinated the procurement of services, such as Micro-resurfacing project through the System. The coordinated effort has proved to be successful through annual cost savings to participating members of the aforementioned project. The approval of a cooperative pricing system if for period not to exceed five (5) years, therefore, it is required that the Lead Agency, City of Summit requests to the DLGS for a renewal of the registration of the Summit City Cooperative Pricing System-192SCCPS. There is no cost associated with the registration renewal.

Therefore, I am requesting Council pass a resolution authorizing the registration renewal of the Summit City Cooperative Pricing System-192SCCPS, to include the current member agencies and commodities listed in the attached completed CP-2011 form.

REQUEST FOR REGISTRATION OR MODIFICATION OF A COOPERATIVE PRICING SYSTEM, JOINT PURCHASING SYSTEM OR REGIONAL COOPERATIVE PURCHASING SYSTEM

(COOPERATIVE PURCHASING FORM CP-2001)

Return completed Form with all documentation to:

**Cooperative Purchasing
Division of Local Government Services
PO Box 803
Trenton NJ 08625-0803
Attn: Co-op**

CONDITION

To the extent that bids may have been received or a contract may have been awarded by an unregistered Cooperative Purchasing System without it first having obtained the requisite approval from the Division pursuant to N.J.A.C. 5:34-7.1 et seq., the Division is not in a position to address or resolve any legal questions which may exist as a result of such circumstances.

SYSTEM TYPE

Cooperative Pricing System Joint Purchasing System Regional Cooperative Pricing System

SYSTEM IDENTIFICATION

System Name: Summit City Cooperative Pricing System

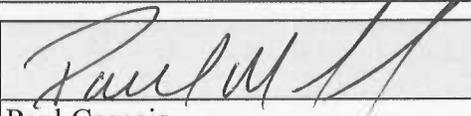
Identifier: #192SCCPS

<input type="checkbox"/> System Registration	<input type="checkbox"/> Add/Delete Member(s)	<input checked="" type="checkbox"/> Renew Registration	<input type="checkbox"/> Other (Check Below)
A t t a c h <input type="checkbox"/> Lead Agency Resolution <input type="checkbox"/> Member Resolution(s) <input type="checkbox"/> Agreement(s)	<input type="checkbox"/> New Member Resolution(s) <input type="checkbox"/> Lead / Member Agreement(s)	<input checked="" type="checkbox"/> Lead Agency Resolution <input checked="" type="checkbox"/> List of Current Members (Submit new members on separate CP-2001)	<input type="checkbox"/> Change Lead Agency <input type="checkbox"/> Add/Delete Commodity <input type="checkbox"/> Change Address <input type="checkbox"/> Other (List Below)

DETAILS (Identify changes in: membership, commodities purchased or other information as appropriate)

Members: no changes	Commodities: no changes
• Chatham Borough	• Thermoplastic striping
• Chatham Township	• Micro resurfacing
• Florham Park Borough	• Professional cleaning services
• Millburn Township	• Professional landscape maintenance services
• New Providence Borough	

This is to certify that the requirements of *N.J.S.A. 40A:11-1 et seq.* or *N.J.S.A. 18A:18A-1 et seq.*, as appropriate, and *N.J.A.C. 5:34-7.1 et seq.* are understood and the System is in compliance with them.

Signature:		E-mail Address:	pcascais@cityofsummit.org
Name:	Paul Cascais	Phone:	908 277 9431
Title:	Director, Department of Community Services	Date:	March 24, 2016

Official Use:	Approved:	Materials Complete:	Effective Date:	System Expiration:
	Disapproved:			

Attachment: CP 2001 #192SCCPS renewal 2016 (4152 : Authorize Renewal of Summit City Cooperative Pricing System #192SCCPS)

Resolution (ID # 4083)
April 5, 2016

AUTHORIZE BID ADVERTISEMENT - DOWNTOWN CONDUIT INSTALLATION PROJECT

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the proper City Officers be and they are hereby authorized and directed to advertise for bids for the Downtown Conduit Installation Project, with said bids to be advertised in the Union County Local Source on Thursday, April 14, 2016, and received by the Purchasing Agent on Tuesday, April 26, 2016, in the Council Chamber, City Hall, 512 Springfield Avenue, Summit, New Jersey at 11:00 a.m.

Dated: April 5, 2016

I, Rosalia M. Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, April 5, 2016.

City Clerk



DCS - Engineering Division
CA - Works

www.cityofsummit.org

Meeting: 04/05/16 07:30 PM

RESOLUTION (ID # 4083)

DOC ID: 4083

TO: Mayor and Common Council

FROM: Aaron Schrager, City Engineer/ Deputy DCS Director

DATE: March 16, 2016

SUMMARY

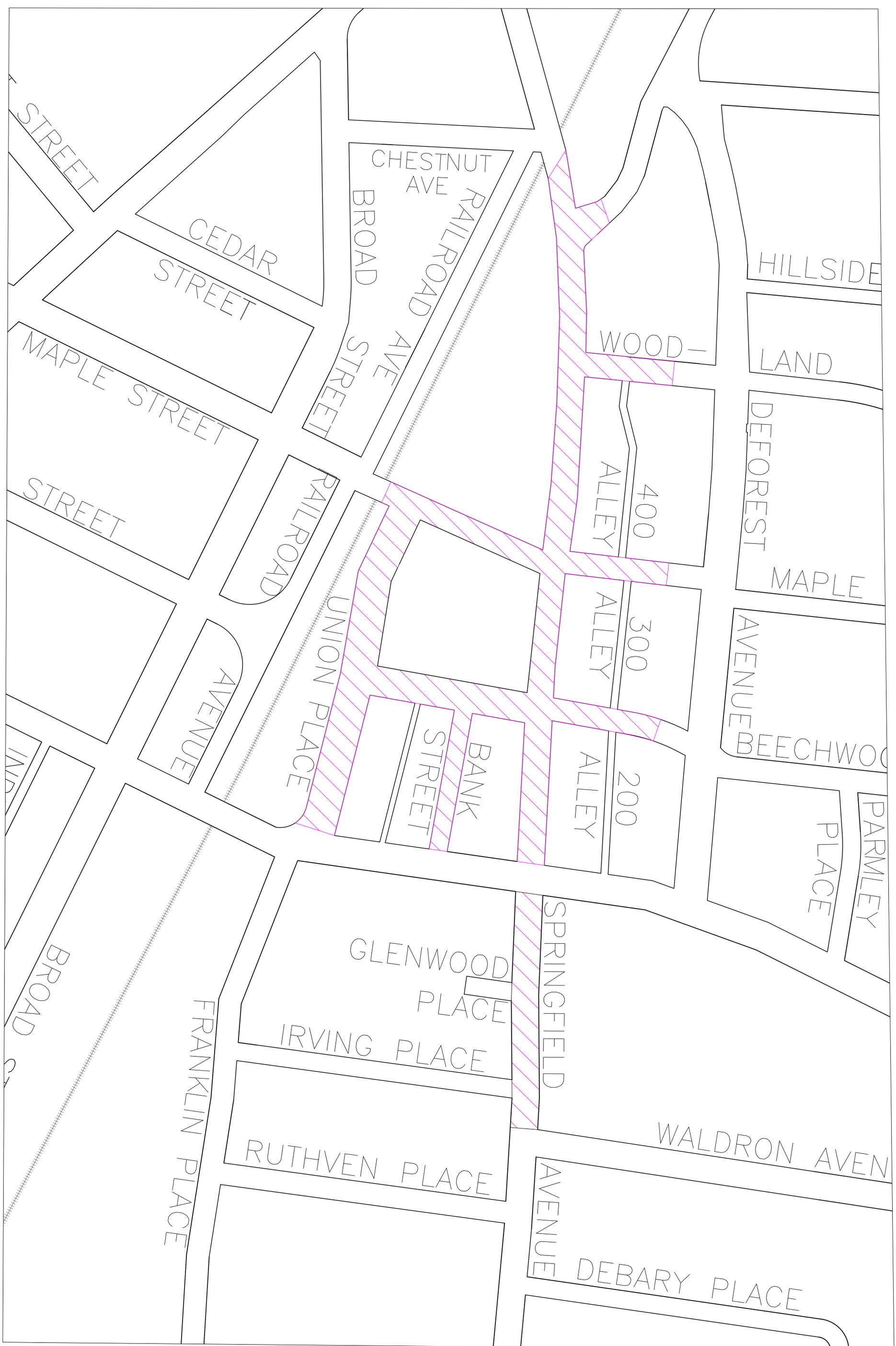
The Engineering Division has completed the design of the Downtown Conduit Installation Project. This project includes the installation of a conduit infrastructure network within the downtown for future fiber optic capabilities. The cost estimate for the project is \$400,000.00 and includes the installation of twin 4" PVC conduits and required access manholes. This project would need to be completed prior to the final paving of the downtown roads.

Based on the above referenced information, I request that Council authorize the advertisement of the Downtown Conduit Installation Project on April 14, 2016. The following is the tentative schedule for this project and is subject to change:

- Advertise for Public Bid – April 14, 2016
- Receive Bids – April 26, 2016
- Award Project – May 17, 2016
- Begin Construction – July 5, 2016
- End Construction – August 30, 2016

Funding for this project has been established in the following accounts and should be used for certification at time of award:

- C0430080000000



Attachment: Project Extents (4093 : Authorize Bid Ad - Downtown Conduit Installation Project)

1 OF 1

SCALE NTS

DRAWN BY: AIS

DATE: 10/29/14



Aaron J. Schragor
 Professional Engineer
 New Jersey Lic. No. 46145
 City Engineer

CITY OF SUMMIT UNION CO., N.J.
 DIVISION OF ENGINEERING
 DEPARTMENT OF COMMUNITY SERVICES
 512 SPRINGFIELD AVENUE
 SUMMIT NJ 07901
 UNION COUNTY

DOWNTOWN ROAD AND BEAUTIFICATION PROJECT
 PROJECT EXTENTS

REVISIONS	
NO.	DESCRIPTION

Resolution (ID # 4076)
April 5, 2016

**AUTHORIZE BID ADVERTISEMENT - BEECHWOOD ROAD DECORATIVE COBBLE
PAVEMENT PROJECT**

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the proper City Officers be and they are hereby authorized and directed to advertise for bids for the Beechwood Road Decorative Cobble Pavement Project, with said bids to be advertised in the Union County Local Source on Thursday, April 14, 2016, and received by the Purchasing Agent on Tuesday, April 26, 2016, in the Council Chamber, City Hall, 512 Springfield Avenue, Summit, New Jersey at 11:00 a.m.

Dated: April 5, 2016

I, Rosalia M. Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, April 5, 2016.

City Clerk



DCS - Engineering Division
CA - Works

www.cityofsummit.org

Meeting: 04/05/16 07:30 PM

RESOLUTION (ID # 4076)

DOC ID: 4076

TO: Mayor and Common Council

FROM: Aaron Schrager, City Engineer/ Deputy DCS Director

DATE: March 16, 2016

SUMMARY

The Engineering Division has completed the design of the Beechwood Road Decorative Cobble Pavement Project. This project includes the installation of decorative cobble pavement surface within Beechwood Road between Springfield Avenue and Union Place. The roundabout at Union Place will be replaced as a decorative cobble surface that was previously awarded with the Downtown Improvement Project. The cost estimate for the project is \$350,000.00.

Based on the above referenced information, I request that Council authorize the advertisement of bids for April 14, 2016 for the Beechwood Road Decorative Cobble Pavement Project. The following is the tentative schedule for this project and is subject to change:

- Advertise for Public Bid - April 14, 2016
- Receive Bids - April 26, 2016
- Award Project - May 17, 2016
- Begin Construction - July 5, 2016
- End Construction - September 1, 2016

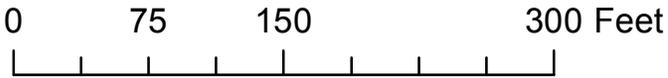
Funding for this project exists in both the account C-04-30-080-000-000 and should be used for certification at time of award.



Attachment: Beechwood Cobble Pavement (4076 : Authorize Bid Advertisement -



Attachment: SummitGIS (4076 : Authorize Bid Advertisement - Beechwood Road Decorative Cobble



Resolution (ID # 4072)
April 5, 2016

**AUTHORIZE BID ADVERTISEMENT - ASHWOOD AVENUE ROADWAY IMPROVEMENT
PROJECT**

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the proper City Officers be and they are hereby authorized and directed to advertise for bids for the Ashwood Avenue Roadway Improvement Project, with said bids to be advertised in the Union County Local Source on Thursday, April 14, 2016, and received by the Purchasing Agent on Tuesday, April 26, 2016, in the Council Chamber, City Hall, 512 Springfield Avenue, Summit, New Jersey at 11:00 a.m.

Dated: April 5, 2016

I, Rosalia M. Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, April 5, 2016.

City Clerk



DCS - Engineering Division
CA - Works

www.cityofsummit.org

Meeting: 04/05/16 07:30 PM

RESOLUTION (ID # 4072)

DOC ID: 4072

TO: Mayor and Common Council

FROM: Aaron Schrager, City Engineer/ Deputy DCS Director

DATE: March 16, 2016

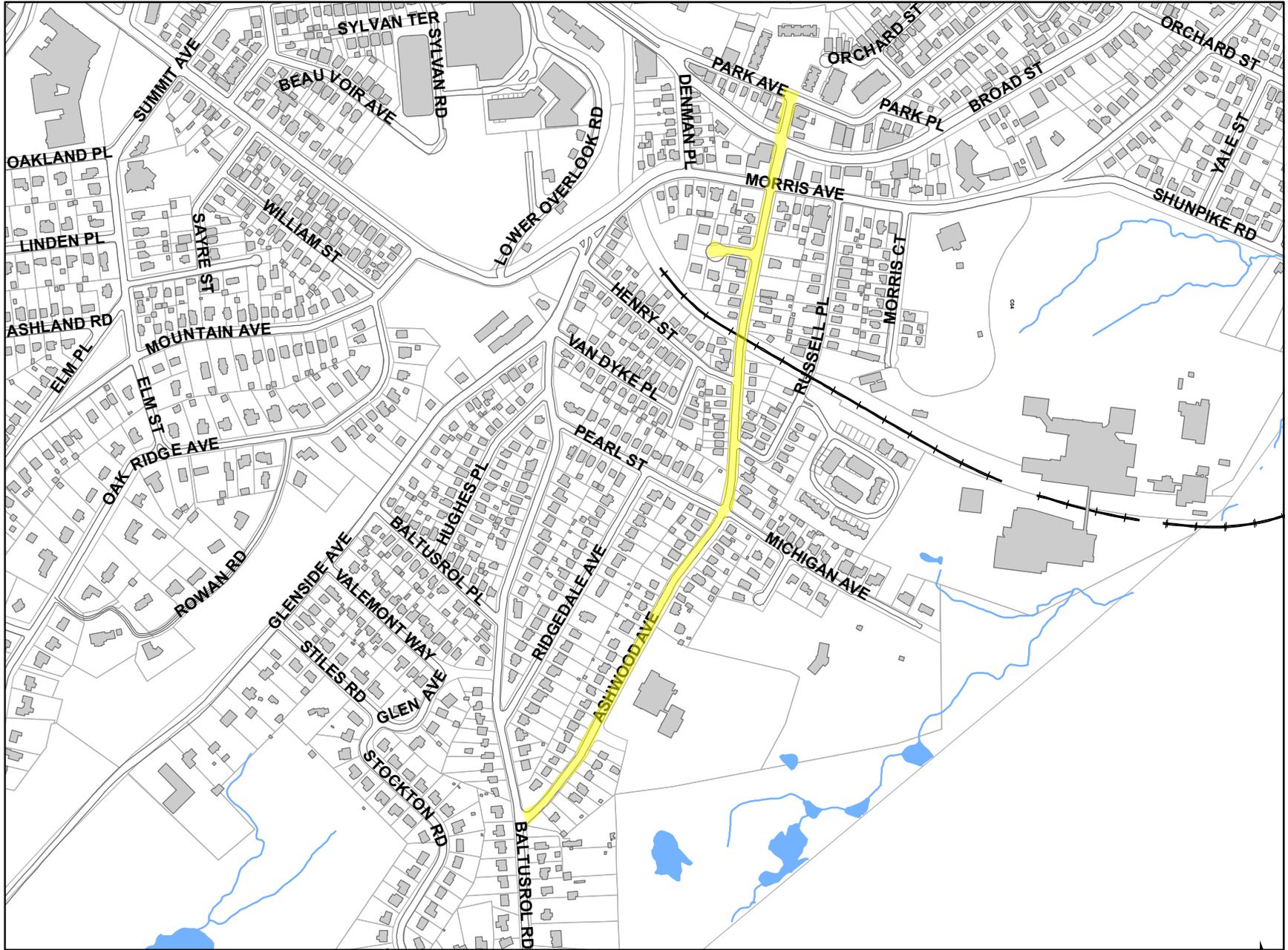
The Engineering Division has completed the design of the Ashwood Avenue Roadway Improvement Project. This project includes the entire limits of Ashwood Avenue (Park Avenue to Baltusrol Road) as well as an extension of drainage up Ashwood Court and repaving. The scope of work includes the repair of curb and sidewalk, ADA ramp upgrades, drainage upgrades, sign/stripping replacements, and the milling and paving of the streets. These projects were included in the 2015 Capital Budget and a public meeting for this project was held on March 30, 2016. This project is also partially funded by a grant from NJDOT in the amount of \$220,000.00. The cost estimate for the project is \$425,000.00.

Based on the above referenced information, I request that Council authorize the advertisement of bids for the Ashwood Avenue Roadway Improvement Project on April 14, 2016. The following is the tentative schedule for this project and is subject to change:

- Advertise for Public Bid - April 14, 2016
- Receive Bids - April 26, 2016
- Award Project - May 17, 2016
- Begin Construction - July 5, 2016
- End Construction - August 30, 2016

Funding for this project has been established in the following accounts and should be used for certification at time of award:

- C0430096000000



Resolution (ID # 4123)
April 5, 2016

AUTHORIZE ROAD OPENING DEPOSIT REFUND - 12 SOUTH STREET

WHEREAS, the Assistant Engineer, in a memo dated as March 8, 2016, advises that Engineering Permit #15-095 was issued for a new sewer connection for a new home at 12 South Street, and

WHEREAS, all inspections are satisfactory and the City Engineer recommends the return of the road opening deposit in the amount of \$500.00.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the City Treasurer be and is hereby authorized to refund the aforementioned road opening deposit in conjunction with Permit #15-095 as described above, as follows:

<u>Name/Mailing Address:</u>	<u>File No./Property Address</u>	<u>Refund Amount</u>
Chapelwood Plumbing 43 Route 206 Augusta, NJ 07822	15-095	\$500.00

Dated: April 5, 2016

I, Rosalia M. Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, April 5, 2016.

City Clerk



DCS - Engineering Division
CA - Works

www.cityofsummit.org

Meeting: 04/05/16 07:30 PM

RESOLUTION (ID # 4123)

DOC ID: 4123

TO: Mayor and Common Council

FROM: Lori Toth, Assistant Engineer

DATE: March 8, 2016

On August 25, 2015, Chapelwood Plumbing posted a deposit of \$500 to open the road at 12 South Street for a new sanitary sewer connection. This was part of the work proposed in Permit #15-095 for a new home. The sewer connection was inspected and approved last year and the road patch recently inspected for its integrity. It is now appropriate to refund the deposit to Chapelwood Plumbing, 43 Route 206, Augusta, NJ 07822.

REFUND OVERPAYMENT OF 1ST QUARTER 2016 TAXES

WHEREAS, The Tax Collector has received first quarter tax payments from the lender causing an overpayment. The lender has given permission to refund the monies.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT;

That the proper City officers be and they are hereby authorized and directed to issue a check(s) as follows:

Block	Lot	Name	Amount
401	68	Filiault, Mark & Sobhany 32 Greenfield Ave Check payable and Mail to: Filiault, Mark & Sobhany 32 Greenfield Ave. Summit NJ 07901	\$4,540.66
304	8	Natunen, Randall & Lorelei	48 Wade Dr. 2,339.38
308	11	Kimsesizcan, Ayhan & Guggino,E	11 Brainerd Rd 3,106.67
605	5	Jensen, David & Deirdre	55 Harvey Dr. 2,322.52
2004	1.64	Sack, Janice Erica	1 Euclid Ave Apt#6-D 2,056.85
3002	5	Liang, Huaewn & Gan, Y.	232 Blackburn Rd. 3,062.60
3601	4	Rodino, Niki	58 Huntley Rd 1,547.64
5203	9	Edwards, Dominic & Huerman, V	241 Ashland Rd <u>4,058.87</u>
Total Amount to Refund			\$18,494.53
Check payable and Mail to: Corelogic Real Estate Tax Service Refund Unit DPW 1-3 1 Core Logic Drive Westlake Texas 76262			

Dated: April 5, 2016

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, April 5, 2016.

City Clerk

Resolution (ID # 4124)
April 5, 2016

**CANCEL 2016 PROPERTY TAXES AND REFUND OVERPAYMENT OF 4TH QUARTER 2015
PROPERTY TAXES/ TOTAL EXEMPT DISABLED VETERAN**

WHEREAS, the Tax Assessor granted total exemption of property taxes as of October 15, 2015 for the following property, due to a 100 % disabled veteran, and

WHEREAS, the lender paid 4th Quarter 2015 property taxes and is due a pro rata refund.

NOW, THEREFORE: BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT;

That the proper City officers be and they are hereby authorized to cancel 2015 property taxes as of October 15, 2015 and directed to issue a check(s) as follows:

Block	Lot	Name	Amount
1702	51	Natale, Patrick & Helen 729 Springfield Ave. Check payable and Mail to: Natale, Patrick & Helen 729 Springfield Ave. Summit NJ 07901 Cancel Balance of Preliminary taxes \$6,868.90 and 3 rd and 4 th quarter taxes of 2016	\$2,950.13

Dated: April 5, 2016

I, Rosalia M Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, April 5, 2016.

City Clerk

Resolution (ID # 4158)
April 5, 2016

**AUTHORIZE REFUND - RAFFLE LICENSE APPLICATION FEE - THE CONNECTION FOR
WOMEN AND FAMILIES**

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That, due to the receipt of a City of Summit raffle license application fee received for an event that will technically take place in Millburn, the proper officers of the City be and they are hereby authorized and directed to draw a check in the amount indicated below, for the return of the City of Summit raffle license application fee:

<u>Name</u>	<u>Address</u>	<u>Refund</u> <u>Amt.</u>
The Connection for Women and Families	79 Maple Street Summit NJ 07901	\$20.00

Dated: April 5, 2016

I, Rosalia M. Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a special meeting held on Tuesday, April 5, 2016.

City Clerk

**City Clerk's Office
City of Summit
512 Springfield Avenue
Summit, NJ 07901
(908) 273-6400**

Memo

To: Marge Gerba
From: Michelle Caputo
Date: 3/17/16
Re: Refund Request
Raffle License Application Fee – The Connection for Women and Children

On March 16, 2016, The Connection for Women and Children submitted a raffle application for an on-premise 50/50, including \$20.00 fees to the City of Summit and NJ Legalized Games of Chance Control Commission. The \$20.00 fee to the City of Summit was deposited.

Upon review and processing of the application, it was noted that the event is to be held at Canoe Brook Country Club, which while it does have a Summit mailing address, is technically located in Millburn.

Please process a refund of the City's \$20.00 fee to:

The Connection for Women and Families
79 Maple Street
Summit, NJ 07901

Thank you.

Resolution (ID # 4142)
April 5, 2016

**AUTHORIZE ATTENDANCE AT NJ GOVERNMENT FINANCE OFFICERS ASSOCIATION
(GFOA) CONFERENCE**

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the Assistant City Treasurer Melissa Berger and the Treasurer/Chief Financial Officer Marge Gerba be and they are hereby authorized to attend the Government Finance Officers Association of New Jersey Annual Fall Conference in Atlantic City, New Jersey, from September 21-23, 2016.

FURTHER RESOLVED that an itemized listing of expenses be submitted to the City Administrator the meeting following the close of the Conference.

Dated: April 5, 2016

I, Rosalia M. Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, April 5, 2016.

City Clerk



Finance and Personnel Committee
CA - Finance/Personnel

www.cityofsummit.org

Meeting: 04/05/16 07:30 PM

RESOLUTION (ID # 4142)

DOC ID: 4142

TO: Mayor and Common Council
FROM: Melissa Berger, Assistant City Treasurer
DATE: March 14, 2016

SUMMARY

The Annual Fall Conference of the NJ Government Finance Officers Association provides needed Continuing Education Credits and the most up-to-date information for Finance Officers throughout the State. The three-day event is held in Atlantic City in September. This resolution authorizes the Assistant Treasurer and the Treasurer/CFO to attend the event.

Resolution (ID # 4141)
April 5, 2016

**AUTHORIZE ATTENDANCE 2016 TAX COLLECTORS AND TREASURERS ASSOCIATION
OF NEW JERSEY**

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That Assistant City Treasurer Melissa Berger and Deputy Tax Collector Patricia Dougherty be and are hereby authorized to attend the 49th Annual Spring Conference of Tax Collectors & Treasurers Association of New Jersey (TCTANJ) in Atlantic City, NJ to be held May 17 through 19, 2016.

FURTHER RESOLVED that an itemized listing of reimbursable expenses, other than those authorized by purchase order, be submitted to the Treasurer following the close of the conference.

Dated: April 5, 2016

I, Rosalia M. Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, April 5, 2016.

City Clerk

Resolution (ID # 4109)
April 5, 2016

AUTHORIZE CITY CLERK ATTENDANCE - 2016 MCANJ CONFERENCE

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That Rosemary Licatase be and she is hereby authorized to attend the 2016 Municipal Clerk's Association of New Jersey (MCANJ) Annual Conference in Atlantic City, NJ, to be held April 24-27, 2016.

FURTHER RESOLVED that an itemized listing of reimbursable expenses, other than those authorized by purchase order, be submitted to the City Treasurer following the close of the conference.

Dated: April 5, 2016

I, Rosalia M. Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, April 5, 2016.

City Clerk

Resolution (ID # 4171)
April 5, 2016

PAY JOINT MEETING QUARTERLY ASSESSMENT - \$489,082.94

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the proper officers of the City be and they are hereby authorized and directed to draw the necessary second quarter assessment check and issue the same to the Joint Meeting of Essex & Hudson Counties in the amount of \$489,082.94 for use of Section 1 of the Joint Outlet Sewer, Treatment Plant, Sludge Dewatering and Sludge Drying Facilities.

Dated: April 5, 2016

I, Rosalia M. Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, April 5, 2016.

City Clerk



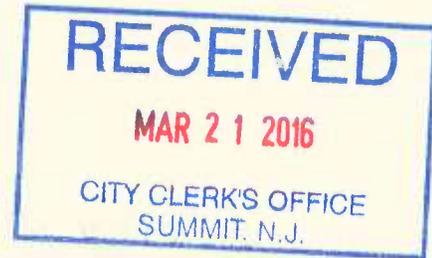
Joint Meeting of Essex & Union Counties

500 South First Street □ Elizabeth □ NJ 07202

908-353-1313 □ FAX: 908-353-7925

March 18, 2016

Ms. Rosemary Licatase, City Clerk
City of Summit
City Hall
512 Springfield Avenue
Summit, New Jersey 07901



Dear Ms. Licatase:

The Joint Meeting passed the enclosed resolution at a Meeting held on September 17, 2016.

The portion of the second quarter assessment due from the City on April 18, 2016 is the sum of \$489,082.94 being 8.6004% of the total amount assessed to the member municipalities for this quarter.

Should you have any questions or require any additional information, please do not hesitate to contact us.

Very truly yours,

Samuel T. McGhee
Executive Director

STM:gq
Enclosure

cc: Hon. Richard Sun
Ms. Marge Gerba, City Treasurer/CFO, w/encls.

Attachment: JM (4171 : Pay Joint Meeting Quarterly Assessment - \$489,082.94)

RESOLUTION NO. 038/16

**JOINT MEETING OF ESSEX AND UNION COUNTIES
RESOLUTION MAKING ASSESSMENT
FOR SECOND QUARTER 2016**

WHEREAS, the Joint Meeting of Essex and Union Counties ("Joint Meeting") is organized and exists pursuant to the provisions of N.J.S.A. 40:63-68 et seq., and constitutes a public body corporate and politic of the State of New Jersey; and

WHEREAS, in accordance with the revised statutes of the State of New Jersey N.J.S.A. 40:63-116 (the "Statute") and Article X of the Contract dated June 1, 1926 (the "Contract"), the Joint Meeting shall before the first day of December in each year, make an estimate and determine the probable cost and expenses of maintaining and operating public improvements for the year beginning the first day of January then next; and

WHEREAS, by Resolution R-114/15, the Joint Meeting has estimated the probable cost and expense of maintaining and operating these improvements; and

WHEREAS, these costs and expenses are to be paid by the various member municipalities and the City of Elizabeth on a quarterly basis; and

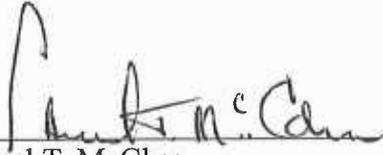
WHEREAS, the Joint Meeting desires to make a Second Quarter 2016 assessment on each member municipality and the City of Elizabeth; and

WHEREAS, for the Second Quarter 2016 the several municipalities must raise and pay to the Treasurer of the Joint Meeting the sum of \$7,862,997.50, which shall be assessed upon the Joint Meeting member municipalities and the City of Elizabeth for the actual combined use of Section #1 of the Joint Outlet Sewer and Treatment Plant, including the Sludge Dewatering Facility and Sludge Drying Facility, as provided for in the Contract;

NOW, THEREFORE, BE IT RESOLVED by the Board of the Joint Meeting of Essex and Union Counties as follows:

1. That for the Second Quarter 2016 the Joint Meeting's member municipalities and the City of Elizabeth must raise and pay to the Treasurer of the Joint Meeting the sum of \$7,862,997.50, which shall be for the actual combined use of Section #1 of the Joint Outlet Sewer and Treatment Plant, including the Sludge Dewatering Facility and Sludge Drying Facility, as provided for in the Contract; and
2. That the Executive Director be directed to notify the various municipalities of such assessment and the proportion to be paid by each; and

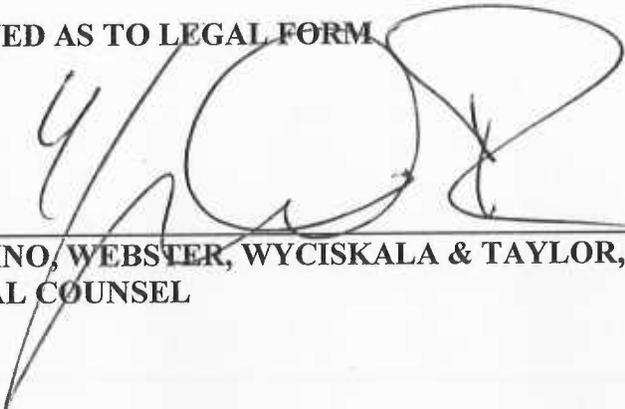
3. That the said monies be paid to the Treasurer of the Joint Meeting by April 18, 2016.



Samuel T. McGhee
Executive Director

MARCH 17, 2016

APPROVED AS TO LEGAL FORM



INGLESINO, WEBSTER, WYCISKALA & TAYLOR, LLC
GENERAL COUNSEL

Attachment: JM (4171 : Pay Joint Meeting Quarterly Assessment - \$489,082.94)

JOINT MEETING OF ESSEX & UNION COUNTIES
2016
2nd QUARTER ASSESSMENT

	2nd QTR Due Date
MUNICIPALITY	April 18th
East Orange	\$238,234.75
Hillside	\$422,526.33
Irvington	\$1,154,758.43
Maplewood	\$333,724.52
Millburn	\$339,449.12
Newark	\$585,353.89
Roselle Park	\$165,573.45
South Orange	\$276,437.90
Summit	\$489,082.94
Union	\$984,675.03
West Orange	\$696,910.79
ELIZABETH	\$2,176,270.37
	\$7,862,997.50

Attachment: JM (4171 : Pay Joint Meeting Quarterly Assessment - \$489,082.94)

Resolution (ID # 4148)
April 5, 2016

AUTHORIZE PAYMENT OF BILLS - \$1,315,150.85

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the proper officers of the City be and they are hereby authorized and directed to draw checks for a total of **\$1,315,150.85** for the payment of the itemized bills listed on the following Schedule "A" which have been approved by several committees and the President of the Common Council and which are made a part of the minutes of this meeting.

Dated: April 5, 2016

I, Rosalia M. Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, April 5, 2016.

City Clerk

BILL LIST

REGULAR MEETING

APRIL 5TH 2016

Attachment: Bill List 4-5-16 (4148 : Authorize Payment of Bills - \$1,315,150.85)

Rcvd Batch Id Range: First		to Last		Rcvd Date Start: 0		End: 03/28/16		Report Format: Condensed	
Rcvd Date	Batch Id	PO #	Description	Vendor		Amount	Contract		
03/24/16	AFFHOUSE	16-01114	Affordable Housing Plan	BURGIS	BURGIS ASSOCIATES, INC.	5,401.25			
03/24/16	AFFHOUSE	16-00999	SPECIAL PROJECTS	MCELRO50	MCELROY, DEUTSCH, MULVANEY	793.09			
								Total for Batch: AFFHOUSE	6,194.34
03/24/16	CAPITAL	15-03588	DPW PICKUP TRUCK W/SNOW PLOW	BEYERFOR	BEYER FORD FLEET	276.50			
03/24/16	CAPITAL	15-03871	LYRIC PARK LANDSCAPING PLAN	BURGIS	BURGIS ASSOCIATES, INC.	300.00			
03/24/16	CAPITAL	14-02701	MAG/MONT/PRIM/SURR IMPROV PRJT	CIFELL50	CIFELLI & SON GENERAL CONTRACT	27,005.32			
03/24/16	CAPITAL	15-03913	EMERG REPAIR MOTOR/TRANSFORMER	INDUST28	INDUSTRIAL COOLING CORPORATION	2,256.00			
03/24/16	CAPITAL	15-04375	TIRE CHANGERS AND BALANCER	MOHAWKRE	MOHAWK RESOURCES LTD	35,098.99			
03/24/16	CAPITAL	16-01052	Vehicle Maintenance	QUALIT25	QUALITY AUTOMOTIVE CO.	50.00			
03/24/16	CAPITAL	16-01125	Equipment Maintenance	RSPHIL	R. S. PHILLIPS STEEL, LLC	533.00			
03/24/16	CAPITAL	16-01198	Vehicle Maintenance	SALERN33	SALERNO DUANE FORD LLC	74.98			
03/24/16	CAPITAL	16-01146	Vehicle Maintenance	SANITA75	SANITATION TRUCK REPAIRS INC	3,158.00			
03/24/16	CAPITAL	16-00783	Equipment Maintenance	SOSGAS50	SOS GASES INC.	372.11			
03/24/16	CAPITAL	16-01195	Maintenance Materials	SOSGAS50	SOS GASES INC.	436.29			
03/24/16	CAPITAL	16-01194	Building Maintenance	SUMMIT25	SUMMIT ELECTRICAL SUPPLY CO	3,993.00			
03/24/16	CAPITAL	16-01054	Legal Ad-Library Roof Project	WORRAL66	WORRALL COMMUNITY NEWSPAPERS	29.21			
								Total for Batch: CAPITAL	73,583.40
03/24/16	DCP	16-01154	7844TSSAB6816 Newsletter	CONSTANT	CONSTANT CONTACT INC	714.00			
03/24/16	DCP	16-00368	Building Materials BPO	DREYER50	DREYER'S LUMBER & HARDWARE CO.	300.05			
03/24/16	DCP	16-00938	Grounds Maintenance	DREYER50	DREYER'S LUMBER & HARDWARE CO.	550.18			
03/24/16	DCP	16-00953	Grounds Maintenance	FUSCOB50	FUSCO BROS INC	668.64			
03/24/16	DCP	16-01047	Reimb. Conference Expenses	GUIDADAV	GUIDA, DAVID	186.04			
03/24/16	DCP	16-01025	Reimb. Conference Lodging	JOSEPHSJ	JOSEPHS, JUDITH L	416.15			
03/24/16	DCP	16-01175	Reimb. Staff Training Meal	JOSEPHSJ	JOSEPHS, JUDITH L	37.96			
03/24/16	DCP	16-01026	Reimb. Lodging & Mileage for	MANNAERT	MANNAERTS, SOPHIE	412.98			
03/24/16	DCP	16-01067	06239211-001 Shingles for Shed	MYLESF50	MYLES F. KELLY, INC.	200.83			
03/24/16	DCP	16-01045	Reimb. Conference Expenses	OZOROS50	OZOROSKI, MARK	492.20			
03/24/16	DCP	16-01066	153105 Rental Saw/Blade	PIONEER50	PIONEER RENTALS INC.	124.00			
03/24/16	DCP	16-01238	Equipment Maint. & Parts BPO	STORRT50	STORR TRACTOR CO	276.90			
03/24/16	DCP	16-00747	Building Maint. BPO	SUMMIT40	SUMMIT IND. HARDWARE #365	32.27			
03/24/16	DCP	16-01160	Grounds Maintenance BPO	SUMMIT40	SUMMIT IND. HARDWARE #365	23.75			
03/24/16	DCP	16-01193	Building Maintenance Supplies	SUMMIT40	SUMMIT IND. HARDWARE #365	28.55			
03/24/16	DCP	16-00253	Meeting Supplies Blanket PO	VILLAG50	VILLAGE SUPERMARKETS	7.14			
03/24/16	DCP	16-01068	5423 Shipping missed in	WITTEK50	WITTEK	267.96			
03/24/16	DCP	16-01044	world's Largest Swimming	WORLDWAT	WORLD WATERPARK ASSOCIATION	59.00			
								Total for Batch: DCP	4,798.60
03/24/16	FINANCE	16-01039	Subscription/Boards&Comms	ACCELA01	ACCELA INC	2,448.00			
03/24/16	FINANCE	16-01265	Quarterly Subscription	ACCELA01	ACCELA INC	3,570.00			
03/24/16	FINANCE	16-00372	PHYSICALS CONSULTATIONS REFERS	AHSHOS75	AHS HOSPITAL CORPORATION	2,846.00			
03/24/16	FINANCE	16-01028	Appraisal Inst.Conf 4/22/16	APPRAI66	APPRAISAL INSTITUTE	225.00			
03/24/16	FINANCE	16-00927	NJ CONFERENCE OF MAYORS HOTEL	BORGAT50	BORGATA HOTEL CASINO & SPA	114.00			
03/24/16	FINANCE	16-00569	Clerk Copier Lease Blanket	CANONFIN	CANON FINANCIAL SERVICES INC	1,364.00			
03/24/16	FINANCE	16-00092	ADMIN TELE MAINT	COLLECT	COLLECTIVE INFRASTRUCTURE	2,008.45			
03/24/16	FINANCE	16-00835	2016 TAX APPEALS	DIFRA005	DIFRANCESCO BATEMAN KUNZMAN	11,087.60			
03/24/16	FINANCE	16-00565	2016 Software Maint	EDMUND50	EDMUNDS & ASSOCIATES, INC.	9,399.00			
03/24/16	FINANCE	16-01051	reimbursement office supplies	KEATIN50	KEATING, EILEEN	87.37			
03/24/16	FINANCE	16-00999	SPECIAL PROJECTS	MCELRO50	MCELROY, DEUTSCH, MULVANEY	1,788.23			
03/24/16	FINANCE	16-01001	MONTHLY RETAINER	MCELRO50	MCELROY, DEUTSCH, MULVANEY	3,027.11			
03/24/16	FINANCE	16-00574	Resolutions Record Binders	MGLFOR50	MGL PRINTING SOLUTIONS	456.00			

Attachment: Bill List 4-5-16 (4148 : Authorize Payment of Bills - \$1,315,150.85)

Rcvd Date	Batch Id	PO #	Description	Vendor	Amount	Contract
03/24/16	FINANCE	16-01188	Homestead Benefit bills	MGLFOR50 MGL PRINTING SOLUTIONS	139.00	
03/24/16	FINANCE	16-01055	Union County 2016 Due	MUNICI32 MUNICIPAL CLERKS' ASSOC. OF UN	220.00	
03/24/16	FINANCE	16-00740	mcaa of nj 2016 dues	MUNICI40 MCAA NJ C/O TRACEY HORAN CMAA	90.00	
03/24/16	FINANCE	16-01058	Webinar - OPRA - Licatase	NJLEAG50 NJ LEAGUE OF MUNICIPALITIES	35.00	
03/24/16	FINANCE	16-01056	Frame Pictures 2016 Council	PETERW50 PETER WALLBURG STUDIO	250.00	
03/24/16	FINANCE	16-00936	Custom Engraved Name Plate	ROANOKES ROANOKE STAMP & SEAL CO	14.95	
03/24/16	FINANCE	16-00370	Mun Current Fund Acct 1 GGoode	RUTGER56 RUTGERS, THE STATE UNIV OF NJ	752.00	
03/24/16	FINANCE	16-00943	Ogden Registration	RUTGER56 RUTGERS, THE STATE UNIV OF NJ	175.00	
03/24/16	FINANCE	16-00773	MUNICIPAL SERVICE REQUEST PRGM	SEELICK SEE CLICK FIX	12,402.00	
03/24/16	FINANCE	16-01122	Summit DOWntown Taxes	SUMMIT24 SUMMIT DOWNTOWN INC	90,000.00	
03/24/16	FINANCE	16-01038	NJLM - Conference Registration	SUNRICH SUN, RICHARD	65.00	
03/24/16	FINANCE	16-01269	BERGER/DOUGHERTY 2016 SPRING	TCTA-NJ TCTA OF NJ (SPRING CONF)	770.00	
03/24/16	FINANCE	16-01266	RAFFLE LICENSE APPLICATION FEE	THECON50 THE CONNECTION	20.00	
03/24/16	FINANCE	15-00189	ANIMAL CNTL CONTRACT YR 2 OF 2	TOWNSH56 TOWNSHIP OF MILLBURN	1,397.98	
03/24/16	FINANCE	15-00637	2015 EMPLOYEE ASSISTANCE PRGM	TRINIT50 TRINITAS HOSPITAL	1,400.00	
03/24/16	FINANCE	16-00859	RESERVATION LICATESE 4/24-27	TROPIC50 TROPICANA CASINO AND RESORT	195.00	
03/24/16	FINANCE	16-00779	2016 un cnty judge assoc dues	UNIONC30 UNION COUNTY JUDGES ASSOCIATIO	133.34	
03/24/16	FINANCE	16-01035	Red. tax cert#14-8 2205/6	USBANK60 US BANK Cust. for ACTLIEN HOLD	53,510.38	
03/24/16	FINANCE	15-04600	office supplie # 4061042	VILLAG25 VILLAGE OFFICE SUPPLY	1,117.03	
03/24/16	FINANCE	15-04622	MUNICIPAL COURT OFFICE SUPPLIE	VILLAG25 VILLAGE OFFICE SUPPLY	209.19	
03/24/16	FINANCE	16-00003	BLANKET SUPPLY ORDERS	WBMASON W.B. MASON CO, INC	276.92	
03/24/16	FINANCE	16-01053	Legal Ads	WORRAL66 WORRAL COMMUNITY NEWSPAPERS	236.13	
03/24/16	FINANCE	16-01069	Legal Ads	WORRAL66 WORRAL COMMUNITY NEWSPAPERS	79.30	
Total for Batch: FINANCE					201,908.98	
03/24/16	FIREPREV	16-01030	FD REIMB FOR FIRE INSP CERTIF	HARNOI50 HARNOIS, BRIAN	45.00	
Total for Batch: FIREPREV					45.00	
03/24/16	HEALTH	16-01070	Registrar Spring Mtg. 4/19/16	REGIST50 REGISTRAR'S ASSOCIATION OF NJ	100.00	
03/24/16	HEALTH	16-01134	Reimburse hotel/mileage3/6-3/8	RONALD66 RONALD DEMAYO, JR	341.68	
03/24/16	HEALTH	16-00377	HEALTH DEPARTMENT COPIER 2016	XEROXC33 XEROX CORPORATION	109.10	
Total for Batch: HEALTH					550.78	
03/24/16	PARKCAP	15-04055	ARCHITECTUAL SRVCS FOR PARKING	POTTERAR POTTER ARCHITECTS LLC	9,700.00	
Total for Batch: PARKCAP					9,700.00	
03/24/16	PARKING	16-00087	821553360	ATTMOBIL AT&T MOBILITY	281.97	
03/24/16	PARKING	16-01057	INV #3511/#3510/#3515/#3516	CAPORA33 CAPORASO EXCAVATING INC	2,270.00	
03/24/16	PARKING	16-01015	Qt#0221-Repair Def Fire Alarm	FIRECO66 FIRE CONTROL ELECTRICAL SYSTEM	4,210.00	
03/24/16	PARKING	16-01063	INV#S27380 BSG #S27381 TIER	FIRECO66 FIRE CONTROL ELECTRICAL SYSTEM	614.50	
03/24/16	PARKING	16-00893	INV#YP095 DEC /#YE1574 EMS FEB	INTEGR5 INTEGRATED TECHNICAL SYSTEMS	966.00	
03/24/16	PARKING	16-00998	STEELMAN, ROBERT V COS PARKING	MCELRO50 MCELROY, DEUTSCH, MULVANEY	90.00	
03/24/16	PARKING	16-01083	NJT Strike - Temp Charter NYC	MCNANY66 MCNANY, RITA	86.17	
03/24/16	PARKING	16-01135	IPI Convention Airfare	MCNANY66 MCNANY, RITA	277.20	
03/24/16	PARKING	16-01136	IPI Convention Hotel 5/16-5/20	MCNANY66 MCNANY, RITA	868.00	
03/24/16	PARKING	16-00206	2015 END USER FEES BLANKET	PARKMOBI PARKMOBILE USA INC	5,910.00	
03/24/16	PARKING	16-00995	BLANKET PROC FEES	PAYMENTP PAYMENT PROCESSING, INC.	100.00	
03/24/16	PARKING	16-01059	IN#555166 STRATUS FRNT WHL ABS	QUALIT25 QUALITY AUTOMOTIVE CO.	67.50	
03/24/16	PARKING	16-01088	INV#556851 STRATUS	QUALIT25 QUALITY AUTOMOTIVE CO.	100.58	
03/24/16	PARKING	16-00892	INV#17254 w/E 2/14/16 P.GALLIC	SMARTS50 SMARTSTAFF PERSONNEL	686.00	
03/24/16	PARKING	16-01061	INV#17279/ #17289 P.GALLIC	SMARTS50 SMARTSTAFF PERSONNEL	1,457.75	
03/24/16	PARKING	16-01141	INV#384352 w/E 8/22/15 DENNIS	SOLOMONP THE SOLOMON PAGE GROUP LLC	875.00	
03/24/16	PARKING	16-01089	INV#17369 TIER LIGHTING	SUMMIT25 SUMMIT ELECTRICAL SUPPLY CO	200.00	
03/24/16	PARKING	16-00895	INV#525845	SUMMIT40 SUMMIT IND. HARDWARE #365	84.99	

Attachment: Bill List 4-5-16 (4148 : Authorize Payment of Bills - \$1,315,150.85)

March 28, 2016
08:43 AM

City of Summit
Received P.O. Batch Listing By Vendor Id

Rcvd Date	Batch Id	PO #	Description	Vendor	Amount	Contract
03/24/16	PARKING	16-01085	INV#276788 JUAN/ #276789 BRIAN	UNIUNI	UNIVERSAL UNIFORM SALES CO INC	198.84
03/24/16	PARKING	16-00332	V-WIRELESS PARKING CELLS/TBLTS	VERIZ408	VERIZON WIRELESS	884.57
03/24/16	PARKING	16-00333	V-WIRELESS PARKING MODEM	VERIZ408	VERIZON WIRELESS	455.78
03/24/16	PARKING	16-00894	INV#4071116/#4073078	VILLAG25	VILLAGE OFFICE SUPPLY	95.26
					Total for Batch: PARKING	20,780.11
03/24/16	SAFETY	15-03965	FD INV 1196499 - YRLY SER CONT	ACSGOV50	ACS GOVERNMENT SYSTEMS, INC.	6,005.00
03/24/16	SAFETY	15-01566	PHYSICALS CONSULTATIONS REFERS	AHSHOS75	AHS HOSPITAL CORPORATION	2,846.00
03/24/16	SAFETY	16-00954	FD INV 60734 - HEATING REPAIR	AJC	A.J. CELIANO, INC.	1,439.98
03/24/16	SAFETY	16-00960	FD INV J1096975 PAPER SUPPLIES	AMERIC38	AMERICAN PAPER TOWEL CO	784.78
03/24/16	SAFETY	16-01162	PD- Vehicle Maintenance	APOLLO50	APOLLO BATTERY & TIRE	601.96
03/24/16	SAFETY	16-01171	PD- Command & Leadership Dues	BARTOL50	BARTOLOTTI, ANDREW	25.00
03/24/16	SAFETY	16-00966	PD- Impound (Stolen Vehicle)	BROOKS75	BROOKSIDE TOWING	235.00
03/24/16	SAFETY	16-01080	FD ACCT 8702 1/2 TO 2/29/16	CHATHAM8	CHATHAM NAPA	325.36
03/24/16	SAFETY	16-00992	OFFDUTY DISPATCH MAY 1266	CITYOF46	CITY OF SUMMIT OFF DUTY	10,900.00
03/24/16	SAFETY	16-01081	FD ACCT # 2000 1160 7491 5	E-ZPAS33	E-Z PASS	100.00
03/24/16	SAFETY	16-00371	FD DYED DIESEL FUEL # 22831	FINCHFUE	FINCH FUEL OIL CO INC	3,204.25
03/24/16	SAFETY	16-00048	PD- Uniforms	GALLS050	GALLS	264.22
03/24/16	SAFETY	16-00948	PD- Crossing Guard Vests	GALLS050	GALLS	129.34
03/24/16	SAFETY	15-04598	PD- InfoCop/E-Ticket Contract	GOLDTYPE	GOLD TYPE BUSINESS MACHINE INC	4,322.78
03/24/16	SAFETY	16-00068	PD- Vehicle Computer Equipment	GOLDTYPE	GOLD TYPE BUSINESS MACHINE INC	128.00
03/24/16	SAFETY	16-01183	FD REGIST SYS FOR AWARD MGMT	GPM	GP&M	399.00
03/24/16	SAFETY	16-01079	FD INV C9437 REFILL OXY D SIZE	IDMMED50	IDM MEDICAL SUPPLY CO INC	139.88
03/24/16	SAFETY	16-00967	FD INV 8978 PYSC EVAL 2 VOL FF	IFP00050	INSTITUTE FOR FORENSIC PSYCHOL	700.00
03/24/16	SAFETY	16-00968	FD INV 8935 PSYC EVAL 1 VOL FF	IFP00050	INSTITUTE FOR FORENSIC PSYCHOL	350.00
03/24/16	SAFETY	16-01184	FD REIMB EXP FOR FH PLAN SEMIN	IMBIMB50	IMBIMBO, PAUL	228.48
03/24/16	SAFETY	16-01023	FD INV 1000661171 INSPECTOR	INTERN30	INTERNATIONAL CODE COUNCIL, IN	367.00
03/24/16	SAFETY	16-00957	FD COURSE #01-1801-16 F INSP	MIDDLE50	MIDDLESEX COUNTY FIRE ACADEMY	262.00
03/24/16	SAFETY	16-01076	FD SHARED COST OF OFF RETREAT	MILLBU66	MILLBURN FIRE DEPARTMENT	4,019.40
03/24/16	SAFETY	16-00589	FD - FIRE INSTRUCTOR LEVEL 1	MOCTY	MORRIS COUNTY PUBLIC SAFETY	300.00
03/24/16	SAFETY	15-03674	Radio Service	MOTOROLS	MOTOROLA SOLUTIONS INC	1,572.00
03/24/16	SAFETY	15-03675	Radio Repairs	MOTOROLS	MOTOROLA SOLUTIONS INC	393.00
03/24/16	SAFETY	16-00956	FD INV 50016 BENCH TEST POSI C	NEWJER36	NEW JERSEY FIRE EQUIPMENT COMP	168.50
03/24/16	SAFETY	16-00969	PD- Membership Dues 2016	NEWJER66	NJ STATE ASSOC CHIEF OF POLICE	275.00
03/24/16	SAFETY	16-00947	PD- Vehicle Maintenance	QUALIT25	QUALITY AUTOMOTIVE CO.	241.30
03/24/16	SAFETY	16-01073	PD- Vehicle Maintenance	QUALIT25	QUALITY AUTOMOTIVE CO.	249.62
03/24/16	SAFETY	16-01118	PD- Vehicle Maintenance	QUALIT25	QUALITY AUTOMOTIVE CO.	414.88
03/24/16	SAFETY	16-00224	FD GASOLINE 2016 #74869570	RIGGINS	RIGGINS, INC.	9,447.64
03/24/16	SAFETY	16-01078	FD INV 216001448 - MAINT GENER	RJCONT50	R & J CONTROL INC	335.00
03/24/16	SAFETY	16-00875	PD- Uniforms/Training	SAMZIESU	SAMZIE'S UNIFORMS	724.00
03/24/16	SAFETY	16-00975	FD QUOTE#4348 501605 FIRE HUN	SKYLANDS	SKYLANDS AREA FIRE EQUIPMENT	325.00
03/24/16	SAFETY	16-00976	PD- Supplies	STAPLE50	STAPLES CREDIT PLAN	614.10
03/24/16	SAFETY	16-01077	FD INV 103661 HURST TOOL REPAI	STATEL50	STATE LINE FIRE & SAFETY INC.	304.00
03/24/16	SAFETY	16-00874	PD- Vehicle Maintenance	SUMMIT16	SUMMIT CAR WASH	120.00
03/24/16	SAFETY	16-00955	FD INV 21704-1 MM410C-HUBBEL/	SUMMIT25	SUMMIT ELECTRICAL SUPPLY CO	118.50
03/24/16	SAFETY	16-00977	FD ACCT 345 BLDG MAINT 402	SUMMIT40	SUMMIT IND. HARDWARE #365	416.68
03/24/16	SAFETY	16-00989	FD INV 36099 ENGINE 2 PUMPER	SUMMIT62	SUMMIT TRUCK BODY INC	3,774.62
03/24/16	SAFETY	16-00970	PD- Community Policing PSA	THEPRINT	THE PRINTER'S PLACE A NEW	130.00
03/24/16	SAFETY	16-01177	PD- Printed Notice/Rules	THEPRINT	THE PRINTER'S PLACE A NEW	45.00
03/24/16	SAFETY	16-01020	PD- Contract Services (DB)	TRANSUNR	TRANSUNION RISK & ALTERNATIVE	113.00
03/24/16	SAFETY	16-00805	FD INV 201618 - ANNUAL DUES	UNIONC26	UNION COUNTY FIREMEN'S ASSOCIA	25.00
03/24/16	SAFETY	16-00641	PD- 2016 Annual Membership	UNIONC58	UNION COUNTY TRAFFIC OFFICERS	120.00
03/24/16	SAFETY	16-01115	PD- Cell Block Supplies	VILLAG25	VILLAGE OFFICE SUPPLY	119.34
03/24/16	SAFETY	16-01024	FD INV I32515308 - TONER	W B MASO	W.B. MASON CO., INC.	119.80

Attachment: Bill List 4-5-16 (4148 : Authorize Payment of Bills - \$1,315,150.85)

Rcvd Date	Batch Id	PO #	Description	Vendor	Amount	Contract
Total for Batch: SAFETY					58,243.41	
03/24/16	SEWCAP	16-00556	SANITARY SEWER REPLACEMENT	ARMSTRON ARMSTRONG, INC	4,650.00	
03/24/16	SEWCAP	15-03588	DPW PICKUP TRUCK W/SNOW PLOW	BEYERFOR BEYER FORD FLEET	35,000.00	
Total for Batch: SEWCAP					39,650.00	
03/24/16	SEWER	16-00565	2016 Software Maint	EDMUND50 EDMUNDS & ASSOCIATES, INC.	2,316.00	
03/24/16	SEWER	16-00907	VEHICLE MAINTENANCE	FSTIRE F&S TIRE CENTERS	772.52	
03/24/16	SEWER	16-00958	VEHICLE MAINTENANCE	GRAING60 GRAINGER INDUSTRIAL SUPPLY	146.52	
03/24/16	SEWER	16-00973	BLDGS & GROUNDS MAINTENANCE	HANOVE66 HANOVER SUPPLY CO.	65.36	
03/24/16	SEWER	16-01017	SEWER OPERATING EQUIPMT MAIN	INDUST42 INDUSTRIAL RUBBER CO	87.32	
03/24/16	SEWER	16-00166	JOINT MEETING ASSESSMENT 2016	JOINTM50 JOINT MEETING MAINTENANCE	489,082.94	
03/24/16	SEWER	16-01049	Vehicle Maintenance	MID-AT50 MID-ATLANTIC INTERNATIONAL	8.18	
03/24/16	SEWER	16-01144	Sewer Maintence	RALPHD RALPH DIMONTE ENTERPRISES LLC	235.95	
03/24/16	SEWER	16-01143	Sewer Maintenance	RJCONT50 R & J CONTROL INC	527.50	
03/24/16	SEWER	16-01213	SEWER OPERATING EQUIP MAINT	RJCONT50 R & J CONTROL INC	567.50	
03/24/16	SEWER	16-01200	Sewer Maintenance	SUMMIT40 SUMMIT IND. HARDWARE #365	131.66	
Total for Batch: SEWER					493,941.45	
03/24/16	TRUST	16-01166	48x48 DS signs - Egg Hunt	ACEREP50 ACE REPROGRAPHIC SERVICE, INC.	350.50	
03/24/16	TRUST	16-00963	500712712 Music License	AMERIC AMERICAN SOCIETY OF COMPOSERS	336.17	
03/24/16	TRUST	16-01112	Z.B. & P.B. Escrow Fees	BURGIS BURGIS ASSOCIATES, INC.	2,878.75	
03/24/16	TRUST	16-01235	5560031816 Senior Music	BUSCAINO BUSCAINO, JOHN	200.00	
03/24/16	TRUST	16-00257	Copier Maintenance BPO	CANONB66 CANON BUSINESS SOLUTIONS-EAST	331.29	
03/24/16	TRUST	16-01155	Inst. Fee TryCAN LAX 11/1-12/6	CERRONEG CERRONE, GABRIELLA	473.00	
03/24/16	TRUST	16-01027	Costume Rentals Special Events	CLIFFH CLIFFHANGER PRODUCTIONS, INC.	300.00	
03/24/16	TRUST	16-00258	Inst. Fee TryCAN Dance BPO	DANCEMOV DANCE MOVE PLAY LLC	600.00	
03/24/16	TRUST	16-00940	4003810 Engraved Bricks/Deliv.	GLEN-G GLEN-GERY CORPORATION	142.00	
03/24/16	TRUST	16-00260	Enrichment Programs BPO	HARDIN66 HARDING KIDS CLUB	574.00	
03/24/16	TRUST	16-00262	Inst. Fee Senior Yoga BPO	KARENAVW KARENA V WALKER LLC	385.00	
03/24/16	TRUST	16-01008	ZB & PB Escrow Fees	MASERC50 MASER CONSULTING PA	8,502.75	
03/24/16	TRUST	16-01009	Zoning Board Escrow Fees	MASERC50 MASER CONSULTING PA	10,833.75	
03/24/16	TRUST	16-01101	Planning Board Escrow Fees	PRECISRS PRECISION REPORTING SERVICE	1,338.75	
03/24/16	TRUST	16-00911	Zoning Board Escrow Fees	ROSENB55 ROSENBERG & ASSOCIATES	1,533.00	
03/24/16	TRUST	16-01012	Zoning Board Escrow Fees	ROSENB55 ROSENBERG & ASSOCIATES	1,511.00	
03/24/16	TRUST	16-01102	Zoning Board Escrow Fees	ROSENB55 ROSENBERG & ASSOCIATES	999.50	
03/24/16	TRUST	16-01098	Reimb. Referee Payment for	SUMMITBC SUMMIT BASKETBALL CLUB	2,500.00	
03/24/16	TRUST	16-01176	2439 DJ Party Easter Egg Hunt	SUMMITSO SUMMIT SOUNDZ ENTERTAINMENT	350.00	
03/24/16	TRUST	16-01014	PB & ZB Escrow Fees	THESHA50 THE SHADE TREE DEPARTMENT LLC	233.75	
03/24/16	TRUST	16-00274	Luncheons Senior Program BPO	TOWNEL50 TOWNE LIQUORS & DELICATESSEN	975.00	
03/24/16	TRUST	16-01223	126701 T-Shirts w/Logo for	TRIPLE TRIPLE CROWN SPORTS, INC.	208.00	
03/24/16	TRUST	16-01036	Refund Premium on tx sale cert	USBANK60 US BANK Cust. for ACTLIEN HOLD	66,000.00	
03/24/16	TRUST	16-00014	Supplies for Share the Fun	VILLAG50 VILLAGE SUPERMARKETS	104.71	
03/24/16	TRUST	16-01010	Planning Board Advertising	WORRAL33 WORRALL COMMUNITY NEWSPAPERS	70.18	
Total for Batch: TRUST					101,731.10	
03/24/16	UCC	16-00876	Software Contract Services	MITCHE42 MITCHELL HUMPHREY ACCOUNTING S	6,985.00	
03/24/16	UCC	16-00494	UCC - Monthly UCC Charge	NEXTEL50 Nextel Communications	166.90	
03/24/16	UCC	16-00942	UCC Vehicle Maintenance	QUALIT25 QUALITY AUTOMOTIVE CO.	34.13	
03/24/16	UCC	16-01018	UCC Vehicle Maintenance	QUALIT25 QUALITY AUTOMOTIVE CO.	13.70	
03/24/16	UCC	16-01060	Vehicle Maintenance	QUALIT25 QUALITY AUTOMOTIVE CO.	40.36	
03/24/16	UCC	16-01163	Vehicle Maintenance	QUALIT25 QUALITY AUTOMOTIVE CO.	6.34	
Total for Batch: UCC					7,246.43	

Attachment: Bill List 4-5-16 (4148 : Authorize Payment of Bills - \$1,315,150.85)

Rcvd Date	Batch Id	PO #	Description	Vendor	Amount	Contract
03/24/16	WORKS	16-01130	TRANSFER STATION SUPPLIES	AMERIC64 AMERICAN TRAFFIC & STREET SIGN	176.00	
03/24/16	WORKS	16-01189	DCS COPIER CONTRACT 2016	ARMPCO50 ARMPCO OFFICE MACHINES, INC.	125.61	
03/24/16	WORKS	16-00881	DISPOSAL OF WOOD	AWFLEA50 A.W.F. LEASING CORP.	578.24	
03/24/16	WORKS	16-00883	DPW VEHICLE MAINTENANCE	BEYERB50 BEYER BROTHERS CORPORATION	679.59	
03/24/16	WORKS	16-01111	VEHICLE MAINTENANCE	BRISTO66 BRISTOL-DONALD CO INC	740.00	
03/24/16	WORKS	15-01930	PLANNING SRVCS 7/1/15-6/30/16	BURGIS BURGIS ASSOCIATES, INC.	2,150.00	
03/24/16	WORKS	16-00888	VEHICLE MAINTENANCE	CAMBRI50 CAMBRIA COMPANIES	270.01	
03/24/16	WORKS	16-01108	VEHICLE MAINTENANCE	CAMBRI50 CAMBRIA COMPANIES	1,073.74	
03/24/16	WORKS	16-00886	BLDGS & GRNDS EQUIPMT MAINT	CARNEY CARNEY ELECTRIC	405.00	
03/24/16	WORKS	16-01110	VEHICLE MAINTENANCE	CHAMBE20 CHAMBERS POWER EQUIPMENT	794.99	
03/24/16	WORKS	16-00865	MEDICAL SUPPLIES	CINTASCO CINTAS CORPORATION NO. 2	281.73	
03/24/16	WORKS	16-01016	Legal Services	CLARKE33 CLARKE CATON HINTZ PC	5,254.07	
03/24/16	WORKS	16-00868	VEHICLE MAINTENANCE	CUSTOM25 CUSTOM BANDAG INC	1,150.48	
03/24/16	WORKS	16-00871	VEHICLE MAINTENANCE	CUSTOM25 CUSTOM BANDAG INC	1,777.11	
03/24/16	WORKS	16-00889	VEHICLE MAINTENANCE	CUSTOM25 CUSTOM BANDAG INC	347.00	
03/24/16	WORKS	16-01204	Shop Supplies	DAVIDW50 DAVID WEBER OIL CO.	2,281.46	
03/24/16	WORKS	16-01197	BLDGS & GROUNDS MAINTENANCE	DETERR50 DETERRENT TECHNOLOGIES	345.00	
03/24/16	WORKS	16-01132	VEHICLE MAINTENANCE	DOVERBRA DOVER BRAKE & CLUTCH COMP INC	151.60	
03/24/16	WORKS	16-00735	ACRT RECERTIFICATION CLASS	DOWNES DOWNES TREE SERVICE CO., INC.	470.00	
03/24/16	WORKS	16-01133	DPW RECYCLING SUPPLIES	DREYER50 DREYER'S LUMBER & HARDWARE CO.	173.65	
03/24/16	WORKS	16-01149	DPW RECYCLING SUPPLIES	DREYER50 DREYER'S LUMBER & HARDWARE CO.	64.59	
03/24/16	WORKS	16-01169	BLDGS & GROUNDS MAINTENANCE	DREYER50 DREYER'S LUMBER & HARDWARE CO.	253.06	
03/24/16	WORKS	16-00897	DISPOSAL OF PALLETS/LUMBER	ENVIRO44 ENVIRONMENTAL RENEWAL, L.L.C.	112.50	
03/24/16	WORKS	16-01040	Conferences & Meetings	ESTRIN ESTRIN, LILYA	22.00	
03/24/16	WORKS	16-01199	Licenses & Certifications	ESTRIN ESTRIN, LILYA	31.90	
03/24/16	WORKS	16-00390	CURBSIDE RECYCLING	FBASSOJR F BASSO JR RUBBISH REMOVAL INC	19,001.66	
03/24/16	WORKS	16-00952	VEHICLE MAINTENANCE	FDRHIT FDR HITCHES LLC	776.73	
03/24/16	WORKS	16-00011	DCS Diesel Fuel	FINCHFUE FINCH FUEL OIL CO INC	2,742.65	
03/24/16	WORKS	16-00964	VEHICLE MAINTENANCE	GARDENBO GARDEN STATE BOBCAT	59.98	
03/24/16	WORKS	16-01196	VEHICLE MAINTENANCE	GENERA70 GENERAL SALES ADMINISTRATION	199.64	
03/24/16	WORKS	16-00959	VEHICLE MAINTENANCE	GRAING60 GRAINGER INDUSTRIAL SUPPLY	146.52	
03/24/16	WORKS	16-00972	BLDGS & GROUNDS MAINTENANCE	HANOVE66 HANOVER SUPPLY CO.	26.82	
03/24/16	WORKS	16-01245	REIMBURSE CONTINUING ED CONF	HOLENS50 HOLENSTEIN, CHRISTOPHER	128.12	
03/24/16	WORKS	16-00974	VEHICLE MAINTENANCE	HUDSON66 HUDSON COUNTY MOTORS, INC.	25.92	
03/24/16	WORKS	16-00949	CITY HALL CHILLER AGREEMENT	INDUST28 INDUSTRIAL COOLING CORPORATION	2,490.00	
03/24/16	WORKS	16-00951	BLDGS & GROUNDS MAINTENANCE	INDUST28 INDUSTRIAL COOLING CORPORATION	3,537.00	
03/24/16	WORKS	16-01212	BLDGS & GROUNDS MAINTENANCE	INDUST28 INDUSTRIAL COOLING CORPORATION	802.92	
03/24/16	WORKS	16-01107	VEHICLE MAINTENANCE	INDUST42 INDUSTRIAL RUBBER CO	203.97	
03/24/16	WORKS	16-01109	DPW EQUIPMENT MAINTENANCE	JCRITELL J CRITELLI LLC	1,075.00	
03/24/16	WORKS	16-01104	Legal Services	JEFFRE75 JEFFREY R SURENIAN & ASSOC LLC	8,621.14	
03/24/16	WORKS	16-00863	BLDGS & GROUNDS EQUIP MAINT	JENEL JEN ELECTRIC, INC.	1,238.00	
03/24/16	WORKS	16-00870	BLDGS & GRNDS EQUIPMT MAIN	JENEL JEN ELECTRIC, INC.	4,398.37	
03/24/16	WORKS	16-00872	DCS WORK CLOTHES CLEANING	LIBERT20 LIBERTY CLEANERS	173.75	
03/24/16	WORKS	16-01127	Equipment Maintenance	METROH50 METRO HYDRAULIC JACK CO OF NJ	1,306.29	
03/24/16	WORKS	16-00171	MAT RENTALS CITY HALL BLANKET	METROMOP METROPOLITAN MOP & MAT RENTAL	303.08	
03/24/16	WORKS	16-01048	Vehicle Maintenance	MID-AT50 MID-ATLANTIC INTERNATIONAL	174.68	
03/24/16	WORKS	16-01093	Vehicle/Equipment Maintenance	MID-AT50 MID-ATLANTIC INTERNATIONAL	178.84	
03/24/16	WORKS	16-00965	ROAD SALT	MORTONSA MORTON SALT INC	7,950.61	
03/24/16	WORKS	16-01046	Sewer Maintenance	MYLESF50 MYLES F. KELLY, INC.	84.78	
03/24/16	WORKS	16-00493	DPW - Monthly Nextel Charges	NEXTEL50 Nextel Communications	353.17	
03/24/16	WORKS	16-00910	NJ SHADE TREE - MEMBERSHIP	NJSHADET NJ SHADE TREE FEDERATION	190.00	
03/24/16	WORKS	16-01126	Roads Maintenance	PECKHA50 PECKHAM INDUSTRIES INC	776.15	
03/24/16	WORKS	16-00501	Vehicle/Equipment Maintenance	POWERC66 POWERCO. INC.	674.00	
03/24/16	WORKS	16-00913	Legal Services	PRECISRS PRECISION REPORTING SERVICE	1,026.50	

Attachment: Bill List 4-5-16 (4148 : Authorize Payment of Bills - \$1,315,150.85)

Rcvd Date	Batch Id	PO #	Description	Vendor	Amount	Contract
03/24/16	WORKS	16-01100	Legal Services	PRECISRS PRECISION REPORTING SERVICE	200.75	
03/24/16	WORKS	16-01129	Equipment Maintenance	PREFER50 PREFERRED PETROLEUM PRODUCTS &	578.13	
03/24/16	WORKS	16-00389	Vehicle Maintenance	QUALIT25 QUALITY AUTOMOTIVE CO.	3,363.40	
03/24/16	WORKS	16-01062	Vehicle Maintenance	QUALIT25 QUALITY AUTOMOTIVE CO.	24.43	
03/24/16	WORKS	16-01165	Vehicle Maintenance	QUALIT25 QUALITY AUTOMOTIVE CO.	47.30	
03/24/16	WORKS	16-00914	Office Supplies	ROANOKES ROANOKE STAMP & SEAL CO	12.10	
03/24/16	WORKS	16-01254	Reimbursement Kevin Postage	ROGERSKE ROGERS, KEVIN	18.15	
03/24/16	WORKS	16-00748	VEHICLE MAINTENANCE	ROSECI50 JETO INC T/A ROSE CITY TRANSM	75.00	
03/24/16	WORKS	16-00912	Legal Services	ROSENB55 ROSENBERG & ASSOCIATES	143.00	
03/24/16	WORKS	16-01011	Legal Services	ROSENB55 ROSENBERG & ASSOCIATES	91.00	
03/24/16	WORKS	16-01103	Legal Services	ROSENB55 ROSENBERG & ASSOCIATES	93.50	
03/24/16	WORKS	16-00899	Training - P. Cascais	RUTGER70 RUTGERS, THE STATE UNIVERSITY	95.00	
03/24/16	WORKS	16-00900	Training - P. Cascais	RUTGER70 RUTGERS, THE STATE UNIVERSITY	95.00	
03/24/16	WORKS	16-01145	Vehicle Maintenance	SANITA75 SANITATION TRUCK REPAIRS INC	2,666.48	
03/24/16	WORKS	16-00518	BLDGS & GRNDS MAINTENANCE	SIEMEN50 SIEMENS INDUSTRY INC	265.56	
03/24/16	WORKS	16-00873	TEMPORARY HELP	SOLOMONP THE SOLOMON PAGE GROUP LLC	1,225.00	
03/24/16	WORKS	15-04307	DCS OFFICE SUPPLIES	STAPLESR STAPLES ADVANTAGE CREDIT SRVCS	535.75	
03/24/16	WORKS	16-01041	BLDGS & GROUNDS SUPPLIES	STAPLESR STAPLES ADVANTAGE CREDIT SRVCS	1,325.17	
03/24/16	WORKS	16-01042	TRANSFER STATION SUPPLIES	STAPLESR STAPLES ADVANTAGE CREDIT SRVCS	246.72	
03/24/16	WORKS	16-01043	DCS SUPPLIES	STAPLESR STAPLES ADVANTAGE CREDIT SRVCS	48.48	
03/24/16	WORKS	16-01099	BLDGS & GROUNDS SUPPLIES	STAPLESR STAPLES ADVANTAGE CREDIT SRVCS	32.60	
03/24/16	WORKS	16-01105	Office Supplies	STAPLESR STAPLES ADVANTAGE CREDIT SRVCS	29.97	
03/24/16	WORKS	16-01106	BLDGS & GROUNDS SUPPLIES	STAPLESR STAPLES ADVANTAGE CREDIT SRVCS	32.28	
03/24/16	WORKS	16-01214	TRANSFER STATION SUPPLIES	STAPLESR STAPLES ADVANTAGE CREDIT SRVCS	64.99	
03/24/16	WORKS	16-00395	Fuel Oil/Building Mainenance	STEPHE42 STEPHENS MILLER-MITCHELL SUPRE	10,947.88	
03/24/16	WORKS	16-00399	Buildings/Grounds Maintenance	SUMMIT25 SUMMIT ELECTRICAL SUPPLY CO	2,705.82	
03/24/16	WORKS	16-00397	Building/Grounds Maintenance	SUMMIT40 SUMMIT IND. HARDWARE #365	4,536.56	
03/24/16	WORKS	16-00861	Zoning Board Monthly Meetings	THEGAL50 THE GALVIN LAW FIRM	1,850.00	
03/24/16	WORKS	15-00585	PROFESSIONAL SERVICES 2015	THESHA50 THE SHADE TREE DEPARTMENT LLC	2,506.82	
03/24/16	WORKS	16-01090	Licenses & Certifications	TOTHLO50 TOTH, LORI	80.00	
03/24/16	WORKS	16-00627	DEP Licensing 2016 blanket	TREASU25 TREASURER, STATE OF NEW JERSEY	1,410.00	
03/24/16	WORKS	16-00327	TIPPING FEES 2016	UNIONC64 UNION COUNTY UTILITES AUTHORIT	75,991.52	
03/24/16	WORKS	16-01006	Supplies & Materials	UNIONF50 UNION FIRE EQUIPMENT	255.00	
03/24/16	WORKS	16-01186	Roads Maintenance	WELDON25 WELDON ASPHALT CO	425.84	
Total for Batch: WORKS					190,394.82	

Total for Date: 03/24/16 Total for All Batches: 1,208,768.42

Attachment: Bill List 4-5-16 (4148 : Authorize Payment of Bills - \$1,315,150.85)

March 24, 2016
10:33 AM

City of Summit
Received P.O. Batch Listing By P.O. Number

Rcvd Batch Id Range: First to Last Rcvd Date Start: 0 End: 03/24/16 Report Format: Condensed

Rcvd Date	Batch Id	PO #	Description	Vendor	Amount	Contract
03/24/16	FINANCE	16-01268	POSTAGE FOR AC	COS 1846377	USPSD005 USPS DATA-PAC	10,000.00
					Total for Batch: FINANCE	10,000.00
				Total for Date: 03/24/16	Total for All Batches:	10,000.00

Attachment: Bill List 4-5-16 (4148 : Authorize Payment of Bills - \$1,315,150.85)

Rcvd Batch Id Range: First		to Last		Rcvd Date Start: 0	End: 03/24/16	Report Format: Condensed
Rcvd Date	Batch Id	PO #	Description	Vendor	Amount	Contract
03/24/16	FINANCE	16-01221	Downtown Business Impvt Loan	TREASU45	TREASURER, STATE OF NEW JERSEY	33,300.00
					Total for Batch: FINANCE	33,300.00
03/24/16	LIBRARY	16-00096	LIBRARY #8499 05 329 0008432	COMCAS69	COMCAST	249.85
03/24/16	LIBRARY	16-00183	LIBRARY 1018-210023342887	NJ-AME50	NJ-AMERICAN WATER CO.	126.89
03/24/16	LIBRARY	16-00204	LIBRARY 1018-210027119614	NJ-AME50	NJ-AMERICAN WATER CO.	79.76
03/24/16	LIBRARY	16-00337	LIBRARY ACCT #240533	WESTER33	WESTERN PEST SERVICE	80.50
03/24/16	LIBRARY	16-00360	LIBRARY ACCT 100 007 700 097	JCPL0050	JCP&L	4,262.04
					Total for Batch: LIBRARY	4,799.04
03/24/16	TRUST	16-00862	Refund Karate	BALASURB	BALASURBAMANIAN, MOHAN	130.00
					Total for Batch: TRUST	130.00
03/24/16	WORKS	16-01267	2016 FREIGHTLINER TITLE	NJMOTO38	NJ MOTOR VEHICLE COMMISSION	60.00
					Total for Batch: WORKS	60.00
				Total for Date: 03/24/16	Total for All Batches:	38,289.04

Attachment: Bill List 4-5-16 (4148 : Authorize Payment of Bills - \$1,315,150.85)

Rcvd Batch Id Range: First to Last Rcvd Date Start: 0 End: 03/18/16 Report Format: Condensed

Rcvd Date	Batch Id	PO #	Description	Vendor	Amount	Contract
03/18/16	DCP	16-00093	DCP 8499 050329 0168806 BLANKT	COMCAS69 COMCAST	105.90	
03/18/16	DCP	16-00155	100004273908 5 MYRTLE BLANKET	JERSEY24 JERSEY CENTRAL POWER AND LIGHT	310.96	
03/18/16	DCP	16-00156	100005244296 AUBREY&LEWIS BLKT	JERSEY24 JERSEY CENTRAL POWER AND LIGHT	24.80	
03/18/16	DCP	16-00157	100005244346 26 BUTLER BLANKET	JERSEY24 JERSEY CENTRAL POWER AND LIGHT	118.38	
03/18/16	DCP	16-00158	100005244403 25 BUTLER BLANKET	JERSEY24 JERSEY CENTRAL POWER AND LIGHT	112.29	
03/18/16	DCP	16-00159	100005244528 BUTLER BLANKET	JERSEY24 JERSEY CENTRAL POWER AND LIGHT	28.65	
03/18/16	DCP	16-00160	100005441132 189 RIVER BLANKET	JERSEY24 JERSEY CENTRAL POWER AND LIGHT	645.84	
03/18/16	DCP	16-00161	100006271546 697 SPRNGFLD BLKT	JERSEY24 JERSEY CENTRAL POWER AND LIGHT	345.14	
03/18/16	DCP	16-00162	100006894180 100 MORRIS BLANKT	JERSEY24 JERSEY CENTRAL POWER AND LIGHT	2,118.99	
03/18/16	DCP	16-00163	100077504148 5 MYRTLE BLANKET	JERSEY24 JERSEY CENTRAL POWER AND LIGHT	2.81	
03/18/16	DCP	16-00164	100084439627 100 ASHWOOD BLNKT	JERSEY24 JERSEY CENTRAL POWER AND LIGHT	391.30	
03/18/16	DCP	16-00165	100084442050 110 ASHWOOD BLNKT	JERSEY24 JERSEY CENTRAL POWER AND LIGHT	107.94	
03/18/16	DCP	16-00176	1018-210023002769 4 MORRIS CT	NJ-AME50 NJ-AMERICAN WATER CO.	108.80	
03/18/16	DCP	16-00177	1018-210023341891 100 MORRIS	NJ-AME50 NJ-AMERICAN WATER CO.	114.44	
03/18/16	DCP	16-00178	1018-210023341990 100 ASHWOOD	NJ-AME50 NJ-AMERICAN WATER CO.	108.80	
03/18/16	DCP	16-00184	1018-210023343187 85 LARNED RD	NJ-AME50 NJ-AMERICAN WATER CO.	122.07	
03/18/16	DCP	16-00187	1018-210023344029 80 BUTLER	NJ-AME50 NJ-AMERICAN WATER CO.	4.74	
03/18/16	DCP	16-00188	1018-210023344104 RIVER RD	NJ-AME50 NJ-AMERICAN WATER CO.	13.60	
03/18/16	DCP	16-00194	1018-210023345862 HILLVIEW TER	NJ-AME50 NJ-AMERICAN WATER CO.	34.00	
03/18/16	DCP	16-00197	1018-210024652549 85 LARNED IR	NJ-AME50 NJ-AMERICAN WATER CO.	108.80	
03/18/16	DCP	16-00203	1018-210027063599 683 SPRNGFLD	NJ-AME50 NJ-AMERICAN WATER CO.	108.80	
Total for Batch: DCP					5,037.05	

03/18/16	FINANCE	16-00088	WATER DCP 100 MORRIS	BALBOA BALBOA CAPITAL	378.95	
03/18/16	FINANCE	16-00106	1064-9271-9 FEDEX SERVICES	FEDEX050 FEDEX	112.06	
03/18/16	FINANCE	16-00107	100 004 835 532 NEW PROVIDENCE	JCPL0050 JCP&L	931.77	
03/18/16	FINANCE	16-00114	100 005 954 571 512 SPRINGFLD	JCPL0050 JCP&L	10,764.41	
03/18/16	FINANCE	16-00117	100 034 766 905 UNION AVE	JCPL0050 JCP&L	295.92	
03/18/16	FINANCE	16-00118	100 034 766 954 BANK ST	JCPL0050 JCP&L	304.70	
03/18/16	FINANCE	16-00119	100 034 766 962 SPRINGFLD AVE	JCPL0050 JCP&L	307.97	
03/18/16	FINANCE	16-00120	100 037 556 253 SPRINGFLD AVE	JCPL0050 JCP&L	34.89	
03/18/16	FINANCE	16-00122	100 048 610 792 41 CHATHAM RD	JCPL0050 JCP&L	6,569.61	
03/18/16	FINANCE	16-00123	100 050 758 117 BROAD ST	JCPL0050 JCP&L	36.47	
03/18/16	FINANCE	16-00127	100 062 732 993 BUS SHELTER	JCPL0050 JCP&L	75.31	
03/18/16	FINANCE	16-00129	100 064 737 081 MORRIS&LAFAYET	JCPL0050 JCP&L	34.15	
03/18/16	FINANCE	16-00130	100 064 737 099 MORRIS&KENT PL	JCPL0050 JCP&L	41.29	
03/18/16	FINANCE	16-00131	100 064 738 881 MORRIS&RIVER	JCPL0050 JCP&L	33.07	
03/18/16	FINANCE	16-00133	100 064 738 899 MORRIS&ORCHARD	JCPL0050 JCP&L	35.71	
03/18/16	FINANCE	16-00134	100 064 738 915 MORRIS&GLENSDE	JCPL0050 JCP&L	35.62	
03/18/16	FINANCE	16-00135	100 064 741 042 MORRIS&BROAD	JCPL0050 JCP&L	39.74	
03/18/16	FINANCE	16-00136	100 064 741 059 MORRIS&PROSP	JCPL0050 JCP&L	37.69	
03/18/16	FINANCE	16-00137	100 064 741 067 MORRIS & MAPLE	JCPL0050 JCP&L	13.31	
03/18/16	FINANCE	16-00138	100 064 741 075 MORRIS& SUMMIT	JCPL0050 JCP&L	41.41	
03/18/16	FINANCE	16-00140	100 071 387 649 MORRIS&MTN	JCPL0050 JCP&L	36.00	
03/18/16	FINANCE	16-00141	100 081 217 810 CLAREMONT CORP	JCPL0050 JCP&L	61.95	
03/18/16	FINANCE	16-00142	100 081 908 319 41 CHATHAM RD	JCPL0050 JCP&L	33.03	
03/18/16	FINANCE	16-00146	100 101 541 801 - 0 Springfld	JCPL0050 JCP&L	36.45	
03/18/16	FINANCE	16-00147	100 103 385 231 5 Myrtle	JCPL0050 JCP&L	4.56	
03/18/16	FINANCE	16-00149	100111640320 80 Butler shack	JCPL0050 JCP&L	4.72	
03/18/16	FINANCE	16-00215	65 671 139 01 41 CHATHAM RD	PSEG1444 PSE&G	369.50	
03/18/16	FINANCE	16-00216	6583966700 10-A GLEN AVE PUMP	PSEG1444 PSE&G	12.35	
03/18/16	FINANCE	16-00223	70 304 372 09 41 CHATHAM REAR	PSEG1444 PSE&G	852.14	

Attachment: Bill List 4-5-16 (4148 : Authorize Payment of Bills - \$1,315,150.85)

March 18, 2016
09:43 AM

City of Summit
Received P.O. Batch Listing By P.O. Number

Rcvd Date	Batch Id	PO #	Description	Vendor	Amount	Contract
03/18/16	FINANCE	16-00335	908 522 3628 908 38Y	VERIZ008 VERIZON	108.12	
03/18/16	FINANCE	16-00829	100 113 540 429 N ENGLND BLK 3	JCPL0050 JCP&L	30.65	
03/18/16	FINANCE	16-01151	1ST QTR ADM FEE	BPA BENEFIT PLANS ADMINISTRATORS	1,405.00	
Total for Batch: FINANCE					23,078.52	
03/18/16	PARKING	16-00108	NJ DOT LOT 100005180201 BLNKT	JCPL0050 JCP&L	91.42	
03/18/16	PARKING	16-00116	301 BROAD 100007664368 BLNKT	JCPL0050 JCP&L	2,982.09	
03/18/16	PARKING	16-00124	100 051 492 492 MORRIS AVE LOT	JCPL0050 JCP&L	156.16	
03/18/16	PARKING	16-00126	CEDAR ST 100060906920 BLNKT	JCPL0050 JCP&L	4.83	
03/18/16	PARKING	16-00143	40 DEFOREST 100099194688 BLNKT	JCPL0050 JCP&L	130.04	
03/18/16	PARKING	16-00144	22 DEFOREST 100099194696 BLNKT	JCPL0050 JCP&L	78.04	
03/18/16	PARKING	16-00145	4 DEFOREST 100099194704 BLNKT	JCPL0050 JCP&L	124.62	
03/18/16	PARKING	16-00150	100112084254 PRKING 4 DEFOREST	JCPL0050 JCP&L	61.18	
03/18/16	PARKING	16-00151	100115346619 PRKING 22 DEFORST	JCPL0050 JCP&L	82.96	
Total for Batch: PARKING					3,711.34	
Total for Date: 03/18/16						
Total for All Batches:					31,826.91	

Attachment: Bill List 4-5-16 (4148 : Authorize Payment of Bills - \$1,315,150.85)

Rcvd Batch Id Range: First to Last Rcvd Date Start: 0 End: 03/11/16 Report Format: Condensed

Rcvd Date	Batch Id	PO #	Description	Vendor	Amount	Contract
03/11/16	FINANCE	16-00086	287015068548 FAN02998928 BLNKT	ATMOBIL AT&T MOBILITY	80.92	
03/11/16	FINANCE	16-00612	908-277-6828 393 BLANKET 2016	BROADV BROADVIEW NETWORKS	65.09	
03/11/16	FINANCE	16-00095	8499 05 329 0172121 (444Sprfd)	COMCA840 COMCAST	150.90	
03/11/16	FINANCE	16-00513	8499 05 329 0181395	COMCA840 COMCAST	233.76	
03/11/16	FINANCE	16-00148	100 105 977 803 59-63 Broad	JCPL0050 JCP&L	12.96	
03/11/16	FINANCE	16-00179	1018-210023342191 GLEN AVE	NJ-AME50 NJ-AMERICAN WATER CO.	40.63	
03/11/16	FINANCE	16-00180	1018-210023342498 422 SPRGLD	NJ-AME50 NJ-AMERICAN WATER CO.	13.60	
03/11/16	FINANCE	16-00181	1018-210023342696 25 ELM ST	NJ-AME50 NJ-AMERICAN WATER CO.	20.40	
03/11/16	FINANCE	16-00182	1018-210023342788 25 ELM ST	NJ-AME50 NJ-AMERICAN WATER CO.	13.60	
03/11/16	FINANCE	16-00185	1018-210023343828 396 BROAD	NJ-AME50 NJ-AMERICAN WATER CO.	140.98	
03/11/16	FINANCE	16-00186	1018-210023343910 512 TFS	NJ-AME50 NJ-AMERICAN WATER CO.	135.34	
03/11/16	FINANCE	16-00189	1018-210023345237 37 CHATHAM	NJ-AME50 NJ-AMERICAN WATER CO.	26.87	
03/11/16	FINANCE	16-00190	1018-210023345336 41 CHATHAM	NJ-AME50 NJ-AMERICAN WATER CO.	87.08	
03/11/16	FINANCE	16-00191	1018-210023345459 CHATHAM RD	NJ-AME50 NJ-AMERICAN WATER CO.	248.13	
03/11/16	FINANCE	16-00192	1018-210023345565 NEW PROV	NJ-AME50 NJ-AMERICAN WATER CO.	108.80	
03/11/16	FINANCE	16-00193	1018-210023345664 13 NEW PROV	NJ-AME50 NJ-AMERICAN WATER CO.	122.07	
03/11/16	FINANCE	16-00195	BANK ST 1018-210024595189 BLNK	NJ-AME50 NJ-AMERICAN WATER CO.	13.60	
03/11/16	FINANCE	16-00198	UNION PL 1018-210024718968 BKT	NJ-AME50 NJ-AMERICAN WATER CO.	13.60	
03/11/16	FINANCE	16-00199	1018-210025651051 DCKFS 6	NJ-AME50 NJ-AMERICAN WATER CO.	179.46	
03/11/16	FINANCE	16-00201	1018-210025885632 HYDTS	NJ-AME50 NJ-AMERICAN WATER CO.	22,397.38	
03/11/16	FINANCE	16-00202	1018-210026964873 41 CHATHAM	NJ-AME50 NJ-AMERICAN WATER CO.	79.76	
03/11/16	FINANCE	16-00205	1018-210028692600 TFS POLICE	NJ-AME50 NJ-AMERICAN WATER CO.	208.32	
03/11/16	FINANCE	16-00328	8018009698	VER92004 VERIZON	179.99	
03/11/16	FINANCE	16-00329	VER 151-907-182-0001-93	VER92004 VERIZON	89.99	
03/11/16	FINANCE	16-00330	VER 8298011956 BLANKET	VERC9200 VERIZON COMMUNICATIONS	264.99	
03/11/16	FINANCE	16-00336	201 M55-5284 082	VERIZO16 VERIZON	554.81	
Total for Batch: FINANCE					25,483.03	
03/11/16	FINANCE1	16-00991	ORDINANCES TO VACATE	UNIONC10 UNION COUNTY CLERK	11.00	
Total for Batch: FINANCE1					11.00	
03/11/16	FINANCE2	16-00991	ORDINANCES TO VACATE	UNIONC10 UNION COUNTY CLERK	11.00	
Total for Batch: FINANCE2					11.00	
03/11/16	FINANCE3	16-00991	ORDINANCES TO VACATE	UNIONC10 UNION COUNTY CLERK	11.00	
Total for Batch: FINANCE3					11.00	
03/11/16	FINANCE4	16-00991	ORDINANCES TO VACATE	UNIONC10 UNION COUNTY CLERK	11.00	
Total for Batch: FINANCE4					11.00	
03/11/16	FINANCE5	16-00991	ORDINANCES TO VACATE	UNIONC10 UNION COUNTY CLERK	11.00	
Total for Batch: FINANCE5					11.00	
03/11/16	PARKING	16-00196	1018-210024638345 BROAD ST	NJ-AME50 NJ-AMERICAN WATER CO.	20.23	
Total for Batch: PARKING					20.23	
03/11/16	SEWER	16-00200	1018-210025811013 CONSTANTINE	NJ-AME50 NJ-AMERICAN WATER CO.	34.00	
Total for Batch: SEWER					34.00	
03/11/16	TRUST	16-00744	Refund Ice skating	JAQUESU JAQUES, SUZANNE	14.00	
03/11/16	TRUST	16-00623	Refund Karate	KOGANVIL KOGAN-VILATO, JILL	130.00	
03/11/16	TRUST	16-00700	Refund Baseball skills	LACERDAC LACERDA, CATARINA	65.00	

Attachment: Bill List 4-5-16 (4148 : Authorize Payment of Bills - \$1,315,150.85)

March 11, 2016
09:54 AM

City of Summit
Received P.O. Batch Listing By Vendor Id

Rcvd Date	Batch Id	PO #	Description	Vendor	Amount	Contract
03/11/16	TRUST	16-00672	Refund Karate 2 Sessions	LEEMELAN LEE, MELANIE	260.00	
03/11/16	TRUST	16-00267	Phone Service BPO	NEXTEL75 NEXTEL COMMUNICATIONS, INC	135.22	
03/11/16	TRUST	16-00701	Refund Baseball Skills	PASSIKOF PASSIKOFF, BRENDON	65.00	
Total for Batch: TRUST					669.22	
Total for Date: 03/11/16			Total for All Batches:		26,261.48	
					26,205.48	

Attachment: Bill List 4-5-16 (4148 : Authorize Payment of Bills - \$1,315,150.85)

March 8, 2016
04:20 PM

City of Summit
Received P.O. Batch Listing By P.O. Number

Rcvd Batch Id Range: First		to Last		Rcvd Date Start: 0	End: 03/08/16	Report Format: Condensed	
Rcvd Date	Batch Id	PO #	Description	Vendor		Amount	Contract
03/08/16	WORKS	16-01037	2016 Ford F250 Pickup	NJMOTO38 NJ MOTOR VEHICLE COMMISSION		60.00	
				Total for Batch: WORKS		60.00	
			Total for Date: 03/08/16	Total for All Batches:		60.00	

Attachment: Bill List 4-5-16 (4148 : Authorize Payment of Bills - \$1,315,150.85)

Corresp

THE CITY OF SUMMIT

N E W J E R S E Y

CITY HALL 512 SPRINGFIELD AVENUE SUMMIT, NJ 07901

March 8, 2016

The Common Council
City Hall
Summit, NJ 07901

Dear Council Members:

The following appointment has been made, effective January 5, 2016, which does not require your confirmation, but is respectfully provided for your information:

HOUSING AUTHORITY

	<u>Term Length</u>	<u>Term Expiration</u>
Mary Zimmerman	5 years	12/31/2020

Sincerely,



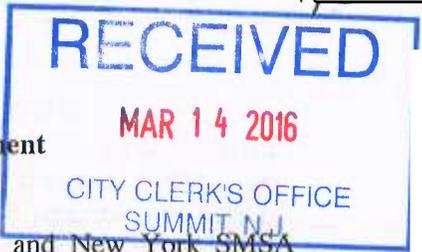
Nora G. Radest

c: J. Billy, Jr. SHA Executive Director

Communication: Letter - March 8, 2016 re Housing Authority Appointment - Mary Zimmerman (Correspondence)

C: P. CASCAIS

GI 4



NOTICE OF PUBLIC HEARING
Township of Berkeley Heights Zoning Board of Adjustment
County of Union, State of New Jersey

PLEASE TAKE NOTICE that Wireless EDGE Towers, LLC (“Applicant”) and New York SMSA Limited Partnership d/b/a Verizon Wireless (“Verizon or Co-Applicant”) filed an application to construct a 130’ monopole. Verizon shall install its twelve (12) antennas at a centerline height of 124’. The township shall install its three (3) whip antennas on the top of the pole. Verizon and the township shall place equipment at the base of the pole.

The property which is the subject of this application is located at 175 Watchung Boulevard, Berkeley Heights Township, New Jersey which is located in the Open Land (OL) Zoning District and is designated on the Tax Maps as Block 4903, Lot 36 (“Property”). The Applicant is seeking the following variances, approvals and waivers:

- ◆ Use variance
- ◆ Height variance
- ◆ Preliminary and final site plan approval

TAKE FURTHER NOTICE that the Applicant also seeks such approvals, waivers and variances from the requirements of the Zoning Ordinance as may be deemed necessary or required by Township of Berkeley Heights Zoning Board of Adjustment at the hearing in this matter.

TAKE FURTHER NOTICE that the Township of Berkeley Heights Zoning Board of Adjustment will meet at 7:30 p.m. prevailing time on Thursday, March 24, 2016, in the Public Meeting Room of the Township of Berkeley Heights Municipal Building, located at 29 Park Avenue, Berkeley Heights, New Jersey 07922 at which time opportunity will be given to all those in interest to be heard and at which time the Board may approve, modify or deny the application. Any interested party may appear at the aforesaid hearing, either in person, or by their attorney, and be given the opportunity to be heard with respect to the aforesaid application.

TAKE FURTHER NOTICE that the application for development and all supporting maps, site plans and documents are on file for public inspection in the Office of the Board Secretary, located at 29 Park Avenue, Berkeley Heights, New Jersey, and is available for inspection during regular business hours, 8:30 a.m. to 4:30 p.m., Monday through Friday.

This notice is given pursuant to N.J.S.A. 40:55D-1 et seq.

Wireless EDGE Towers, LLC (Wireless Edge)
New York SMSA Limited Partnership d/b/a Verizon Wireless

PinilisHalpern LLP
Judith A. Fairweather, Esq.
160 Morris Street
Morristown, NJ 07960
(973) 401-1111
Attorneys for the Applicants

Communication: Berkeley Heights Zoning Board of Adjustment Hearing - 3/24/16 (Notices)

C. P. Casais

GI
4/5/14



**BOROUGH OF CHATHAM
ZONING BOARD OF ADJUSTMENT
NOTICE OF PUBLIC HEARING**

PLEASE TAKE NOTICE that the Borough of Chatham Zoning Board of Adjustment (the "Board") will hold a public hearing on March 23, 2016, at 7:30 p.m. at the Chatham Borough Municipal Building in the Council Chambers, 54 Fairmount Avenue, Chatham, New Jersey, to review and act upon an application for an appeal of an administrative officer's decision, or alternatively, preliminary and final site plan approval and use variance approval (the "Application") by 4 Watchung Ave LLC ("Applicant") with respect to property having a street address of 4 Watchung Avenue in the Borough of Chatham, which is designated as Block 134, Lot 1 on the Borough of Chatham Tax Map (the "Property"). The Property is located in the M-1 Industrial District, which does not permit the outdoor storage of automobiles.

Pursuant to N.J.S.A. 40:55D-70.a, the Applicant is appealing the decision of an administrative officer dated September 19, 2014, which stated that because the existing use (outdoor storage of automobiles) had not obtained site plan approval, the use was in violation of the Land Development Regulations of the Borough of Chatham. Alternatively, Applicant seeks site plan approval and use variance approval pursuant to N.J.S.A. 40:55D-70.d.(2) (for expansion of a pre-existing non-conforming use) or N.J.S.A. 40:55D-70.d(1) (for a use or principal structure in a district restricted against such use or principal structure) to allow the continued use of the Property for the principal use of outdoor automobile storage.

Interested parties may appear at the hearing(s), either in person or by attorney, and present any objections which they may have to the Application. The hearing may be continued without further notice on such additional or other dates as the Board may determine. The Application and supporting materials will be on file with the Board and available for public inspection at least 10 days prior to the hearing during regular business hours (Monday through Friday from 8:00 am to 4:00 pm).

Applicant's Name and Address:
4 Watchung Avenue, LLC
430 Morris Avenue
Summit, NJ 07901

By: Robert L. Podvey, Esq
Podvey, Meanor, Catenacci, Hildner, Coccoziello
& Chattman, P.C.
The Legal Center
One Riverfront Plaza, Suite 800
Newark, New Jersey 07102
Phone: 973-623-1000
Fax: 973-623-9131
Attorneys for Applicant

Dated: Newark, New Jersey
March 11, 2016

Communication: Chatham Zoning Board of Adjustment Hearing - 3/23/16 (Notices)

Reliability Indexes

- **SAIDI (System Average Interruption Duration Index):** sum of all customer interruptions divided by total number of customers served
How long the average customer is without power in a year
- **SAIFI (System Average Interruption Frequency Index):** total number of customer interruptions divided by total number of customers served
How many outages the average customer experiences in a year
- **CAIDI (Customer Average Interruption Duration Index):** sum of all customer interruptions divided total number of customer interruptions
On average how long it takes to restore an outage
- **CEMI (Customers Experiencing Multiple Interruptions):** measures the percent of overall customers that have experienced more than a specific number of interruptions
On a percentage basis, customers with multiple outages compared to total customers

Reliability Indexes

- **SAIDI (System Average Interruption Duration Index):** sum of all customer interruptions divided by total number of customers served
How long the average customer is without power in a year
- **SAIFI (System Average Interruption Frequency Index):** total number of customer interruptions divided by total number of customers served
How many outages the average customer experiences in a year
- **CAIDI (Customer Average Interruption Duration Index):** sum of all customer interruptions divided total number of customer interruptions
On average how long it takes to restore an outage
- **CEMI (Customers Experiencing Multiple Interruptions):** measures the percent of overall customers that have experienced more than a specific number of interruptions
On a percentage basis, customers with multiple outages compared to total customers

Reliability Indexes

- **SAIDI (System Average Interruption Duration Index):** sum of all customer interruptions divided by total number of customers served
How long the average customer is without power in a year
- **SAIFI (System Average Interruption Frequency Index):** total number of customer interruptions divided by total number of customers served
How many outages the average customer experiences in a year
- **CAIDI (Customer Average Interruption Duration Index):** sum of all customer interruptions divided total number of customer interruptions
On average how long it takes to restore an outage
- **CEMI (Customers Experiencing Multiple Interruptions):** measures the percent of overall customers that have experienced more than a specific number of interruptions
On a percentage basis, customers with multiple outages compared to total customers

Reliability Indexes

- **SAIDI (System Average Interruption Duration Index):** sum of all customer interruptions divided by total number of customers served
How long the average customer is without power in a year
- **SAIFI (System Average Interruption Frequency Index):** total number of customer interruptions divided by total number of customers served
How many outages the average customer experiences in a year
- **CAIDI (Customer Average Interruption Duration Index):** sum of all customer interruptions divided total number of customer interruptions
On average how long it takes to restore an outage
- **CEMI (Customers Experiencing Multiple Interruptions):** measures the percent of overall customers that have experienced more than a specific number of interruptions
On a percentage basis, customers with multiple outages compared to total customers

Reliability Indexes

- **SAIDI (System Average Interruption Duration Index):** sum of all customer interruptions divided by total number of customers served
How long the average customer is without power in a year
- **SAIFI (System Average Interruption Frequency Index):** total number of customer interruptions divided by total number of customers served
How many outages the average customer experiences in a year
- **CAIDI (Customer Average Interruption Duration Index):** sum of all customer interruptions divided total number of customer interruptions
On average how long it takes to restore an outage
- **CEMI (Customers Experiencing Multiple Interruptions):** measures the percent of overall customers that have experienced more than a specific number of interruptions
On a percentage basis, customers with multiple outages compared to total customers

Reliability Indexes

- **SAIDI (System Average Interruption Duration Index):** sum of all customer interruptions divided by total number of customers served
How long the average customer is without power in a year
- **SAIFI (System Average Interruption Frequency Index):** total number of customer interruptions divided by total number of customers served
How many outages the average customer experiences in a year
- **CAIDI (Customer Average Interruption Duration Index):** sum of all customer interruptions divided total number of customer interruptions
On average how long it takes to restore an outage
- **CEMI (Customers Experiencing Multiple Interruptions):** measures the percent of overall customers that have experienced more than a specific number of interruptions
On a percentage basis, customers with multiple outages compared to total customers

Reliability Indexes

- **SAIDI (System Average Interruption Duration Index):** sum of all customer interruptions divided by total number of customers served
How long the average customer is without power in a year
- **SAIFI (System Average Interruption Frequency Index):** total number of customer interruptions divided by total number of customers served
How many outages the average customer experiences in a year
- **CAIDI (Customer Average Interruption Duration Index):** sum of all customer interruptions divided total number of customer interruptions
On average how long it takes to restore an outage
- **CEMI (Customers Experiencing Multiple Interruptions):** measures the percent of overall customers that have experienced more than a specific number of interruptions
On a percentage basis, customers with multiple outages compared to total customers

Reliability Indexes

- **SAIDI (System Average Interruption Duration Index):** sum of all customer interruptions divided by total number of customers served
How long the average customer is without power in a year
- **SAIFI (System Average Interruption Frequency Index):** total number of customer interruptions divided by total number of customers served
How many outages the average customer experiences in a year
- **CAIDI (Customer Average Interruption Duration Index):** sum of all customer interruptions divided total number of customer interruptions
On average how long it takes to restore an outage
- **CEMI (Customers Experiencing Multiple Interruptions):** measures the percent of overall customers that have experienced more than a specific number of interruptions
On a percentage basis, customers with multiple outages compared to total customers

Reliability Indexes

- **SAIDI (System Average Interruption Duration Index):** sum of all customer interruptions divided by total number of customers served
How long the average customer is without power in a year
- **SAIFI (System Average Interruption Frequency Index):** total number of customer interruptions divided by total number of customers served
How many outages the average customer experiences in a year
- **CAIDI (Customer Average Interruption Duration Index):** sum of all customer interruptions divided total number of customer interruptions
On average how long it takes to restore an outage
- **CEMI (Customers Experiencing Multiple Interruptions):** measures the percent of overall customers that have experienced more than a specific number of interruptions
On a percentage basis, customers with multiple outages compared to total customers

Reliability Indexes

- **SAIDI (System Average Interruption Duration Index):** sum of all customer interruptions divided by total number of customers served
How long the average customer is without power in a year
- **SAIFI (System Average Interruption Frequency Index):** total number of customer interruptions divided by total number of customers served
How many outages the average customer experiences in a year
- **CAIDI (Customer Average Interruption Duration Index):** sum of all customer interruptions divided total number of customer interruptions
On average how long it takes to restore an outage
- **CEMI (Customers Experiencing Multiple Interruptions):** measures the percent of overall customers that have experienced more than a specific number of interruptions
On a percentage basis, customers with multiple outages compared to total customers



GI
4/5

UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

ORDINANCE NUMBER: 773-2016
DATE OF INTRODUCTION: 3/10/2016
DATE OF ADOPTION:

3/10/2016

AN ORDINANCE FIXING THE SALARIES OF DEPARTMENT HEADS

Be It Ordained by the Board of Chosen Freeholders of the County of Union as follows:

Section 1. The salaries for the Departments Heads listed below shall be as hereinafter set forth and shall take effect upon adoption of this ordinance.

Section 2. That this Ordinance shall take effect at the time and manner provided by law.

Section 3. That the Clerk of the Board is hereby authorized to publish a notice in the appropriate newspaper of such introduction and of a public hearing on Thursday, March 31, 2016 and shall forward one certified copy of final passage to each Clerk of all Municipalities located within the County of Union.

Position	Salary
Director of Administrative Services	\$125,334.87
Director of Economic Development	\$120,341.77

SUBJECT TO THE INCLUSION
OF THE 2016 BUDGET
Clerk Minutes 3/10/16

INTRODUCTION				RECORD OF VOTE				FINAL ADOPTION							
FREEHOLDER	Aye	Nay	Abs	Pass	Ord.	Sec	NP	FREEHOLDER	Aye	Nay	Abs	Pass	Ord.	Sec	NP
CARTER	✓							CARTER							
ESTRADA	✓							ESTRADA							
HUDAK	✓							HUDAK							
JALLOH	✓							JALLOH							
KOWALSKI	✓						✓	KOWALSKI							
MIRABELLA	✓					✓		MIRABELLA							
WRIGHT							✓	WRIGHT							
GRANADOS VICE CHAIRMAN							✓	GRANADOS VICE CHAIRMAN							
BERGEN CHAIRMAN	✓							BERGEN CHAIRMAN							

APPROVED AS TO FORM

COUNTY ATTORNEY

I hereby certify the above is an original ordinance adopted by the Board of Chosen Freeholders of the County of Union on the 10th day of March, 2016.

CLERK

I hereby certify this is a true copy of a printed ordinance adopted by the Board of Chosen Freeholders of the County of Union on the 10th day of March, 2016.

CLERK

Communication: Union County - An Ordinance Fixing the Salaries of Department Heads (Ordinances and Resolutions Other Governing Bodies)



GI
HS
19.A.2

UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

ORDINANCE NUMBER: 772-2016
DATE OF INTRODUCTION: 2/18/2016
DATE OF ADOPTION:

2/18/2016

AN ORDINANCE TO AMEND "THE LAWS OF UNION COUNTY: ADMINISTRATIVE CODE AND POLICIES AND GENERAL LEGISLATION" BY AMENDING PART 1, CHAPTER 1, ARTICLE XIV, DEPARTMENTS; DIVISIONS; BUREAUS; ARTICLE XVI, DEPARTMENT OF HUMAN SERVICES; ARTICLE XVII-ADMINISTRATIVE SERVICES; ARTICLE XVIII, DEPARTMENT OF PARKS AND RECREATION; CHAPTER 44, DEPARTMENT HEAD QUALIFICATIONS; CHAPTER 138, VEHICLES AND TRAFFIC; DELETING CHAPTER 64, HEALTH CARE SERVICES AND ADDING CHAPTER 140, CONTRACTED OFF-DUTY EMPLOYMENT OF LAW ENFORCEMENT OFFICERS; AND, ADOPTING THE 2016 DEPARTMENT OF PARKS AND RECREATION, FEES FOR RECREATION FACILITIES.

BE IT ORDAINED by the Board of Chosen Freeholders of the County of Union that the "Laws of Union County" are hereby amended as follows:

Continued...

NO SUFFICIENCY OF FUNDS REQUIRED
Clerk Minutes 02/18/2016

INTRODUCTION				RECORD OF VOTE				FINAL ADOPTION							
FREEHOLDER	Aye	Nay	Abs	Pass	Ord.	Sec	NP	FREEHOLDER	Aye	Nay	Abs	Pass	Ord.	Sec	NP
CARTER	X				X			CARTER	✓				✓		
ESTRADA	X							ESTRADA	✓						
HUDAK	X							HUDAK	✓						
JALLOH	X							JALLOH	✓						
KOWALSKI	X					X		KOWALSKI	✓						
MIRABELLA	X							MIRABELLA	✓					✓	
WRIGHT	X							WRIGHT							✓
GRANADOS VICE CHAIRMAN							X	GRANADOS VICE CHAIRMAN							✓
BERGEN CHAIRMAN	X							BERGEN CHAIRMAN	✓						

APPROVED AS TO FORM  COUNTY ATTORNEY	I hereby certify the above is an original ordinance adopted by the Board of Chosen Freeholders of the County of Union on the aforementioned date.
	 CLERK
	I hereby certify this is a true copy of a [unclear] adopted by the Board of Chosen Freeholders of the County of Union on the aforementioned date.
	CLERK

Communication: Union County - An Ordinance Amending Administrative Code and Policies (Ordinances and Resolutions Other Governing

**PART I -
ADMINISTRATIVE CODE**

ARTICLE XIV, Departments; Divisions; Bureaus

[Amended 6-20-2002 by Ord. No. 553; Amended 12-20-2007 by Ord. No. 664; Amended 12-19-2013 by Ord. 2013-755]

§ 1-71. Departments enumerated.

[Amended 7-7-1988 by Ord. No. 299; 7-18-1991 by Ord. No. 337; 6-20-02 by Ord. No. 553; 3-10-2005 by Ord. No. 611; 12-20-2007 by Ord. No. 664; 12-19-2013 by Ord. 2013-755]

The following are hereby established as the departments of the government of the County of Union:

- A. Administrative Services.
- B. Finance.
- C. Human Services.
- D. Public Safety.
- E. Engineering, Public Works and Facilities Management.
- F. Parks and Recreation.
- G. Correctional Services.
- H. Economic Development.

ARTICLE XVI, Department of Human Services

[Amended 7-18-1991 by Ord. No. 337; 6-20-2002 by Ord. No. 553; 4-10-2003 by Ord. No. 569; 9-14-2006 by Ord. No. 636; 4-30-2015 by Ord. 2015-764]

§ 1-90. General purpose; departmental organization.

- A. There shall be a Department of Human Services for the purpose of promoting the coordination, integration, maximization and development of human services and providing for the planning, monitoring and administration of select human services. Such resources and services shall include, but not be limited to, those mandated by federal and state law and rules and regulations appertaining thereto. The Director of Human Services shall be the head of the Department and shall be responsible to the County Manager for its operation. The office staff of the Director shall include, but not be limited to, the Office of Paratransit, the George W. Herlich Juvenile Detention Center, the Office of Employment Services and Training, the Cornerstone Behavioral Health Hospital of Union County and the Union County Office on Women.
- B. George W. Herlich Juvenile Detention Center. The Superintendent of the Juvenile Detention Center shall be the head of this facility and shall be responsible to the Director of Human Services for its operation. Under the direction of the Superintendent, the Juvenile Detention Center's functions and responsibilities shall include:
 - (1) Providing for the temporary care (detention), in a physically restricting facility, of juveniles awaiting court disposition, in accordance with state law and rules and regulations appertaining thereto.
- C. Under the direction and supervision of the Director of Human Services, the Office of Employment Services and Training's functions and responsibilities shall include:
 - (1) Providing job training and employment opportunities for economically disadvantaged, unemployed and underemployed persons and assuring that training and other services lead to maximum employment opportunities and enhanced self-sufficiency pursuant to authorizing federal legislation and rules and regulations appertaining thereto.

- (2) Collecting, compiling and analyzing statistical data relating to programmatic activity of the Division.
- (3) Preparing all mandated statistical programmatic reports.
- (4) Disseminating programmatic reports to appropriate agencies and officials.
- (5) Recruiting eligible participants to ensure compliance with authorizing federal legislation.
- (6) Initial screening and intake of individuals eligible for participating in the program.
- (7) Counseling of program participants for development of prospective employability plans, development of said plans and monitoring of program participants' progress in meeting said plans.
- (8) Developing jobs, including location and negotiation of employment positions for program participants.
- (9) On-the-job training (OJT) including development and negotiation of OJT contracts.
- (10) Directing placement of program participants in employment positions.
- (11) Educating and training of program participants to facilitate their employability and eventual unsubsidized employment.
- (12) Performing such other duties as may be required by the Director of Human Services.

D. Assistant Director. The Assistant Director of the Department of Human Services shall:

- (1) Under the direction and supervision of the Director of Human Services, assist in the orderly and efficient administration of the Department of Human Services, performing whatever supervisory or administrative duties the Director of the Department of Human Services deems necessary and proper.
- (2) Assure that all contract procurement and contract monitoring conforms to state and federal requirements.
- (3) Serve as the Acting Director of the Department of Human Services during the temporary absence or disability of the Director of the Department of Human Services.

E. Under the direction and supervision of the Assistant Director of Human Services, the Bureau of Veteran's Affairs' functions shall include:

- (1) Providing information and advocacy for veterans and their families.
- (2) Coordinating flag placement on all veterans' graves.

F. The Department of Human Services shall consist of the following divisions:

- (1) The Division of Aging.
- (2) The Division of Youth Services.
- (3) The Division of Planning.
- (4) The Division of Social Services.
- (5) The Division of Cornerstone Behavioral Health Hospital.

G. Under the direction and supervision of the Director of the Department of Human Services, the Union County Office on Women functions and responsibilities shall include:

- (1) Providing information to women in need of access to government services and resources.
- (2) Shall serve as a referral source, an advocate and to coordinate programing such as "UC Women Means Business", the Rape Crisis Center and the UC Commission on the Status of Women.

ARTICLE XVII, Department of Administrative Services

[Added 7-18-1991 by Ord. No. 337, Amended 12-19-2013 by Ord. 2013-755]

§ 1-98. General purpose; departmental organization.

[Amended 12-11-1997 by Ord. No. 458; 6-20-2002 by Ord. No. 553; 3-10-2005 by Ord. No. 611; Amended 12-19-2013 by Ord. 2013-755]

There shall be a Department of Administrative Services for the purpose of conducting personnel management and labor relations, purchasing, coordinating and monitoring the administration of all County insurance programs, motor vehicle fleet management, mailroom & messenger services and telecommunication services. The Director of Administrative Services shall be the head of the Department and shall be responsible to the County Manager for its operation. There may be a Deputy Director of the Department of Administrative Services who shall under the direction and supervision of the Director of the Department of Administrative Services assist in the orderly and efficient administration of the Department, performing whatever supervisory or administrative duties the Director deems necessary and proper.

A. The Department of Administrative Services shall include the following:

- (1) The Division of Personnel Management and Labor Relations.
- (2) The Division of Purchasing.
- (3) The Division of Motor Vehicles and Telecommunications.
- (4) The Bureau of Asset Management and Labor Compliance.

§ 1-99.4. Bureau of Asset Management and Labor Compliance

[Added 12-19-2013 by Ord. 2013-755]

A. There shall be under the direction and supervision of the Director of the Department of Administrative Services, the Bureau of Asset Management and Labor Compliance. The functions of the Bureau of Asset Management and Labor Compliance shall be:

- (1) To document the requirements and responsibilities necessary for the effective management of assets required to support departmental objectives within Union County Government.
- (2) To inventory County assets which will be subject to its jurisdiction; maintain a central data base wherein assets will be inventoried; provide a mechanism for identification of assets and their location within the County and account for all additions and subtractions to County assets to prevent the loss of County assets.
- (3) To ensure that the County vendor's comply with all applicable Federal, State and Local Government labor standards and requirements.
- (4) To administer and manage the equipment maintenance service contract(s).

B. Bureau head. The Bureau Chief of Asset Management and Labor Compliance shall be the head of the Bureau and shall be responsible to the Director of the Department of Administrative Services for its operation.

ARTICLE XVIII, Department of Parks and Recreation

[Adopted 6-26-1997 by Ord. No. 452; Amended 12-20-2007 by Ord. No. 664; Amended 12-15-2011 by Ord. 726-2011; Amended 10-11-2012 by Ord. 2012-7421; Amended 12-19-2013 by Ord. 2013-755]

§ 1-100. Department established; purpose; organization.

[Amended 6-20-2002 by Ord. No. 553; 9-14-2006 by Ord. No. 636; 12-20-2007 by Ord. No. 664; 6-25-09 by Ord. No. 686; Amended 6-10-2010 by Ord. 704-2010; Amended 8-19-2010 by Ord. 709-2010; Amended 12-15-2011 by Ord. 726-2011; Amended 12-19-2013 by Ord. 755]

- A. General Purpose; Departmental Organization. There shall be a Department Parks and Recreation for the purpose of the development of recreational programs and the development and maintaining of public parks, playgrounds, recreational places and facilities, the Watchung Reservation and open space within the County of Union. The Director shall be fully responsible for the Department's operation.
- B. There may be a Deputy Director who shall be responsible to the Director of the Department of Parks and Recreation.
- C. The Department shall have an Office of Cultural and Heritage Affairs.

The Office of Cultural and Heritage Affairs functions and responsibilities shall include:

- (1) Create, support and encourage programs promoting public interest and participation in local arts, history and culture.
- (2) Maintain an annual preservation awards program commending noteworthy historic preservation.
- (3) Educate the public on local, state and municipal efforts to preserve historical sites.
- (4) Maintain an historic inventory as a resource for federal and state agencies and local planners.

Chapter 44, DEPARTMENT HEAD QUALIFICATIONS

[HISTORY: Adopted by the Board of Chosen Freeholders of the County of Union 8-26-1976 as Res. No. 472-76. Title amended 4-10-2003 by Ord No. 569. Other amendments noted where applicable.]

§ 44-1. Enumeration of qualifications.

The Board of Chosen Freeholders of the County of Union hereby sets forth below the qualifications for persons to be appointed as department heads in the County of Union:

- A. *County Counsel.* The County Counsel shall be an attorney admitted to practice law in the State of New Jersey and shall have at least five years' experience in the practice of law in New Jersey.
- B. *Administrative Services.* The Director of the Department of Administrative Services shall have attained a degree from an accredited college institution in the field of personnel or public administration or a law degree or, in lieu thereof, shall have at least five years of responsible professional supervisory experience
- C. *Economic Development.* The Director of the Department of Economic Development shall have attained an educational equivalent of a bachelor's degree in economics, business, urban or regional planning, or a related field from an accredited college institution and shall be able to organize, develop, coordinate and administer the economic development and planning objectives and activities of the County. [Amended 9-9-1976 by Res. No. 534-76; 4-10-2003 by Ord. No. 569]
- D. *Correctional Services.* The Director of the Department of Correctional Services shall have proven background in adult corrections with at least seven (7) years progressively responsible leadership, with at least four (4) of those years in a managerial or supervisory capacity. The Director of Correctional Services shall have attained a college or university degree in the areas of Criminal Justice, Social Science, Public or Business Administration or related areas from a recognized and accredited institution, or an equivalent combination of education and experience may be substituted.
- E. *Human Services.* The Director of the Division of Human Services shall have attained a bachelor's degree from an accredited college institution in the field of psychology, sociology, social work, public administration or in any other field related to the administration of social service programs or shall have at least five years of commensurate experience in a supervisory capacity in related fields. [Amended 4-10-2003 by Ord. No. 569]

- F. *Finance.* The Director of the Department of Finance shall have attained a college degree from a recognized and accredited college institution and shall have at least five years' experience in which supervision of fiscal affairs shall have been his major responsibility and shall possess a Certified County Finance Officer' License. He shall likewise possess a working knowledge and understanding of modern accounting and auditing plans and the law relating to the budgetary process of government.
- G. *Engineering, Public Works and Facilities Management.* The Director of the Department of Engineering, Public Works and Facilities Management shall have attained a college degree from a recognized and accredited institution, or shall have had five years' management experience in this area, and shall have at least five years' supervisory experience in the function and operations of public works or be a registered professional engineer with at least three years' experience in such fields. [Amended 11-29-1984 by Res. No. 743-84; 4-10-2003 by Ord. No. 569]
- H. *Public Safety.* The Director of the Department of Public Safety shall have a college degree from a recognized accredited institution or, in lieu thereof, have at least five years' proven demonstrable ability in security, public safety, public works or building security, security systems or commensurate training and experience.
- I. *Parks and Recreation.* The Director of the Department of Parks and Recreation shall have attained a bachelor's degree from an accredited college or university in the field of public administration, recreational management or any other field related to the management of public park and recreation systems, and shall have at least five years of commensurate experience in a supervisory capacity. The Director shall have a thorough working knowledge and understanding of public park and recreational systems, supported by understanding of and training or education in related fields of business management, modern business practices and enterprise management. [Amended 6-24-1982 by Res. No. 349-82; 2-24-2000 by Ord. No. 511; amended 3-10-2005 by Ord. No. 611].

Chapter 64, (RESERVED)

Chapter 138, VEHICLES AND TRAFFIC

§ 138-7. Reserved parking.

[Amended 12-10-1992 by Ord. No. 371; amended 1-28-2009 by Ord. No 681-2009]

- A. The locations as provided for in Schedule V (§ 138-35) are hereby designated as reserved parking spaces. Reserved parking spaces as may be established by the Department of Public Safety shall be used only by persons who have been issued special vehicle identification cards. No other person shall be permitted to park in these spaces as shown on the sketches attached to and made a part of this chapter.
- B. Unauthorized parking; restricted access.
- B1. The practice of persons parking in spaces under the Union County Administration Building produces the potential for a most serious safety hazard in the event of a fire or accident in this area. This location is hereby designated as an area which may be used only by persons who have been issued special vehicle identification cards issued by the Department of Public Safety and/or Clerk of the Board, No other persons are authorized to utilize such area. Any person who shall violate the provisions of this section shall, upon conviction, be punished by a fine not to exceed \$100 for each and every offense. [Added 6-25-1998 by Ord. No. 474]

ARTICLE XIV, Schedules

§ 138-35. Reserved

[Amended 12-10-1992 by Ord. No. 371]

§ 138-36. Schedule VI: Vehicle Weight Limits.

In accordance with the provisions of § 138-8, trucks over four tons' gross weight are hereby excluded from all streets in the Union County park system except for the pickup and delivery of materials as excepted:

Location

ASH BROOK GOLF COURSE
All streets

ASH BROOK RESERVATION
All streets

BRIANT PARK
All streets

BLACK BROOK PARK
All streets

CEDAR BROOK PARK
All streets

ECHO LAKE PARK
All streets

ELIZABETH RIVER PARKWAY
All streets

GALLOPING HILL GOLF COURSE
All streets
GREEN BROOK PARK
All streets

HIDDEN VALLEY PARK
All streets

MATTANO PARK
All streets

NOMAHEGAN PARK
All streets

OAK RIDGE GOLF COURSE
All streets

PASSAIC RIVER PARKWAY
All streets

RAHWAY PARK
All streets

RAHWAY RIVER PARKWAY
All streets

UNAMI PARK
All streets

WARINANCO PARK [Added 12-21-1982 by Ord. No. 176]
All streets

WATCHUNG RESERVATION
Cataract Hollow Road: entire length
Sky Top Drive: entire length
Wood Road: between Valley Road (Berkely Heights) and Glenside Avenue (Scotch Plains)

WHEELER PARK
All streets

CHAPTER 140, CONTRACTED OFF-DUTY EMPLOYMENT OF LAW ENFORCEMENT OFFICERS

[Adopted 3-10-2016 by Ord. No. _____]

§ 140 OFF-DUTY WORK BY LAW ENFORCEMENT OFFICERS

The County of Union ("County") establishes the following policy and procedures relating to the performance of services by off-duty law enforcement officers at events held on County Property.

A. General Provisions

1. Officers shall be permitted to perform police-related services for private entities or persons ("applicants") at events held on County property during off-duty hours and at such times that such services will not interfere with the efficient performance of regularly scheduled or emergency duties for the County.
2. All services performed by off-duty officers serving in the Union County Police, the Union County Sheriff's Office, or the Union County Department of Corrections shall be in his/her official capacity as an employee of the County and shall be subject to the control and supervision of the Director of Public Safety, the Union County Sheriff, or the Director of Correctional Services, or their designees, as applicable.
3. Officers performing off-duty police-related services shall be in full uniform unless otherwise approved by the Director of Public Safety, the Union County Sheriff, or the Director of Correctional Services, or their designees, as applicable.
4. The Director of Public Safety, the Union County Sheriff, or the Director of Correctional Services, or their designees, may preclude any officer in his or her charge from working any such off-duty assignment. The Director of Public Safety, the Union County Sheriff, or the Director of Correctional Services, or their designees, shall also have the right to order any off-duty assignment to be terminated.

B. Costs and Fees

1. To assure the timely payment of wages to officers who perform off-duty services, the Director of the Department of Finance shall establish a trust fund known as the "Jobs in Blue Employment Trust Account," which trust fund shall be dedicated for the receipt of costs and fees collected from applicants. The Jobs in Blue Employment Trust Account ("Trust Account") shall be administered by the Department of Finance.
2. Applicants shall estimate the number of hours of service required, which estimate must be approved or disapproved in writing by the Director of Public Safety, the Union County Sheriff, or the Director of Correctional Services, or their designees. A copy of said approval or disapproval shall be forwarded to the Director of the Department of Finance. If services are approved, the applicant shall forward payment to the Department of Finance for the total estimated hours of service prior to the commencement of any work. The Director of the Department of Finance shall deposit said payment into the Trust Account. Any unused portion of the deposit shall be returned or credited. Any amounts owed for services in excess of the estimate shall be paid within 48 hours of the event.
3. No officer shall provide any services for more hours than are estimated without the prior approval of the Director of Public Safety, the Union County Sheriff, or the Director of Correctional Services, or their designees, as applicable.
4. Services shall be performed, and officers shall be paid, at a rate of \$55 per hour. Payment shall be made through the County's payroll process in accordance with its regular practices. No officer shall be paid directly by any applicant.
5. The County shall charge an additional 10% administrative fee for such work performed by its employees.
6. County vehicles shall not be used during the performance of off-duty police-related services unless authorized by the Director of Public Safety, the Union County Sheriff, or

the Director of Correctional Services, or their designees. The County shall impose a vehicle use fee of \$50 for a patrol vehicle and \$100 for an ambulance.

C. Public Emergency

The Director of Public Safety, the Union County Sheriff, or the Director of Correctional Services, or their designees, shall have the authority to order any officer engaged in off-duty assignments within the County to respond to an emergency situation within the County. In the event that an officer is assigned to an emergency situation in the County, the applicant shall not be responsible for the payment of the officer's hourly rate, administrative fee or any other fees to the County until such time as said officer returns to the off-duty assignment.

D. Indemnification

To the fullest extent permitted by law, the applicant shall indemnify, defend, and hold harmless the County, its agents and employees, from and against all claims, damages, losses, liabilities, and expenses, including but not limited to attorney's fees and court costs arising out of, resulting from or in any way relating to either directly or indirectly the services of the officer.

ARTICLE IV, Fees for Recreation Facilities

2016 PROPOSED NEW FEES

*** Note all fees not included herein will remain the same as 2015

DESCRIPTION		2015	PROPOSED 2016
INFLATABLE(s) AT PICNICS, SPECIAL EVENTS	NEW		\$25.00
GOLF			
Player's Card - 7 day	Non-resident	\$150.00	\$175.00
Player's Card - 7 day Senior	Non-resident	\$125.00	\$150.00
Player's Card - 14 day	Non-resident	\$400.00	\$425.00
GREEN FEES: 18 Holes			
		Weekdays	
Player's Card Open (until 11AM)		\$29.00	\$31.00
Player's Card Midday (11AM- 3PM)		\$27.00	\$29.00
Player's Card Twilight (3PM - Close)		\$25.00	\$27.00
Gold/Black Card Open till 3pm		\$26.00	\$28.00
Gold/Black Card Open 3pm on		\$19.00	\$20.00
Non Card Holder Open		\$60.00	\$62.00
Non Card Holder Midday		\$53.00	\$55.00
Non Card Holder Twilight		\$47.00	\$49.00
9 hole rate seasonal w/ card		\$18.00	\$19.00
9 hole rate seasonal w/o card		\$18.00	\$21.00
Senior Reciprocity Mon to Fri only		\$31.00	\$33.00
Tee time Pass		\$55.00	\$60.00
NJSGA		\$55.00	\$60.00
GREENS FEES- 9 Holes (Learning Center 9)			
Player's Card Holder		\$14.00	\$15.00
Non Card Holder		\$19.00	\$20.00
League 18 holes		\$45.00	\$49.00
league 9 holes		\$35.00	\$39.00
League 9 holes on 9 hole course		\$25.00	\$29.00
Weekends/Holidays (holiday defined as MAY 1st to September 30th)			
Player's Card Open (until 3pm)		\$31.00	\$33.00
Player's Card Twilight (3PM - Close)		\$26.00	\$28.00
Gold/Black Card Open till 3pm		\$28.00	\$30.00
Gold/Black Card Open 3pm on		\$24.00	\$26.00
Non Card Holder Open		\$64.00	\$66.00
Non Card Holder Twilight		\$49.00	\$51.00
GREENS FEES- 9 Holes (Learning Center 9)			
Player's Card Holder		\$15.00	\$16.00
Non Card Holder		\$20.00	\$21.00
Outing Price AB		\$95.00	\$105.00
Outing Price GH		\$99.00	\$109.00
Range Balls			
Small		\$5.00	\$6.00
Medium		\$10.00	\$11.00
Large		\$15.00	\$16.00

GI
#15

RESOLUTION 2016-96
TOWNSHIP MEETING: 03/8/16

RESOLUTION

WHEREAS, Senate Bill No. 793, sponsored by State Senator Paul A. Sarlo requires officials at a public college to notify their governing board and attorney of any planned property purchase, including any preliminary action to investigate the availability of property for sale but only if the property is outside of 5 mile radius of the public college; and

WHEREAS, the Township of Union believes that the residents of Union and the citizens of the State of New Jersey are entitled to a transparent process when a public college is planning to purchase any property requiring the expenditure of public funds; and

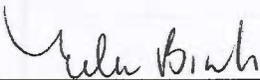
WHEREAS, the Township of Union supports Senate Bill No. 793 but also urges the Legislature to amend the bill by removing the 5 mile radius since the purchase of any property by a public college which involves the expenditure of public funds would promote a more transparent process and a greater accountability to the governing board and attorney of a public college.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Union in the County of Union that:

1. The Township of Union supports Senate Bill No. 793 but urges the Legislator to amend the bill by removing the 5 mile radius, since the purchase of any property by a public college, which involves the expenditure of public funds creates a more transparent process and a greater accountability to the governing board and attorney of a public college.
2. A copy of this resolution shall be forwarded to the twenty one municipalities in the County of Union, the Union County Board of Chosen Freeholders, all Union County legislators, the Governor of the State and Kean University.

I, EILEEN BIRCH, Township Clerk of the Township of Union, in the County of Union, do hereby certify that the above is a true copy of RESOLUTION NO. 2016-96, passed at a REGULAR TOWNSHIP COMMITTEE meeting of said Township, held on the 8th day of March, 2016.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of the Township of Union, the 8th day of March, 2016.



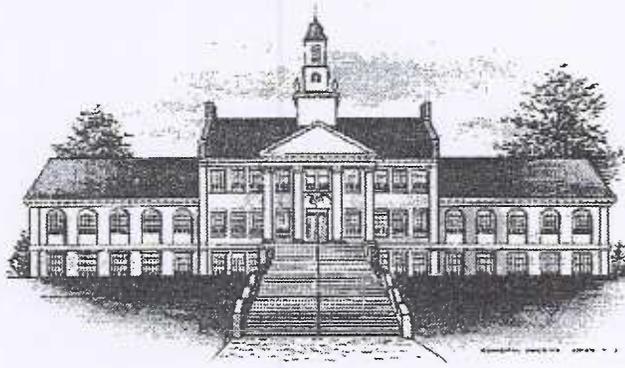
 EILEEN BIRCH
 Township Clerk

Prepared & Approved as to form by
Daniel Antonelli, Township Attorney

Communication: Township of Union Resolution - Support of Senate Bill No. 793 re public college and planned property purchases (Ordinances and Resolutions Other Governing Bodies)



Regular meetings of Township Committee
2nd and 4th tuesday of each month at 7:30 P.M.
at the Municipal Building
1976 Morris Avenue



EILEEN BIRCH, RMC, CMC
TOWNSHIP CLERK

ANTOINETTE KIELWASSER
ASSISTANT MUNICIPAL CLERK

MUNICIPAL BUILDING
P.O. Box 3609
UNION, NEW JERSEY 07083-1894
PHONE: (908) 851-8501
FAX: (908) 851-4679

TOWNSHIP OF UNION
IN THE COUNTY OF UNION

March 14, 2016

20th Legislative District Representatives
The Governor's Office
New Jersey League of Municipalities
New Jersey Municipal Clerk's Association
All Union County Municipal Clerks
Kean University

RE: Resolution 2016-96

Dear Representative:



Enclosed please find the Township of Union's Resolution No 2016-96 supporting Senate Bill No. 793 which requires officials at a public college to notify their governing board and attorney of any planned property purchase.

Should you have any questions, please do not hesitate to contact my office.

Thank you.

Very truly yours,

Eileen Birch
Township Clerk

EB:kh
Enclosure

Communication: Township of Union Resolution - Support of Senate Bill No. 793 re public college and planned property purchases (Ordinances and Resolutions Other Governing Bodies)

RECEIVED

MAR 14 2016

CITY CLERK'S OFFICE
SUMMIT, N.J.

GI 4/5



DEP NEWS RELEASE

New Jersey Department of Environmental Protection

Chris Christie, Governor
Kim Guadagno, Lt. Governor
Bob Martin, Commissioner



IMMEDIATE RELEASE:
March 11, 2016

Contact: Bob Considine (609) 292-2994
Larry Hajna (609) 984-1795
Caryn Shinske (609) 984-1795

DEP AND NEWARK PUBLIC SCHOOLS PROVIDE UPDATE ON DISTRICT WATER STATUS

(16/P13) TRENTON – The Department of Environmental Protection has developed a water testing regimen for the presence of lead in all schools in the Newark Public Schools system, which will begin next week, Commissioner Bob Martin and Newark Superintendent of Schools Christopher Cerf announced today.

The plan, which was submitted today to the federal Environmental Protection Agency for additional input and review, will include all 67 school locations in the district, with initial sampling to take place in the 30 school district buildings that recorded elevated levels of lead on certain taps in recent results.

As part of the plan, every faucet or fountain in a school building where people can take a drink of water and every food preparation sink, will be tested. The plan calls for proper collection of the data by water testing laboratories, quality assurance, chain of custody and documentation.

The DEP anticipates receiving results for tests at the individual school level as soon as a week after the start of testing, and on a rolling basis thereafter. It will determine next steps on a case-by-case basis.

“We are working closely with the Newark Public Schools system to execute a plan to get a comprehensive understanding of any levels of lead within the district buildings, especially with the 30 schools recently identified with elevated levels,” Commissioner Martin said. “Schools impacted by elevated lead levels in the most recent round of sampling will remain on bottled water until the tap water is deemed safe to drink.”

Additionally, the DEP has now obtained full lead-testing data from the school system from the previous four years: 2012-2013, 2013-2014, 2014-2015 and 2015-2016. The DEP is in the process of analyzing and validating the data. The DEP expects the results of that analysis some time next week, and expects to have a more complete picture of the remediation and filtration protocols the district used to address any previously recorded elevated lead levels in the water.

The DEP is also looking to the school district to provide data on other previous testing or remedial actions that may have been performed.

Communication: DEP - Newark Public Schools District Water Status (Newsletters)

“We are in the process of reviewing and validating past years’ water sampling data to get a better sense of where there may have been elevated levels of lead previously, and how those situations were addressed or mitigated by the district,” Commissioner Martin said.

The DEP is also coordinating with Newark Public Schools to assure the district continues to have ample alternate water supply for students, faculty and staff. There is currently adequate water supply available through Spring Break - the week of March 21 - which includes water already delivered by the State, Newark City and Essex County. The district is also in process of having water coolers installed in various schools.

“Our number one priority is to continue to make sure that students have access to healthy drinking water,” said Superintendent Cerf. “This was the driver behind our decision to bring new water into schools on Wednesday, and will continue to be our priority in the days ahead.

“Our families, community members, and staff have shared questions and concerns about historical testing data since we took this action, and the district’s response to that data,” Cerf added. “As we have shared, we are working with the DEP to do a full analysis of past results, and my team is conducting an internal review to identify what specific actions were taken in response to those past results. We expect to be able to share findings from these reviews as soon as next week.”

DEP continues to emphasize that the Newark Water Department’s source water is clean and safe to drink. In the vast majority of cases where lead is found in drinking water, it enters through the water delivery system itself when it leaches from either lead pipes, household fixtures containing lead, or lead solder.

Drinking water alone is not typically associated with elevated blood lead levels. It is the buildup of lead from all sources over time that determines whether harmful health effects will occur.

The DEP, Newark Public Schools system and the state Department of Health encourage concerned parents to have their children tested by their primary care provider, or at a Newark Health Clinic, where free testing is available.

A New Jersey Department of Health fact sheet on lead in drinking water is available at http://www.nj.gov/health/ceohs/documents/dw_lead_factsheet.pdf

For more information on lead in water, visit <http://www.nj.gov/dep/watersupply/pdf/lead-water-faq.pdf>

For information on New Jersey’s water quality testing program, visit the DEP’s Division of Water Supply and Geoscience page at <http://www.nj.gov/dep/watersupply>

###

RECEIVED**MAR 18 2016**CITY CLERK'S OFFICE
SUMMIT, N.J.

February 11, 2016

**BOARD OF EDUCATION
SUMMIT, NEW JERSEY**

The workshop meeting of the Board of Education was held on Thursday, February 11, 2016 in the Wilson School Board Meeting Room beginning at 7:00 PM. Those present: Ms. Kalin, presiding, Ms. Chang, Mr. Dietze, Mr. Hanley, and Ms. McCann. Ms. Colbert was absent, Ms. Chang departed at 9:24 PM, and Mr. Freeman arrived at 7:35 PM and departed at 9:00 PM.

Also present were Mr. Chang, Superintendent, Dr. Glazer, Assistant Superintendent, Mr. Pepe, Assistant Superintendent/Board Secretary, Dr. Kachmar-Desonne, Director of Special Services, and Mr. Block, Director of Human Resources. There were 22 people in the audience.

NOTICE OF CERTIFICATION

The following notice was presented:

Let the minutes reflect that adequate notice of this meeting has been provided in accordance with the regulations of the Open Public Meetings Act.

PRESENTATIONS AND DISCUSSIONS

1. Technology Budget Presentation – Mr. Doug Orr

PRESIDENT'S ANNOUNCEMENTS

President Kalin spoke about the following:

- Availability of board meetings via telephone has been discontinued due to technical issues; videotapes of the meetings will continue to be available soon after each meeting
- "Hearts for Hope" project sponsored by the Summit Principals Association to benefit Carol Hassert, Secretary to Paul Sears
- Sankova Festival to be held at Summit High School on February 19th
- Speak Up Summit's "State of the District" meeting was well attended

SUPERINTENDENT'S REPORT

Superintendent Chang spoke about the following:

- Parking at Summit HS – switch over of first half to second half
- Special BOE Budget Workshop Meeting will be held on Monday, March 7th beginning at 7:00 PM – action may or may not be taken
- End of NCLB – switch to Every Student Succeeds Act (ESSA)

After discussion, there was consensus that the items would be presented for approval at the regular meeting on February 18, 2016.

Minutes of Workshop Meeting – February 11, 2016 – Page 2

COMMITTEE REPORTS

- A. Education Committee – Ms. Colbert was absent and the report will be given at the February 18 Regular Meeting
- B. Operations Committee – Mr. Dietze stated the committee met on February 4th. Items discussed include: Fiscal Year 2017 budget; 2016-2017 Full
- C. Policy Committee – Ms. McCann stated the committee met on February 4th. Policies discussed include: High School Graduation & Option 2; Substance Abuse Regulation
- D. Communications Committee – Mr. Hanley stated the committee met on February 4th. Items discussed include: Update on website development and rollout schedule; overview of the technology 1:1 initiative and impact on instruction and learning; opportunities to highlight district diversity; draft of “Telling the Summit Story”
- E. Negotiations Committee - No report
- F. Liaison Reports: No reports

PUBLIC DISCUSSION

Councilwoman Lizza stated since the city’s schools take up 50% of the tax bill, the board should reduce its expenditures to reduce resident tax burden.

Ms. Krunnusz, Jefferson School PTO president, warned reductions in staffing could turn back progress made in standardized testing for students whose second language is English.

APPROVAL OF BOARD MINUTES

The items listed under Approval of Board Minutes on the agenda were presented to the Board.

After discussion, there was consensus that the items would be presented for approval at the regular meeting on February 18, 2016.

SCHOOL BOARD OPERATION

The items listed under School Board Operation on the agenda were presented to the Board.

After discussion, there was consensus that the items would be presented for approval at the regular meeting on February 18, 2016.

PERSONNEL

Mr. Dietze moved the following under Personnel:

- B. Approval to appoint Steven Baldwin, high school long-term substitute teacher (medical), \$225/day, effective February 8, 2016

Seconded by Mr. Hanley. The roll was called, and all present voted “Aye.” The motion was declared adopted.

Minutes of Workshop Meeting – February 11, 2016 – Page 3

After discussion, there was consensus that the remaining items would be presented for approval at the regular meeting on February 18, 2016.

POLICIES

Items listed under Policies on the agenda were presented to the Board.

After discussion, there was consensus that the items would be presented for approval at the regular meeting on February 18, 2016.

FINANCE

Items listed under Finance on the agenda were presented to the Board.

After discussion, there was consensus that the items would be presented for approval at the regular meeting on February 18, 2016.

CLOSED SESSION

At this time, Ms. Kalin stated that the Board would now go into executive session and asked that the appropriate resolution be presented. The following resolution was then presented:

- A. That it does hereby determine that it is necessary to meet in Executive Session on Thursday, February 11, 2016 to discuss:
1. Personnel – H.S. Assistant Principal Search
- B. That the matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Motion by Mr. Dietze, seconded by Mr. Hanley, and carried to Executive Session at 9:25 PM.

The Board returned to Public Session at 10:41 PM.

ADJOURNMENT

Motion by Ms. McCann, seconded by Mr. Hanley, and carried to adjourn the meeting at 10:42 PM.

Respectfully submitted,



Secretary

RECEIVED**MAR 18 2016**CITY CLERK'S OFFICE
SUMMIT, N.J.

February 18, 2016

BOARD OF EDUCATION
SUMMIT, NEW JERSEY

The Regular Meeting was held on Thursday, February 18, 2016 in Summit High School Library/Media Center beginning at 7:00 PM. Those present: Ms. Kalin, presiding, Mr. Dietze, Mr. Freeman, and Ms. McCann. Ms. Chang arrived at 7:05 PM and Mr. Hanley arrived at 7:10 PM.

Also present were Mr. Chang, Superintendent, Dr. Glazer, Assistant Superintendent, Ms. Schneider, Assistant Business Administrator/Board Secretary, Dr. Kachmar-Desonne, Director of Special Services, and Mr. Block, Director of Human Resources. There were 30 people in the audience.

NOTICE OF CERTIFICATION

The following notice was presented:

Let the minutes reflect that adequate notice of this meeting has been provided in accordance with the regulations of the Open Public Meetings Act.

Ms. Colbert moved the following under Personnel:

Q. Approval to appoint Lorena Dolan as the Summit High School Assistant Principal, \$100,500 (prorated), effective March 1, 2016. Salary will remain in effect through June 30, 2017

Seconded by Ms. Chang. The roll was called, and all present voted "Aye." The motion was declared adopted.

PRESIDENT'S ANNOUNCEMENTS

President Kalin spoke about the following:

- Special Board of Education Budget Workshop meeting set for Monday, March 7th beginning at 7:00 PM – will provide an opportunity for board members and the community to ask questions about the 2016-2017 budget

SUPERINTENDENT'S REPORT

Superintendent Chang spoke about the following:

- There was a second confirmed case of pertussis at Brayton School
- February 24th will be a single session day to allow for staff professional development
- HIB presentation will be made at the March BOE meeting
- On March 16th there were new bills passed regarding HS Graduation requirements

Minutes of Regular Meeting – February 18, 2016 – Page 2

- Paul Sears, Summit H.S. Principal – official retirement date is March 1, 2016 – he will be honored at the March 17th Regular Meeting

Ms. McCann moved the following under Superintendent’s Report:

- A. Approval to affirm the Superintendent’s decision following receipt of reports of Harassment, Intimidation and Bullying:

1/21/16-9	1/21/16-12-CP
1/21/16-10	1/21/16-12
1/21/16-11	

- B. Approval to review the following reports of Harassment, Intimidation and Bullying:

2/18/16-13
2/18/16-14

- C. Suspensions

<u>January</u>		
<u>Date</u>	<u>State ID#</u>	<u>Days Suspended</u>
<u>LCJ Summit Middle School</u>		
1/15/16	2819159863	1
1/15/16	7689795140	1
1/19/16	3391009804	1
<u>Summit High School</u>		
1/5/16	2961845971	2
1/5/16	4757348376	1
1/6/16	5697207754	1
1/11/16	2811073060	1

Seconded by Ms. Chang. The roll was called, and all present voted “Aye.” The motion was declared adopted.

COMMITTEE REPORT

- A. Education Committee – Ms. Colbert was absent from the February 11th Workshop Meeting, and therefore gave her report tonight. The Committee met on February 9th. Items discussed include: full day kindergarten update; literacy program grades 6-12; NIERR Report summary & takeaways

PUBLIC DISCUSSION

Mr. Zobel stated he felt the funds spent to attend the “hot topics” in special education seminar could be better spent attending a seminar in February regarding a “least restrictive environment” as well as offering more OT to students. Dr. Kachmar-Desonne responded.

Minutes of Regular Meeting – February 18, 2016 – Page 3

Mr. Jebara stated he is a management consultant offering career trials to youth.

Mr. Pinzon observed that while attending BOE meetings and city council meetings gives an indication of funds used for education and the city, he feels that of greater concern are those funds being spent at the county level and urged residents to attend County Freeholder meetings in Elizabeth.

Councilman Rubino thanked Mr. Pinzon for recognizing the pressure the city was under and joined him in encouraging residents to attend the Freeholder meeting.

Mr. Freeman added that these concerns underline the need for the board to be more fiscally responsible and exercise discipline where possible.

APPROVAL OF BOARD MINUTES

Mr. Dietze moved approval of the following items under Approval of Board Minutes:

A. Approval of the minutes of the following meetings:

- | | |
|----------------------|------------------|
| 1. Workshop Meeting | January 14, 2016 |
| 2. Executive Session | January 14, 2016 |
| 3. Regular Meeting | January 21, 2016 |

Seconded by Mr. Hanley. The roll was called and all present voted "Aye." The motion was declared adopted.

SCHOOL BOARD OPERATION

Mr. Dietze moved approval of the following items under School Board Operation:

- A. Approval of travel for staff members (as per attached)
- B. Approval of the following School Bus Emergency Evacuation Drill Report:
December 10, 2015 – 2:20PM – Summit High School Parking Lot - Bus Route 16, as supervised by Kerianne Skobo-Trought
- C. Approval to accept the gift of \$27,436.71 from the Hubbard Public Schools Fund of the Summit Area Public Foundation for the completion of the library renovation at Lincoln-Hubbard Elementary School
- D. Approval for out-of-district student #6845992278 to attend Summit High School on a tuition basis at a cost of \$6,843 for the remainder of the 2015-2016 school year
- E. Approval to operate an academic summer school during summer 2016
- F. Approval to operate an enrichment summer school (FLASH) during summer 2016
- G. Approval of 2014-2015 Per Pupil costs for Tuition Adjustment Purposes:

Minutes of Regular Meeting – February 18, 2016 – Page 4

Preschool/K	\$10,476
Elementary Grades 1-5	\$13,490
Middle School Grades 6-8	\$13,097
High School Grades 9-12	\$13,705

- H. Approval of Tuition Contract Agreements between Summit Board of Education and Middlesex County Vocational & Technical Schools for students #5477652977, #8260107378 and #5514654651 to attend shared-time beginning February 8, 2016 for the remainder of the 2015-2016 school year at a cost of \$6,000 each (pro-rated)
- I. Approval of the following out-of-state trips:
1. March 17 and March 18, 2016 for 36 Varsity Lacrosse students to go to Marist College in Poughkeepsie, NY
 2. End March for approximately 40 Model UN/International Affairs students to go to the United Nations in NY
 3. **March 17, 2016 for 6 middle school students to go to Ellis Island/Liberty Island, New York**
- J. **Approval to accept a donation from Summit Performing Arts Resource Committee (SPARC) in the amount of \$9,100 to purchase lighting boards for the Summit High School and LCJSMS Drama departments**

Motion was seconded by Mr. Dietze. The roll was called and all present voted "Aye." The motion was declared adopted.

PERSONNEL

Mr. Hanley moved approval of the following items under Personnel:

- A. Approval to appoint the following substitutes:
1. Peter Gallaudet, substitute teacher, \$100/day, effective February 19, 2016
 2. Leanne Ivory, substitute nurse, \$200/day, effective February 19, 2016
 3. Robert Mauriello, substitute teacher, \$100/day, effective February 19, 2016
 4. Patricia Horton, substitute teacher, \$100/day and clerical substitute, \$15/hr., effective February 19, 2016
 5. Elizabeth Carpenter, substitute teacher, \$50 per half day
 6. **Adrienne Trivella, substitute teacher, \$100/day and clerical substitute, \$13/hr., effective February 19, 2016**
- B. Approval to accept the resignation of the following staff:
1. Amanda Sampey, high school inclusion aide, effective February 12, 2016
 2. Vincent Lombardi, middle school inclusion aide, effective February 26, 2016
 3. Jacqueline Castanheira, middle school inclusion aide, effective February 9, 2016

Minutes of Regular Meeting – February 18, 2016 – Page 5

- C. Approval of a twelve-week intermittent family medical leave for Carol Hassert, high school secretary, effective February 1, 2016
- D. Approval to appoint Valerie Coronel as the FLASH Coordinator for the 2015-2016 school year, stipend \$8,000 (50% paid in July and 50% paid in August)
- E. Approval to appoint Justin Toomey as the Assistant FLASH Coordinator for the 2015-2016 school year, stipend \$6,000 (50% paid in July and 50% paid in August)
- F. Approval to pay Michael Gleason, Justin Toomey, Robert Anderson and Barbara Vierschilling as teacher advisors for the elementary/middle school Honors Band and Orchestra for the 2015-2016 school year, \$1,018.50 each
- G. Approval to appoint Elaine Petrusky as a leave replacement instructional aide at Franklin School (paternity), \$33,074 (prorated), effective February 1 through approximately April 18, 2016
- H. Approval to appoint Melissa Malmstrom as a .6 part-time high school English teacher, BA Level, Step 1, .6 of \$54,896 or \$32,937.60 (prorated), effective February 8, 2016
- I. Approval of 2015-2016 step advancement and guide increase on the salary guide for the following staff members, effective 2/1/16:
 - Jaimie Bass, MA, Step 3
 - Chelsea Butera, BA+15, Step 2
 - Kelly Coyle, BA+15, Step 4
 - Ann Dooley, BA+15, Step 6
 - Daniel Garcia, MA, Step 6
 - Karen Ingram, MA+30, Step 9
 - Natalie Vince, MA, Step 2
- J. Adjustment to salary of William Sanchez to reflect an additional \$850 for Certificate of Advanced Studies, effective February 1, 2016
- K. Approval to accept the retirement of the following staff, all effective July 1, 2016:
 1. Joanne Balzano, Washington school Basic Skills teacher
 2. Robert Lockhart, Athletic Director
 3. Patricia Manzi, middle school English teacher
 4. Cathy Cowden, Washington School library secretary
 5. **Iris Diamant, district child study team staff member**
- L. Approval of a maternity/family leave for the following staff:
 1. Alexandra Penetra, Lincoln-Hubbard teacher, approximate effective date May 24 through December 5, 2016
 2. Meghan Scozzari, high school teacher, approximate effective May 4 through December 5, 2016
- M. Approval to appoint Erin Corea and Jean Leporati to teach the Extended Day Program at Brayton School up to 50 hours at the curriculum rate of \$45.34 (Funded by Title I)

Minutes of Regular Meeting – February 18, 2016 – Page 6

- N. Approval to appoint Warren Wannamaker as the Stokes Coordinator for the 2016-2017 school year, stipend \$4,121
- O. Approval to appoint staff to the Family Nights for 2015-2016 school year at the curriculum rate of \$45.34/hr. (list attached)
- P. Approval to appoint Trudy Cohen and Anna Gomez as instructors of the Elementary Technology Workshops for New Immigrant Families at the curriculum rate of \$45.34/hr. for 4 hours of instructional time and 1 hour prep time, total cost per teacher \$226.70 (Revised: Funded by Title III Grant)
- R. Approval of Ron Cooper to receive payment of \$550 for work with the Lincoln-Hubbard School production of Aladdin Jr.
- S. Approval of Rebecca Hoffer and Michael Gleason to receive payment of \$500 each For assisting with the middle school Spring musical Hairspray (paid through the middle school student activities account)
- T. Approval to adjust the child care leave for Dana Appell, middle school Latin teacher, from May 2, 2016 (previously approved) to June 1, 2016
- U. Approval to appoint Robert Villalobos as the Franklin School part-time custodian, .5 Custodian Step 1 or \$16,622 (prorated), effective March 1, 2016
- V. Approval to appoint the following out-of-district coaches for 2015-2016:
 - 1. David Hobson as an out-of-district Assistant Boys' Lacrosse Coach, Coach Step 1, \$7,245, effective February 19, 2016
 - 2. Nicholas Kilkowski as an out-of-district Assistant Boys' Lacrosse Coach (split position), Coach Step 3, \$4,016, effective February 19, 2016
- W. Approval to appoint William O'Regan to work as a volunteer boys' tennis coach from March 4 until June 1, 2016
- X. Approval to extend the previously approved maternity/child care leave for Jennifer Fout, Franklin School teacher to June 30, 2016, returning September 1, 2016
- Y. Approval to appoint Gina Caprara as follows: .8 Aide – Step 1 \$27,585 Prorated (\$31,347 x .88) & .2 Physical Education Teacher – Step 1 \$6,588 Prorated (\$54,796 x .12) at LCJ Summit Middle School effective February 19, 2016

Motion was seconded by Ms. Chang. The roll was called and all present voted "Aye." The motion was declared adopted.

POLICIES

Ms. McCann moved approval of the following items under Policies:

Minutes of Regular Meeting – February 18, 2016 – Page 7

First Reading

Policy 5460 High School Graduation

Policy 5460.2 High School Graduation: Option Two

Motion was seconded by Mr. Freeman. The roll was called and all present voted “Aye.” The motion was declared adopted.

FINANCE

Mr. Freeman moved approval of the following items under Finance:

Upon the recommendation of the Business Administrator to the Superintendent:

A. Approval of the February Bills List as listed below:

1.	Regular Bills	Fund 10	\$ 869,660.75
2.	Special Revenue	Fund 20	\$ 127,215.08
3.	Capital Projects	Fund 30	\$ 34,872.70
4.	Enterprise Fund	Fund 60	\$ - 0 -
	Sub Total All Funds		\$1,031,748.53
5.	Food Service	Fund 61	\$ 154,295.44
	Total All Bills		\$1,186,043.97

B. Approval of monthly payroll for January 2016 - \$4,676,525.97

C. Approval of budget adjustments and line item transfers for December 2015

D. Approval of Secretary and Treasurer’s report for December 2015

E. Monthly Budgetary Line Item Status Certification:

Resolved, that the Board Secretary for the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10 (c) 3, as of December 2015 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10(a); and

Further Be It Resolved, that the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c) 4 that after review of the board secretary’s and treasurer’s monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (b).

F. Approval of payment to New Jersey Unemployment Compensation Fund for quarter ending 12/31/15 in the amount of \$16,778.41

Motion was seconded by Mr. Hanley. The roll was called and all present voted “Aye.” The motion was declared adopted.

Minutes of Regular Meeting – February 18, 2016 – Page 8

ADJOURNMENT

Motion by Mr. Hanley, seconded by Mr. Freeman, and carried to adjourn the meeting at 7:40 PM.

Respectfully submitted,



Secretary

Communication: Education, Board of - 02/18/16 (Minutes, Reports, Etc. from the Following)



Summit Fire Department Monthly Fire Prevention Inspection Report January 2016

FIRE INSPECTIONS	Life Hazard	In-Service	Construction	Permits	Fire Drills	Jan-16	Jan-15	Year to Date 2016	Year to Date 2015
Theaters & Auditoriums							7		7
Nightclubs & Clubs	1					1	6	1	6
Restaurants	2	4				6	3	6	3
Churches							5		5
Professional Services	1	16	14			31	26	31	26
Florists/Laundries	1					1	1	1	1
School Day Care (*2 1/2 yr +)		3	2			5	5	5	5
Fabrication									
Industrial Labs			4			4	3	4	3
A & D Centers			1			1	1	1	1
Hospitals		1				1	6	1	6
Child Care (Infants)	2					2		2	
Jails, Retail, Gas Stations	3	10	5			18	5	18	5
Hotels/Motels									
Rooming Houses									
Multi-family apartments			4			4	1	4	1
One & Two family units		1	16			17	21	17	21
Storage, auto repair & lumber yds.									
Metals, low storage & food products									
TOTAL ALL INSPECTIONS	10	34	46	-	-	91	90	91	90

FIRE EDUCATION PROGRAMS	Jan-16	Jan-15	2016	2015
			Year to Date	Year to Date
Fire Prev. Programs off-site	2	6	2	6
Fire Prev. Programs in-station				
Fire Extinguisher Training				
TOTAL	2	6	2	6

PLAN REVIEWS	Jan-16	Jan-15	2016	2015
			Year to Date	Year to Date
Total Plans Reviewed	46	23	46	23
Total Site Plans Reviewed	1	6	1	6

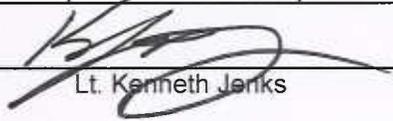

Prepared by Fire Chief and Fire Official, Eric Evers

Communication: Fire Department Monthly Reports - January 2016 (Minutes, Reports, Etc. from the



Summit Fire Department Monthly Fire Activity Response Report January 2016

Fires	Jan-16	Jan-15	2016 To Date	2015 To Date
Fires Inside Structures	5	9	5	9
Fires Outside Structures				
Vehicle Fires	1	3	1	3
Tree/Brush/Grass/Refuse Fires	1	2	1	2
All Other Types of Fires				
Mutual Aid Task Force Responses				
Total Fires	7	14	7	14
Emergencies				
Hazardous Conditions	14	20	14	20
Electrical Hazards	6	11	6	11
Motor Vehicle Accidents	2	3	2	3
Mutual Aid Station Coverage				
Service Calls (Lock-Outs, Water Removal, etc.)	27	34	27	34
Good Intent Calls	27	18	27	18
Miscellaneous Calls (Assist Police, Stand-By, Special Services)	9	7	9	7
CO Detector Activations	2		2	
Total Emergencies	87	93	87	93
Rescues				
Motor Vehicle Extrications	1	4	1	4
Elevator Emergencies, Searches, etc.	2	2	2	2
Emergency Medical Calls	47	47	47	47
Total Rescues	50	53	50	53
Alarm Activations				
Malicious False Alarms		1		1
Accidental, Malfunctions, Honest Mistakes	55	42	55	42
Total Alarm Activations	55	43	55	43
Total Number of Responses	199	203	199	203

Prepared by  Lt. Kenneth Jenks

City of Summit Environmental Commission Minutes, February 8, 2016

Present: Beth Lovejoy, Marian Glenn, Marjorie Fox, Judy Mandelbaum, Ruth Gais, Rick Bell
Green Team and Guests: Mayor Nora Radest, EC Council liaison Richard Sun, Ashley Miller, Karen Kaplan, Susan Haig

Beth Lovejoy called the meeting to order at 8:03 PM.

Action items in red.

Beth introduced the guests.

The January meeting minutes were approved.

Committee/Project Updates:

Earth Day Clean-Up, 2016: Beth Lovejoy

Summit resident Matt Cohen has asked if he could arrange for some additional spots to be cleaned during the Clean-Up. He has spoken to Dr. Rubino who suggested the Glenside fields and who was interested in Matt's suggestion of a clean-up along part of the proposed Parkline. Matt has contacted Summit Soccer about Glenside and is working with Beth and the City to do the Parkline area. **Matt will be responsible for recruiting volunteers and supervision for those spots.**

Home Energy Audits: Beth Lovejoy

Council has approved using Ciel Power for the home energy audit program. Audits will be arranged directly between homeowners and Ciel and will cost \$49. Thanks to Michael Rogers and Paul Cascais for getting the program before Council. **Amy Cairns, the City Public Relations officer, and Beth will work with Ciel on publicity for the program.**

Community Outreach: Beth Lovejoy

Celgene contacted Beth about the EC having an educational table at its Earth Day events on its two campuses on April 21 and 22 between about 11 AM and 2 PM. Patti Schneider Smith has agreed to help. One or two other volunteers would be welcome. Beth has arranged for the EC to have an educational table at the June 12 Farmers Market. **Please let Beth know if you can help then.** It would be nice to have a couple of shifts so no one would have to be there for all 4 hours.

Passaic River Trails: Judy Mandelbaum

The JCC men's group will work on the trails on May 22 with under the supervision of Jeff Hankinson.

Biking: Beth Lovejoy

Aaron has arranged for the NJ Bike and Walk Coalition to make a presentation to Council on March 1 about the proposed bike depot.

City Administrator Michael Rogers and Engineer Aaron Schragger have asked that the EC take charge of working on a bike plan for Summit. They have asked that a core committee be established, which will include Michael and Aaron as well as representatives from the EC, police, schools, DCP, SDI, and EC Council liaison Richard Sun and Summit resident Ted Tolles. Beth will work on arranging an initial meeting to set goals and objectives.

A discussion ensued about biking in Summit. Everyone agreed that ensuring safety is the most important goal. Ideas discussed include:

- Need to address traffic issues including speed limit

- Need extensive driver and biking education
- Add bike lanes where possible knowing that that would only be possible on a few streets
- Need clear large signage (share the road) and extensive visible paint on the streets to designate shared lanes
- Need maps showing preferred (safer) routes to various locations around town and locations of bike racks
- Need educational flyers
- Addressing biking to schools is an issue
- Stress both the personal health and environmental health benefits of biking
- Make biking the cool thing to do
- Need enforcement of traffic laws and biking laws
- Need to figure out how to develop a culture of biking
- Need to use multiple forms of outreach including, e.g., Twitter, instagram, videos, PSAs
- Create events to educate and to encourage biking
- Increase number of bike racks around town

New Business:

Sustainability Forum: Marian Glenn, Susan Haig

Marian and Susan are helping to plan a sustainability forum to be held on Wednesday, March 30 at 7:15ish at CPC. The focus will be on both envisioning what a sustainable community would look like and on what individuals can personally do in their own lives to lessen their impact on the environment. **Marian and Susan will keep the EC updated.**

Trailside EarthFest: Marian Glenn

Marian told members about Union County's upcoming Wild EarthFest on April 24 at the Trailside Nature and Science Center in Mountainside. As part of the celebration, they are holding two contests -- a photography contest and an environmental hero contest. **Beth will send the brochure to Ms. Grimaldi at the high school** to share with the science and photography teachers in case there are any students they think might be interested. **Marian will contact the Visual Arts Center.** Submissions are due by April 8.

The meeting was adjourned at 9:15 PM.

Respectfully submitted by Beth Lovejoy

Remaining Meeting dates for 2016:

All meetings will be held at 8 PM in the Whitman Room at City Hall.

3/21

4/18

5/16

6/20

No meetings in July and August

9/19

10/17

11/14 (second Monday due to conflicts)

12/12 (second Monday but better for most people)